



**CANTON TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
Minutes of the May 18, 2022 Meeting**

This meeting was held via videoconference due to Covid-19.
The meeting was called to order at 8:02 A.M. by Vice Chair Person, Mark Waldbauer.

- Present:** Anne Marie Graham-Hudak, Bart Patterson, Dianne Cojei, Kurt Olson, Laura Giove, Mark Waldbauer, Steve Brock, Richard Zuniga
- Absent:** Andy Hargreaves, Sandeep Narang, Seth Kleinglass, Wedad Suleiman
- Staff:** Amy Hamilton, Kerri Romanko
- Guests:** N/A

ACCEPTANCE OF AGENDA

MOTION: by Laura Giove, supported by Bart Patterson, to accept the agenda as presented.

AYES: All present

APPROVAL OF THE APRIL 2022 MINUTES

MOTION: by Mark Waldbauer, supported by Bart Patterson, to approve the April 20, 2022 meeting minutes.

AYES: All present

CITIZENS' NON-AGENDA ITEMS

NONE

PAYMENT OF BILLS

MOTION: by Bart Patterson, supported by Richard Zuniga, to accept payment of bills.

AYES: All present

CONSIDER 2022 PURCHASE ORDER TO FRANK'S LANDSCAPING & SUPPLIES LLC FOR IRRIGATION MAINTENANCE AND REPAIRS

Amy Hamilton said as part of the irrigation contract that was approved by the board, Frank's does regular inspections of the system and that usually peaks in the spring before they start up the system. She said this year, there have been some major problems with the irrigation along Ford Road. Two irrigation pits keep flooding causing the sump pumps to fail. She continued by saying that our Public Works Department as well as Frank's Landscaping advised moving the pumps above ground and put them in a hot box. Amy said that project is estimated to be around \$12,000. She went on to say that there have been breaks in the irrigation line at Ford and Sheldon as well as Ford and Lilley. She went on to say the Home Owners Association at Willow Creek has exposed irrigation wires and the battery-operated system is failing. Amy said with all necessary work required she feels we will need at least \$60,000. She said the hope is to have all the repairs completed by the end of May so we can start watering in June.

Mark Waldbauer wanted to know if Willow Creek battery-operated system was the DDA's responsibility or the responsibility of the subdivision. Amy Hamilton said there is an easement agreement with their homeowner association that states they must maintain the landscaping but the DDA provides irrigation for it. Bart Patterson asked if we can get rid of the current agreement we have with Willow Creek when the new system goes in. Amy Hamilton said we would have to consult with the Legal Department in regards to that.

Steve Brock asked if the irrigation line will be documented, for instance with Miss Dig, when the new system goes in with the new boulevard. Amy Hamilton said she's asked about that and it isn't feasible at this time but she is hoping we can get some as-built plans for Miss Dig when the new irrigation system goes in. Mark Waldbauer said, in his experience, Miss Dig only marks major utilities like gas and electric. He said they ran into that problem with the Partnership for Arts in Cherry Hill Village.

On a good note, Amy said, all the perennials that the DDA had planted at the intersections last year took root very well and are beginning to bloom. She also said we've had compliments on them from residents.

MOTION: by Dianne Cojei, supported by Laura Giove, to approve a PO to Frank's Landscaping for irrigation maintenance and repairs

AYES: All present

DDA COORDINATOR'S REPORT – May 13, 2022

- **Ford Boulevard Update** – MDOT held the first public meeting for the boulevard project on April 26th. Over fifty residents and business owners attended the meeting to learn project details and give input. Special thanks to Seth, Steve, Richard and Bart helping to distribute flyers to all businesses on Ford Road about the meeting.

For those unable to attend, here is a link to the presentation:

<https://www.youtube.com/watch?v=d9Yp4i3ASt0>

For more information on the project or to submit public comment or input visit:

<https://fordroadblvd.com/>

Amy Hamilton said that MDOT is now going to meet with the Township monthly to provide updates on the Ford Road Boulevard project. At the April 26th meeting, MDOT said 75% of the design work is complete. Amy also said they are hoping to have the final design complete by the end of 2023 and they want to bid it out in February 2024. She said that timeline is dependent on right-of-way purchase and relocation of utilities.

Amy said that MDOT asked we have a final design on the landscaping. She noted that there hasn't been much feedback about it so she didn't know if that meant the board was happy with the final presentation. Amy said the proposed acrylic panels have been a hot-button issue with the residents. Anne-Marie reminded the board that we previously talked about getting some sample panels and wanted to know if we heard anything more about that. Amy Hamilton said there is a meeting this week and she will follow-up on it. Amy said MDOT also wanted to know if the DDA decided on the lighting. She said the sub-committee is also meeting this week and OHM did a lighting study and put together a base report. She said one of the things we asked for was a low maintenance, off-the-shelf pole that would be the same throughout the district. However, OHM proposed three different pole heights. Amy said it could be because we wanted lighting for the sidewalk and the road so we might have to go with one or the other. She would rather not have to keep three different styles in stock but this can also be discussed at this week's meeting.

- **Subcommittee update** – OHM has submitted a draft report of their lighting study. The subcommittee will meet May 20 to discuss the details in the report.
- **Great Lakes Update** – I met with Alan Thueme this week to discuss ongoing maintenance of the streetlights. I expressed that the DDA did not want to sink a lot of money into the current system since it will all be scraped when the boulevard comes through. He is going to put together a low maintenance plan that will keep the system operational and aesthetically pleasing until the boulevard is constructed.
- **Public Art** – The new art was installed last week. Due to construction at Home Depot, they were unable to swap the current piece that is there. Ken suggested keeping the current piece there for an additional year.

- **New Business Update** –A Certificate of Compliance has been issued for the following businesses:
 - **Crumbl Cookies** – 42049 Ford Road
 - **Gift of India** – 45172 Ford Road
 - **Jersey Mike’s Subs** – 42448 Ford Road
 - **Mattress Firm** – 39755 Ford Road
 - **Kings Bakery** – 42122 Ford Road
 - **Poke Poke** – 39713 Ford Road

ADDITIONAL CITIZENS AND BOARD MEMBER COMMENT

ADJOURN

MEETING CALLED TO ADJOURN at 8:34 A.M.