

**Charter Township of Canton  
Board Proceedings – September 14, 2021**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, September 14, 2021 virtually. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist (Boyne Falls, MI), Slavens, Sneideman

Members Absent: None

Staff Present: Director Baugh, Director Stoecklein, Director Hohenberger, Director Trumbull, Director Smith

**Approval of Minutes:**

Motion by Siegrist supported by Borninski to approve the August 17, 24, & 31, 2021 Board minutes as presented. Motion carried unanimously by roll call vote.

**Public Comment:** Public comment was held.

**Payment of Bills:**

Motion by Slavens supported by Sneideman to approve the payment of bills as presented. Motion carried unanimously by roll call vote.

<b>CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF September 14, 2021</b>		
101	GENERAL FUND	1,396,625.03
204	ROADS FUND	1,300,558.38
206	FIRE FUND	1,143,537.18
207	POLICE FUND	1,207,330.95
208	SUMMIT OPERATING (General)	99,227.25
219	STREET LIGHTING	0.00
230	CABLE TV FUND	16,507.25
246	TWP (COMMUNITY) IMPROVEMENT	0.00
248	DDA - CANTON	238,495.29
261	E-911 UTILITY	472.68
265	ORGANIZED CRIME - DRUG ENFORCEMENT	46,246.02
274	CDBG	7,087.00
276	NSP GRANTS FUND	82,751.59
401	CAP PROJ - ENERGY PROJECT	8,988.32
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	4,958.69
584	GOLF FUND	45,962.76
592	WATER & SEWER FUND	538,153.14
596	SOLID WASTE	481,927.74

661	FLEET	36,072.80
701	TRUST & AGENCY FUND	8,138.70
702	CONSTRUCTION ESCROW	2,352.00
736	POST EMPLOYMENT BENEFITS	89,913.36
852	SPECIAL ASSESSMENT DEBT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL DEBT SERVICE FUND	0.00
<b>TOTAL - ALL FUNDS</b>		<b>6,755,306.13</b>

**Presentation:**

- 1) **Growth Works Award to Student Resource Officers**  
Presented by Sara Parker
  
- 2) **Ranjeev Puri, State Representative**

**Closed Session to Discuss Confidential Legal Opinion**

Motion by Siegrist, supported by Sneiderman to move to closed session. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Borninski to move to open session. Motion carried unanimously by roll call vote.

**Adoption of Agenda:**

Motion by Siegrist, supported by Ganguly to adopt the agenda as amended adding item G-a and moving item G-6 to item G-b. Motion carried unanimously by roll call vote.

**Resolution:**

**Item R-1. Consider Resolution Proclaiming September 2021 Hispanic Heritage Month in Canton Township.**

Motion by Slavens, supported by Siegrist to approve the resolution as presented proclaiming September 2021 Hispanic Heritage month in Canton Township.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

**Proclaiming September 2021 Hispanic Heritage Month in Canton Township**

Whereas Canton Townships Hispanic and Latinx population has grown over the last decade, according to the Census Bureau and is currently 3% of the population, up from 2% in 2010;

Whereas with over 60 million Hispanic Americans residing in the United States, Hispanic Americans make up the largest minority group in the nation and have significantly contributed to our government, culture, and economy over generations;

Whereas the Hispanic community in America has made many important advances in areas of law, religion, agriculture, art, music, education, technology, architecture, cuisine, theatre, and exploration;

Whereas Hispanic Americans have provided Canton Township, the State of Michigan and the United States with unique social and cultural influences, fundamentally enriching the extraordinary character of our state and nation;

Whereas Canton Township is fortunate to count among its population of residents of Spanish and Latin American descent, who grow businesses, offer innovative ideas, strengthen our economy, create jobs, and contribute to our daily lives;

Whereas during this month, Canton Township as well as the State of Michigan's Hispanic American community will celebrate Hispanic Heritage Month through a series of special events featuring Hispanic history, food, dance, and art, celebrating the rich tradition and many contributions this community has made; and

Whereas we appreciate and honor the countless achievements of Hispanic Americans and continue our efforts to ensure Canton Township is a welcoming community that provides just and equal opportunities for all; Now, therefore be it,

*Resolved* that the Board of Trustees of the Charter Township of Canton does hereby proclaim September 2021 Hispanic Heritage Month in Canton Township.

Motion carried unanimously by roll call vote.

**Public Hearing:**

**Item PH-1. Public Hearing and approval of Millage Rates for December 1, 2021 Tax Levy**

**Public Comment:** Public comment was held, no comments

Motion by Siegrist, supported by Sneideman to open the public hearing at 8:24 p.m. for comment on the Millage Rates for December 1, 2021 Tax Levy. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Ganguly to open the public hearing at 8:27 p.m. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Sneideman to approve the millage rates to be levied by Canton Township on December 1, 2021 be set as follows:

Charter Mills (General Fund)	1.4760
Fire Protection Special Assessment	3.7480
Police Protection Special Assessment	5.6760
Roads Assessment	<u>1.4097</u>
Total	12.3097

Motion carried unanimously by roll call vote.

**Consent Calendar:**

**Item C-1. Consider Adoption of a Resolution for Approval of Application for Additional MERS Service Credit by Employee**

Motion by Siegrist, supported by Foster to adopt the Resolution allowing the purchase of additional service credit by Jeremy Quinn. Motion carried unanimously by roll call vote.

**Item C-2. Consider Approval for a Purchase Order Increase for Food & Beverage, Pro Shop and Grounds Maintenance at Pheasant Run Golf Club**

Motion by Siegrist, supported by Foster to approve an increase the following Purchase Orders:

Company	Address	PO#	Increase Amount	Total PO Amount	Account #
Gordon Food Service	P.O. Box 88029 Chicago, IL 60680	2021-00000696	\$1,000	\$14,000	584-773-74.761
Pepsi Beverage Company	P.O. Box 75948 Chicago, IL 60675	2021-00000696	\$3,000	\$21,000	584-773-74.761
Sysco Detroit, LLC	41600 Van Born Rd Canton, MI 48188	2021-00001554	\$9,000	\$56,000	584-773-74.761
Acushnet Company	P.O. Box 844324 Boston, MA 02284	2021-00000699	\$5,500	\$73,250	584-773-75.751
Siteone Landscape Supply, LLC	24110 Network Place Chicago, IL 60673	2021-00000691	\$1,000	\$41,000	584-773-57.930_0070

Motion carried unanimously by roll call vote.

**Item C-3. Consider Approval of a Budget Amendment to Replace Items Lost Due to the Cady-Boyer Barn Fire and to Approve a Purchase Order for the Tent Rental Extension at Preservation Park**

Motion by Siegrist, supported by Foster to approve the following budget amendment for the Replacement items from the Cady-Boyer Barn:

Increase Revenue		
Acct #101-000.698	Insurance Settlements	\$40,520
Increase Expense		
Acct# 101-803.930_0020	Maintenance & Repair Building and Additions	\$40,520

And, to increase PO#2021-00001867 with Canton Canopies, 8471 Ronda Drive Canton, MI 48187 in the amount of \$5,475 for a total amount of \$16,445. Motion carried unanimously by roll call vote.

**Item C-4. Consider Revised Language of the Award and Authorization of a Purchase Order to Purchase Softballs for Canton Sports Center**

Motion by Siegrist, supported by Foster to clarify the three-year contract, expiring March 17, 2023 that will authorize the purchase of no more than 400 dozen 12” league softballs from Rawlings Sporting Goods, in an amount not to exceed \$15,000 from Account #101-755-50.760 Canton Sports Center– Operating Supplies each year. Motion carried unanimously by roll call vote.

**General Calendar:**

**Item G-a. Consider approval of Severance and Release Agreement with Human Resources Manager**

Motion by Siegrist, supported by Sneiderman to approve the terms of a severance and release agreement with the Township’s Human Resource Manager and authorize the Township Supervisor to sign on behalf of Canton Township. Motion carried unanimously by roll call vote.

**Item G-b. Consider Approval of a Budget Amendment, Purchase Order and Contract Award for an Architect and Engineer Firm for the Capital Improvement Plan**

Motion by Siegrist, supported by Borninski to approve the following 2021 budget amendment:

Increase Revenue:

Account# 246-000.695	Fund Balance Appropriation	\$600,000
Account # 401-000.699_2460	Transfers in Community Improvement Fund	\$600,000

Increase Expenditures:

Account# 246-969.995_4010	Transfers Out – Capital Projects	\$600,000
Account#401-261.801_0050	Professional Services	\$600,000

And to award a contract and approve a purchase order for architectural services to A3C – Collaborative Architecture in connection with the Capital Improvement Plan for an amount not to exceed \$600,000 based on \$9,000,000 of capital projects. Motion Carried unanimously by roll call vote.

**Item G-1. Consider Affirming Creation of Position of Corporation Counsel as a Merit System Position, and Confirm Appointment of Kristin Kolb as Township Attorney for Canton Township**

Motion by Siegrist, supported by Borninski to affirm the creation of the office of Corporation Counsel, which shall be a position subject to the Merit System and placed at Grade 12. And, further move to confirm the appointment of Kristin Kolb as the township attorney for Canton Township. Motion carried unanimously by roll call vote.

**Item G-2. Request approval of InformaCast Paging Licensing & Support Renewal**

Motion by Siegrist, supported by Slavens to approve the renewal of InformaCast phone system paging system licensing which provides advanced paging across the Township’s telephone system in an amount not to exceed \$18,864. Motion carried unanimously by roll call vote.

**Item G-3. Request Approval of Incentive for Vaccination against COVID-19 for Part Time Employees**

Motion by Siegrist, supported by Sneiderman to exclude Borninski due to conflict of interest. Motion carried unanimously by roll call vote.

Motion by Siegrist supported by Slavens to approve that part-time employees receive a bonus equivalent to 4 hours at their primary job rate upon proof of the second dose of the COVID-19 vaccination to the Human Resources Department to continue through March 31, 2022. And, to authorize use of the ARPA Grant dollars for this and other COVID-19 mitigation efforts as outlined in the grant guidance in an amount not-to-exceed \$100,000. And, further move to approve the following budget adjustment:

Increase Revenues		
285-000.528_0003	Other Grants Federal	\$100,000
Increase Expenditures		
285-706.703_0100	Salaries & Wages Misc.	\$100,000

Motion carried unanimously by roll call vote excluding Borninski.

**Item G-4. Consider Bid Award for ADA Improvements at the DPW Building**

Motion by Siegrist, supported by Slavens to award the bid for the ADA Improvements at the Township Department of Public Works Building (DPW) to Urbans Partition & Remodeling Co., 19430 Gerald, Northville, MI 48167 in an amount of \$62,500 to be paid from Account #274- 694.878 ADA Improvements. Motion carried unanimously by roll call vote.

**Item G-5. Consider Approval of the Replacement of 12 Unit Heaters, 5 A/C Units and 3 Furnaces at the DPW Building**

Motion by Siegrist, supported by Slavens to award a purchase order contract to Allied Building Service, 1801 Howard St. Detroit Mi 48216 in the not to exceed amount of \$68,885 for the replacement of DPW Unit Heaters, Furnaces and A/C units. Motion carried unanimously by roll call vote.

**Item G-6. (Moved to Item G-b)**

**Item G-7. Consider Appointment to Board of Ethics**

Motion by Siegrist, supported by Slavens to approve that the Canton Board of Trustees approve the appointment of Charise Anderson to the Board of Ethics with a term expiring on 8/14/24. Motion carried unanimously by roll call vote.

**Item G-8. Reconsider sale of Canton property and authorize Supervisor Graham-Hudak to sign all documents necessary to close on the sale.**

Motion by Siegrist, supported by Slavens to approve that Canton accept the Letter of Intent from Maria Harshe and authorize Supervisor Graham-Hudak to sign the formal Purchase Agreement and any other documents necessary to complete the sale of the parcel located on the southwest corner of Michigan and Beck. Motion carried unanimously by roll call vote.

Additional Public comment was held.

**Adjourn:** Motion by Sneideman, supported by Borninski to adjourn the meeting at 9:04 p.m. Motion carried unanimously by roll call vote.

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Michael A. Siegrist, Clerk

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Anne Marie Graham-Hudak, Supervisor