

**Charter Township of Canton
Board Proceedings – February 8th, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, February 8th, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 7:03 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneideman
Members Absent: None

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended with the addition of G-11 and a closed session. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the January 18, 2022 and January 25, 2022 Board minutes as presented. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneideman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF February 8, 2022		
101	GENERAL FUND	849,112.46
204	ROADS FUND	14,760.75
206	FIRE FUND	532,393.64
207	POLICE FUND	769,856.28
208	SUMMIT OPERATING (General)	100,165.21
219	STREET LIGHTING	0.00
230	CABLE TV FUND	15,175.40
246	TWP (COMMUNITY) IMPROVEMENT	13,595.00
248	DDA - CANTON	21,897.41
261	E-911 UTILITY	473.62
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG	28,035.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	161,682.50
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAP PROJ - ENERGY PROJECT	24,476.10
402	CAP PROJ - SUMMIT CONSTR	0.00

403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	22,738.36
592	WATER & SEWER FUND	813,151.72
596	SOLID WASTE	321,434.78
661	FLEET	60,694.69
701	TRUST & AGENCY FUND	0.00
702	CUSTODIAL FUND	545.00
736	POST EMPLOYMENT BENEFITS	248,280.16
852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		3,998,468.08

Consent Calendar:

Item C-1. Consider Second Reading of an Ordinance to Amend Chapter 74, Article II, Division 2, Subdivision II to Establish a Pumped Sanitary Sewer District and Other Updates

Motion by Siegrist, supported by Borninski to move to hold the Second Reading and adopt an amendment to Chapter 74, "UTILITIES", Article II, Division 2, Subdivision II entitled "RATES AND CHARGES" to be published and become effective on February 17, 2022. Motion carried unanimously.

Item C-2. Consider Approving a Professional Development Training Program for the Director of Police Services

Motion by Siegrist, supported by Borninski to move to approve Director Chad Baugh to attend the Michigan Certified Public Manager Program offered through Saginaw Valley State University, in the amount of \$2,995. Motion carried unanimously.

Item C-3. Consider Approving an Update to the Police Department's Current Agreement With Comcast for Dedicated Internet Service

Motion by Siegrist, supported by Borninski to move to approve updating the Police Department's current agreement with Comcast for dedicated internet service to include five static IP addresses; therefore, updating the previously approved agreement of \$475 per month for 60 months, to \$480 per month for 48 months. Motion carried unanimously.

General Calendar:

Item G-1. Consider Approval of an Extension of the Contract with Rotondo Construction Corporation for the 2022 Sidewalk Repair Program

Motion by Siegrist, supported by Slavens to move to approve an extension of the contract with Rotondo Construction Corporation for the completion of the 2022 sidewalk repair program and authorize Municipal Services Department to put the contract in place upon receipt of the proposed unit rate increase provided their unit rates are held within a maximum five percent increase over the 2021 rates.

I further move to approve a purchase order not to exceed the board authorized budgeted amount.

Item G-2. Consider Approval for the Creation of Two Full Time Tech IV’s for the Facilities Department

Motion by Siegrist, supported by Slavens to move to approve the creation of two (2) full time Tech IV’s for the Facilities Services Department.

I move to approve the following budget amendments:

Increase Revenues		
101-000.695	Fund Balance Appropriation	84,447
Increase Expenses		
101-265.703 0010	Salaries & Wages Full Time	57,825
101-265.724 0010	Fringe Benefits FICA	2,894
101-265.724 0023	Fringe Benefits Prescription	5,212
101-265.724 0025	Fringe Benefits Medical	25,423
101-265.724 0026	Fringe Benefits HCSP	2,200
101-265.724 0030	Fringe Benefits Dental	2,396
101-265.724 0035	Fringe Benefits Optical	1,300
101-265.724 0040	Fringe Benefits Life	130
101-265.724 0045	Fringe Benefits Disability	129
101-265.724 0050	Fringe Benefits Pension	5,782
101-265.724 0051	Fringe Benefits 457 Contribution	1,156
Decrease Expenses		
101-265.703 0015	Salaries & Wages Part Time	20,000
208-757-97.703 0015	Salaries & Wages Part Time	15,000
208-757-97.724 0010	Fringe Benefits FICA	1,147
Decrease Revenues		
208-757-50.695	Fund Balance Appropriation	16,147

Motion carried unanimously.

Item G-3. Consider Approval of a Budget Amendment, Purchase Order and Contract Award for a Construction Management Firm for the 4 Year Capital Improvement Plan

Motion by Siegrist, supported by Slavens to move to approve the following 2022 budget amendment:

Increase Revenue:

Account # 246-000.695	Fund Balance Appropriation	\$866,500
Account # 401-000.699_2460	Transfers in Community Improvement Fund	\$805,809

Increase Expenditures:

Account # 246-261.801_0050	Professional Services	\$60,691
Account # 246-969.995_4010	Transfers Out – Capital Projects	\$805,809
Account # 401-261.801_0050	Professional Services	\$805,809

Further, move to award a contract and approve a purchase order for Construction Management Services to The Albert M. Higley Co. in connection with the Capital Improvement Plan for an amount not to exceed \$805,809 based on \$8,500,000 of capital projects.

Further, move to increase Purchase Order # 2021-938 Plante & Moran Cresa for \$60,691.

Motion carried unanimously.

Item G-4. Consider Approval of the Purchase of a JOHN DEERE GATOR XUV835M

Motion by Siegrist, supported by Sneiderman to move to move to award a purchase order contract to Hutson John Deere for an amount not-to-exceed \$22,836.04 for the purchase of a new 2022 John Deere Gator XUV835M. Motion carried unanimously.

Item G-5. Consider Approval of the Purchase of Police Vehicles for 2022 and an Associated Budget Amendment to the 2022 Police Budget

Motion by Siegrist, supported by Borninski to move to approve the following budget amendment to the 2022 Police Budget:

Increase revenues:

Police – Fund Balance Appropriation	Account # 207-000-695	\$1,593
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Increase Expenditures:

Police – Capital Outlay Vehicles	Account # 207-301-50.970_0040	\$1,593
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Further, move to approve issuing a purchase order for the purchase of seven (7) vehicles in the amount of \$256,593 from Signature Ford located at 1960 E Main St, Owosso MI,48867, funds.

Motion carried unanimously.

Item G-6. Consider Approval of Payment for Burlington Sanitary Sewer Lead Failure Emergency Repairs

Motion by Siegrist, supported by Slavens to move to award a purchase order for payment to Fortified Plumbing in the amount of \$17,000 for the Burlington sanitary sewer lead emergency repair. Motion carried unanimously.

Item G-7. Consider Resolution to Adopt Water and Sewer Rates and Charges Pursuant to Canton Code of Ordinances Part I, Chapter 74 Entitled “Utilities”, Article II, Section 4, §74-83

Motion by Siegrist, supported by Slavens to move to approve the following resolution:

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

A Resolution setting water and sewer rates and charges

WHEREAS, Canton Township’s Water and Sewer System is primarily dependent upon water and sewer rate and charges for its funding; and

WHEREAS, the rate structure should be designed to generate revenues adequate to properly operate and maintain the water and sewer system, to comply with regulatory requirements, to fund water system capital projects, and to meet debt service requirements; and

WHEREAS, Canton Code of Ordinances Part I, Chapter 74 entitled “Utilities”, Article II, Section 4, §74-83 authorizes the Township Board to adopt by resolution the water and sewer rates and charges via resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Canton Township Board that the water and sewer rates and charges as specifically described in Exhibit A (attached hereto) are hereby adopted; and

BE IT FURTHER RESOLVED that the rates established by this resolution shall be effective on the same date as the publication of the changes to Chapter 74, Utilities, Article II, Township Water and Sewer Systems, Division 1, Generally, and Division 2, Financial Matters

DATED THIS 8TH DAY OF FEBRUARY 2022.

Motion carried unanimously.

Item G-8. Consider Approving the Renewal of an Animal Sheltering Agreement with the Michigan Humane Society for 2022

Motion by Siegrist, supported by Borninski to move to approve the proposed contract with Michigan Humane Society for animal sheltering services from March 1, 2022 – February 28, 2023, in the total amount of \$37,000, utilizing funds budgeted in the 2021 Police Animal Care Account.

Motion carried unanimously.

Item G-9. Consider Approving a Memo of Understanding with Growth Works for the Expansion of Canton’s Youth Diversion Program and Associated 2022 Police Budget Amendments

Motion by Borninski, supported by Slavens to move to allow Clerk Siegrist to abstain due to a conflict of interest. Motion carried 6-0-1 with Clerk Siegrist abstaining.

Motion by Foster, supported by Slavens to move to approve the one-year Memo of Understanding with Growth Works to expand Canton’s Youth Diversion Program;

Additionally, move to approve the below amendment to the 2022 Police Budget:

Increase Police Revenues:

Fund Balance Appropriation		
State Drug Forfeiture:	#207-000-695.1001	\$25,000

Increase Police Appropriations:

Program Expense		
State Drug Forfeiture:	#207-301-50.763_0003	\$25,000

Motion carried 6-0-1 with Clerk Siegrist abstaining.

Item G-10. Consider Diversity, Equity and Inclusion Initiative for Township Employees and Award Contract to Michigan Roundtable (MRT)

Motion by Siegrist, supported by Slavens to move to approve \$75,000 in funding toward Canton Township’s *You Belong Here* strategic plan to Michigan Roundtable for the purpose of Canton’s diversity, equity and inclusion initiative and the necessary related budget adjustment noted below:

Increase Revenue	Fund Balance Appropriation	101-000.695	\$75,000
Increase Expenditures:	Training & Education	101-270.910	\$75,000

Motion carried unanimously.

Item G-11. Consider Approving Budget Amendment and Headcount Adjustment for the Clerk’s Office

Motion by Siegrist, supported by Slavens to move to increase the headcount in the Clerk’s Office by adopting the Merit Commission’s recommendation of a Grade 6 Position titled Records & Data Specialist and to amend the budget as follows:

Increase Revenue:

101-000.695 - Fund Balance Appropriation: \$88,975

Increase Expenditures:

101-215.703_0010	Salaries & Wages – Full Time:	\$53,579
101-215.703_0015	Overtime:	\$2,473
101-215.724_XXXX	Various Fringes:	\$32,923

Motion carried unanimously.

Closed Session:

Motion by Siegrist, supported by Borninski to move to closed session under Section 8(h) of the Open Meetings Act, to discuss information exempt from public disclosure under Section 13(1) (g) of the Freedom of Information Act, Information or records subject to the attorney-client privilege at 7:47pm. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Sneiderman to move to open session at 9:13pm. Motion carried unanimously by roll call vote.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting at 9:14 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor