



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
APRIL 12, 2022**

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees will also offer this meeting by video teleconference.

Individuals may attend the meeting in person or join the video teleconference by going to:
<https://us02web.zoom.us/j/86336345640>

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Webinar ID: 863 3634 5640

International numbers available: <https://us02web.zoom.us/u/kQ21om1xX>

7:00 P.M.:

CALL TO ORDER
ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS,
SNEIDEMAN
ADOPTION OF AGENDA
APPROVAL OF MINUTES: APRIL 12, 2022
PUBLIC COMMENT ON AGENDA ITEMS ONLY
PAYMENT OF BILLS

RECOGNITION:

- 1) FIRE DEPARTMENT PROMOTION RECOGNITION – TRAINING CHIEF

GENERAL CALENDAR:

- 1) CONSIDER TWO CONTRACTS; ONE TO BIDIGARE CONTRACTORS, INC. AND ONE TO FISHBECK FOR THE 2022 WATER MAIN CAPITAL IMPROVEMENT PROJECT AND APPROVE A BUDGET AMENDMENT (MSD)
- 2) CONSIDER SITE PLAN FOR FAST FOOD RESTAURANT (CHIPOTLE) (MSD)
- 3) CONSIDER SPECIAL LAND USE FOR AUTOMOBILE WASH ESTABLISHMENT (MISTER CAR WASH) (MSD)

- 4) CONSIDER SPECIAL LAND USE FOR AUTOMOBILE WASH ESTABLISHMENT (ZIPPY AUTO WASH) (MSD)
- 5) CONSIDER APPROVING THE PURCHASE OF THREE BRAUN RESCUE AMBULANCES AND AN ASSOCIATED ADJUSTMENT TO THE 2023 FIRE BUDGET (FIRE)
- 6) CONSIDER APPROVING THE PURCHASE OF ONE SUTPHEN FIRE ENGINE AND AN ASSOCIATED ADJUSTMENT TO THE 2023 FIRE BUDGET (FIRE)
- 7) REAPPOINTMENTS TO HISTORIC DISTRICT COMMISSION (SUPERVISOR)
- 8) CONSIDER FIRST READING OF REPEAL AND REPLACEMENT OF CHAPTER 22, ARTICLE III, DIVISION 2 OF THE CANTON CODE OF ORDINANCES ENTITLED “TAX EXEMPTION FOR LINCOLNSHIRE APARTMENTS” (SUPERVISOR)
- 9) CONSIDER MODIFICATION OF POLLING LOCATIONS (CLERK)

PUBLIC COMMENT
BOARD COMMENT
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Rachelle Howell, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – April 12, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 12, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Graham-Hudak, Siegrist, Slavens, Sneiderman

Members Absent: Foster, Ganguly

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda with the addition of R-2, C-6, and removing C-1 from the consent calander and placing it on the general calander as G-0. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Slavens to approve the March 8, 22 & 29, 2022; April 5, 2022 Board Minutes as presented. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Borninski to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF April 12, 2022		
101	GENERAL FUND	826,109.99
204	ROADS FUND	225,564.42
206	FIRE FUND	535,101.34
207	POLICE FUND	406,440.27
208	SUMMIT OPERATING (General)	80,363.88
219	STREET LIGHTING	21,649.14
230	CABLE TV FUND	12,026.34
246	TWP (COMMUNITY) IMPROVEMENT	112,370.00
248	DDA - CANTON	50,401.45
261	E-911 UTILITY	585.08
265	ORGANIZED CRIME - DRUG ENFORCEMENT	47,530.87
274	CDBG	9,699.25
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	64.12

301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE FUND	1,133,170.46
401	CAP PROJ - ENERGY PROJECT	30,368.27
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	110,689.72
592	WATER & SEWER FUND	4,112,822.31
596	SOLID WASTE	315,880.02
661	FLEET	41,235.15
701	TRUST & AGENCY FUND	5,293.33
702	CUSTODIAL FUND	56,515.80
736	POST EMPLOYMENT BENEFITS	279,870.82
852	SPECIAL ASSESSMENT DEBT	149,338.25
	TOTAL - ALL FUNDS	8,563,090.28

Presentation:

Youth Advisory Council

Resolution:

Item R-1. Resolution in Recognition of the 70th Anniversary of the Plymouth-Canton Branch of the American Association of University Women (AAUW)

Motion by Graham-Hudak, supported by Siegrist to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution in Recognition of the 70th Anniversary of the Plymouth-Canton Branch of the American Association of University Women (AAUW)

Whereas the American Association of University Women (AAUW), officially founded in 1881, is a non-profit organization that advances equity for women and girls through advocacy, education, and research, whose mission is to advance gender equity for women and girls through research, education, and advocacy;

Whereas the Michigan AAUW is celebrating its 100th anniversary in 2022;

Whereas this year marks the 70th anniversary of the Plymouth-Canton branch of the AAUW, and on April 21st they will be celebrating that milestone, as well as honoring one of their original members;

Whereas the Plymouth-Canton American Association of University Women are an active branch that is committed to achieving equity for women and girls; and

Whereas the Plymouth-Canton American Association of University Women yearly provide a live drama for children of all ages which raises the majority of scholarship monies for local women; now, therefore be it

Resolved, that the Canton Township Board of Trustees recognizes April 21st, 2022 as the 70th anniversary of the Plymouth-Canton branch of the American Association of University Women, and is grateful for their work on behalf of women and girls.

Resolution passed unanimously.

Item R-2. Resolution Demanding Impacted GLWA Member Communities Not Be Responsible for The City of Highland Park's GLWA Debt

Motion by Siegrist, supported by Borninski to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Demanding Impacted GLWA Member Communities Not Be Responsible for The City of Highland Park's GLWA Debt

Whereas the Canton Township is comprised of 98,659 residents and 2,500 businesses who receive water from Great Lakes Water Authority (GLWA);

Whereas Wayne County receives water services from the GLWA and Canton Township is a paying member of the GLWA;

Whereas the State of Michigan (the State) has a direct role in GLWA providing water services to the City of Highland Park;

Whereas the State requested then Detroit Water and Sewerage Department (DWSD) provide emergency water services to the City of Highland Park because the State determined Highland Park's water treatment plant was creating a public health risk to its residents;

Whereas on November 12, 2012 the State estimated the repairs to the water treatment plant were to be completed in 3-4 days; and

Whereas neither the State or the City of Highland Park repaired the water treatment plant and it remains shuttered to this day;

Whereas the City of Highland Park has paid less than 1% of their water services charges since

2012, accumulating \$54,233,700 in debt to GLWA for both water and sewer services and should their payment pattern continue, this debt will rise to \$60,977,600 by the end of FY 2023;

Whereas the City of Highland Park's debt has now been allocated to the 87 other GLWA member communities, including Canton Township;

Whereas of the \$54,233,700 debt Highland Park has accumulated since 2012 \$330,000 has been charged to the paying members in Canton Township community; and

Whereas of the \$60,977,600 debt that will be accumulated by the end of 2023, a total of \$360,000 will have been charged to the paying members in the Canton Township community; Now, therefore be it,

Resolved the Board of Trustees of the Charter Township of Canton:

1. Hereby requests the City of Highland Park's water not be shut off due to the health and welfare of its residents, and that the state intervene in payments to GLWA for the City of Highland Park's past water usage.
2. Hereby requests the State and GLWA not require the 87 paying member communities to pay for the City of Highland Park's debt to GLWA.
3. Will place any monies required for the City of Highland Park's water bill in escrow and requests the state intervene and take over the past and future water bills, while working with the City of Highland Park to begin usage payments.
4. Hereby requests the State to become directly involved in solving this dispute.
5. Requests the State reimburse the Township for the cost that has already been paid towards this debt.
6. Hereby implores the State to develop a long-term infrastructure solution to address the water and sewer issues in Highland Park.
7. Calls on the State of Michigan and the legislature to create a system in which this situation of non-payment and communities being charged the non-payment cannot happen in the future.
8. Hereby requests that our state legislators and our Wayne County Commissioners call on the State to not require impacted member partner communities to pay for the City of Highland Park's debt to the GLWA and that the State of Michigan reimburse the debt amounts already paid.

Resolution passed unanimously.

Consent Calendar:

Item C-1. Consider Remand of Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Blessing Rezoning to the Planning Commission

Motion by Siegrist, supported by Borninski to remand the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton on tax parcel no. 71-026-99-0003-000 to the Planning Commission for additional findings of fact including, but not limited to, the required review considerations of Section 27.06(D)(4) of the Zoning Ordinance in its motion. Motion carried unanimously.

Item C-2. Consider Contract Amendment with Great Lakes Contracting Solutions, LLC for the 2022 Residential Roads Project

Motion by Siegrist, supported by Borninski to approve the following Budget Amendment and to award a construction contract amendment and purchase order for Great Lakes for the Residential Roads Project in the amount of \$1,680,000.00 with a 10% contingency of \$168,000.00 for a total contract amount of \$1,848,000.00 from the Fund 204-446-12.970_0050 Local Road Capital Outlay.

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$518,134
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Increase Expenditure:

204-446-12.970_0050	Local Road Capital Outlay Infrastructure	\$518,134
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Motion carried unanimously.

Item C-3. Request approval for a one-year annual maintenance agreement for Tyler Technologies New World Systems ERP

Motion by Siegrist, supported by Borninski to approve one-year of annual maintenance services from Tyler Technologies for the New World Systems ERP in the amount of \$134,355. Motion carried unanimously.

Item C-4. Request Approval to Amend the MERS 457 Employer Participation Contributions

Motion by Siegrist, supported by Borninski to amend the MERS 457 Employer Participation Agreement by allowing one-time, lump sum employer contributions into an Employee's 457, when specifically approved by the Board of Trustees. Motion carried unanimously.

Item C-5. Request Approval to Extend Incentive for Vaccination against COVID-19 for Part-Time Employees

Motion by Siegrist, supported by Borninski to approve the extension of the incentive for vaccination against COVID-19 for full-time employees by providing them with 8 hours of PTO time and for part-time employees by providing them with a bonus equivalent to 4 hours at their primary job rate upon proof of the second dose of the COVID-19 vaccination to the Human Resources Department to continue through September 30, 2022 and to authorize use of the ARPA Grant dollars for this and other COVID-19 mitigation efforts as outlined in the grant guidance in an amount not-to-exceed \$20,000, and approving the following budget adjustment:

Increase Revenues:

285-000.528_0003	Other Grants Federal	\$20,000
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Increase Expenditures:

285-706.703_0100	Salaries & Wages Misc.	\$20,000
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Motion carried unanimously.

Item C-6. Consider approval of Severance and Release Agreement with Corporation Counsel

Motion by Siegrist, supported by Slavens to approve the terms of a severance and release agreement with the Township’s Corporation Counsel and authorize the Township Supervisor to sign on behalf of Canton Township and to broaden the relationship with Foster Swift and the Township beyond the Clerk’s Office, as established by Board Action on February 22, 2022, to encompass the entire Township. Motion carried unanimously.

General Calendar:

Item G-0. Consider Remand of Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Blessing Rezoning to the Planning Commission

Motion by Siegrist, supported by Borninski to remand the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton on tax parcel no. 71-026-99-0003-000 to the Planning Commission for additional findings of fact including, but not limited to, the required review considerations of Section 27.06(D)(4) of the Zoning Ordinance in its motion. Motion carried unanimously.

Item G-1. Consider Waiving Banner Sign Permit Fees for Businesses Adjacent to the Canton Center Road Reconstruction Project

Motion by Siegrist, supported by Borninski to waive the banner sign permit fees for businesses adjacent to the Canton Center Road Reconstruction Project beginning on April 18, 2022 until the completion of the project. Motion carried unanimously.

Item G-2. Consider Site Plan Approval for Private Road (Desai Court)

Motion by Siegrist, supported by Slavens to approve the resolution as presented:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for Desai Court Private Road

WHEREAS, the Project Sponsor has requested site plan approval for a private road on parcel 121-99-0005-000 at 4286 Denton Road; and

WHEREAS, the Planning Commission reviewed the request and applicable criteria and voted 6-0 to recommend approval, with conditions, as the request meets the criteria of private road approval in Section 2.10 of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for a private road on 121-99-0005-000 at 4286 Denton Road, as the request meets the criteria of private road approval in Section 2.10 of the Zoning Ordinance pursuant to the information and plans provided, subject to any remaining requirements of the Engineering Services Division, Fire Department, and Township Attorney.

Resolution passed unanimously.

Item G-3. Consider Site Plan for Fast Food Drive-Thru Restaurant (Dunkin' Donuts)

Motion by Siegrist, supported by Slavens to approve the resolution as presented:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for Dunkin' Donuts

WHEREAS, the Project Sponsor has requested site plan approval for a Dunkin' Donuts fast food drive-through restaurant use on parcel 142-99-0020-000, located on the east side of Haggerty Rd between Michigan Ave and Old Michigan Avenue; and

WHEREAS, the Planning Commission reviewed the site plan application and applicable criteria and voted 6-0 to recommend approval, with conditions, as the request meets the requirements of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for a Dunkin' Donuts fast food drive-through restaurant use on parcel on parcel 142-99-0020-000, located on the east side of Haggerty Rd between Michigan Ave and Old Michigan Avenue, subject to the installation of "Stop" bars and "Do Not Block Intersection" signs if permitted by Wayne County and subject to all State, County, and Township requirements.

Resolution passed unanimously.

Item G-4. Consider Resolution to Approve Water and Sewer Rates for the 2022 Fiscal Year Pursuant to Part I, Chapter 74 Entitled “Utilities”, Article II, Division 2, Subdivision II Entitled “Schedule of Rates and Charges”, Section 74-83

Motion by Siegrist, supported by Sneideman to approve the resolution as presented:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Consider Resolution to Approve Water and Sewer Rates for the 2022 Fiscal Year Pursuant to Part I, Chapter 74 Entitled “Utilities”, Article II, Division 2, Subdivision II Entitled “Schedule of Rates and Charges”, Section 74-83

WHEREAS, Chapter 74, Division 2, Subdivision II, §74-83. Schedule of rates and charges of the Code of Ordinances for the Canton Charter Township provides that the Township Board shall annually adopt the rates, fees or charges charged for services provided by resolution to ensure the sound financial operation of the water or sewer systems; and

WHEREAS, the Director of Finance and the Director of Municipal Services Division have reviewed the operational condition of the Township’s water and sewer system and have recommended adoption of the rates set forth in the attached document;

NOW THEREFORE BE IT RESOLVED, that all recommended rates, fees or charges for services provided shall be implemented as of May 1, 2022,

Resolution carried 4 to 1 by roll call vote with Siegrist voting against.

Item G-5. Request Budget Amendments to the 2022 Capital Improvement Plan

Motion by Siegrist, supported by Slavens to approve the presented budget amendments required for the 2020 & 2021 CIP bond projects. Motion carried unanimously.

Item G-6. Request Approval to Migrate to the Microsoft Government Cloud and Office 365

Motion by Siegrist, supported by Sneideman to waive the Township purchasing policy request for proposal to meet a project completion date of July 1, 2022 and to create two purchase orders: one in the amount of \$33,770 to Avalon Technologies and another to Dell Computers in the amount of \$152,208.60. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to enter into a three-year Enterprise Agreement with Microsoft facilitated by Dell Computers. and approve the following budget amendment:

Increase Revenues:

Fund Balance Appropriation	101-000.695	\$163,687
Fund Balance Appropriation	207-000.695	\$22,293

Increase Expenditures:

Professional Services	101-228.801_0050	\$33,770
Software maintenance	101-228.930_0015	\$129,917
Software maintenance	207-301-50.930_0015	\$22,293

Motion carried unanimously.

Item G-7. Consider Renewing the License Plate Reader Annual Subscription

Motion by Siegrist, supported by Sneiderman to approve the renewal of Vigilant Solutions License Plate Reader annual subscription through Vigilant Solutions, LLC., in the amount of \$12,165. Motion carried unanimously.

Item G-8. Consider Approving Purchase of High-Speed Address Printer

Motion by Siegrist, supported by Slavens to amend the budget as follows and to approve the purchase of the high-speed address printer (AS-650) from current vendor, Quadient.

Decrease Expenditures:

101-000.695	Fund Balance Appropriation	\$15,155
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Increase Revenue:

101-215.970_0060	Capital Outlay Office Equipment and Furniture:	\$15,155
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Motion carried unanimously.

Item G-9. Consider Appointments to the Historic District Commission

Motion by Siegrist, supported by Borninski to approve the appointments of Karen Krepps and Gregg King to the Canton Historic District Commission for a three-year term effective through April 30, 2025. Motion carried unanimously.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Sneiderman to adjourn the meeting at 9:32pm. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

INTEROFFICE CORRESPONDENCE
CANTON PUBLIC SAFETY DEPARTMENT
ADMINISTRATION

TO: Anne-Marie Graham Hudak, Supervisor
FROM: Christopher Stoecklein, Director of Fire Services
DATE: April 26, 2022
SUBJECT: Fire Department Promotion Recognition – Training Chief

Oath of Office - Call up: Shawn Skelly

Recognition:

Shawn Skelly is being recognized tonight for his recent promotion to the rank of Training Chief in the Canton Fire Department.

Shawn has served the community as a Firefighter/Paramedic since 2007. In his new administrative command position, he will be responsible for designing, implementing, and delivering all required training to department personnel as related to fire operations, suppression activities, specialized/technical rescues and Emergency Medical Service.

As Training Chief, he is also responsible for overseeing the department's probationary firefighter program, and coordinating training with the department's emergency dispatch call takers. This position may also be utilized within the command structure in emergency situations as requested by the Deputy Chief or Director of Fire Services.

Chief Skelly is joined tonight by: His wife, Tiffany – and
His sons, Brandon, Brian, & Benjamin

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-1

ITEM: Consider Two Contracts; One to Bidigare Contractors, Inc. and One to Fishbeck for the 2022 Water Main Capital Improvement Project and Approve a Budget Amendment

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The 2018 Water Master Plan identified a number of projects necessary to meet the existing and future water demands of our customers. In addition to the Master Plan, staff is constantly evaluating locations that are experiencing multiple main breaks in a relatively small area.

As part of the annual water rate setting process, the determination was made to increase the capital expenditures to complete this work. The increase being presented was taken into consideration when the Board of Trustees approved the current water rates on May 4, 2021 that resulted in an overall rate decrease.

Staff is recommending award of contract to Bidigare Contractors, Inc. for the 2022 Water Main Capital Improvement Project (CIP) with the following breakdown: Contract amount; \$2,284,332, contingency amount (15%); \$342,600, total amount; \$2,626,932.

This award of contract is a continuation of contract for water main replacement of existing, underperforming, unreliable water main.

Staff is also recommending continuation of contract for construction management and inspection services to Fishbeck with the following breakdown: Contract amount; \$72,392, contingency amount (15%); \$10,858, total amount; \$83,250.

Fishbeck served in the same position for the 2019, 2020, and 2021 Water Main CIP.

BACKGROUND:

The water main replacement of existing water main is on a portion of Beck Road South, and a portion of Canton Country Acres Subdivision. This location was chosen based on multiple factors:

1. Multiple main breaks have occurred, exceeding five breaks within two years of the one-mile-of-pipe subject area.
2. Water main redundancy helps increase levels of service and maintain water quality. Currently, there are multiple sections within Canton County Acres that are served by 'dead-end' water mains, which are also under sized (only 6-inch diameter). This project will eliminate those dead-ends and bring the water main size up to our current 8-inch diameter minimum.

Bidigare Contractors, Inc. was awarded the 2019 Water Main CIP and had that contract extended for the 2020 and 2021 Water Main CIP. Staff and residents were satisfied with the work performed, and desires to extend the 2019 contract to cover the 2022 Water Main CIP. Bidigare Contractors, Inc. has provided a letter stating that they would extend their unit prices (with some material price modifications) to any additional work scheduled for 2022. It should be noted that this is the first unit price increase since the original bid in 2019. The letter is included, along with an engineer's estimate for the work.

Fishbeck was also awarded construction management and inspection services for the 2019 Water Main CIP. They have served well in this capacity. Fishbeck has been instrumental in working through the permitting process with outside agencies, as well as developing standards and procedures for Canton Township water main replacement.

STRATEGIC PLAN/GOALS: Quality Infrastructure-Provide adequate water pressures in our system for both public use and firefighting demands. Provide a water distribution system that meets consumer needs and provides reliable service to our customers.

ACTION REQUESTED: Award a continuation of contract to Bidigare Contractors, Inc. for a total award of \$2,626,932.

Award a continuation of contract to Fishbeck for a total award of \$83,250.

Currently in account # 592-536.970_0050 there is \$200,000 for Design and \$2,500,000 for the construction of the water main. Total in the budget is \$2,700,000. The following budget amendment is needed:

Increase Revenue

592-000.695 Fund Balance Appropriation	\$9,642
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Increase Expenditure

592-536.970_0050 Capital Outlay Infrastructure	\$9,642
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IMPLEMENTATION PLAN: Upon approval:

1. The contract will be extended, a purchase order entered, and a notice of award will be provided to Bidigare Contractors, Inc.
2. The contract will be extended, a purchase order entered, and a notice of award will be provided to Fishbeck.
3. Finance will enter a budget amendment.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to approve the following budget amendment:

Increase Revenue

592-000.695 Fund Balance Appropriation	\$9,642
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Increase Expenditure

592-536.970_0050 Capital Outlay Infrastructure	\$9,642
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2. I move to approve the following budget amendment; and further award contracts as presented in the amount totaling \$2,626,932 to Bidigare Contractors, Inc. and \$83,250 to Fishbeck for the 2022 Water Main Capital Improvement Projects; and further authorize the Township Supervisor or Clerk to sign the contracts on behalf of the Charter Township of Canton

ATTACHMENTS:

1. Bidigare Contractors, Inc. letter
2. Signed Contract Amendment
3. Engineers Estimate (water main replacement)
4. Fishbeck Scope of Services

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-2

ITEM: Consider Site Plan for Fast Food Restaurant (Chipotle)

PRESENTER: Jade Smith, Municipal Services Director

OWNER/REPRESENTATIVE: Heather Henika (Applicant) and Mitchell Harvey
(Engineer)

EXECUTIVE SUMMARY: The applicant proposes to split 1.11 acres from the Walmart parcel with the intent of constructing a Chipotle fast food restaurant with a pickup window in a 2,432-sq. ft. building. Specifically, the site is located on the south side of Michigan Ave., west of Belleville Rd. The current site consists of a parking lot and is part of the Wal-Mart PDD, which was originally approved in 2007 for the current store. At its meeting on January 25, 2022, the Canton Township Board of Trustees approved an amendment to the PDD to allow for the proposed Chipotle restaurant. The site is zoned C-3, and fast food restaurants are special land uses in the C-3 district. The approved PDD amendment allows for the proposed use.

At its meeting on April 4, 2022, the Planning Commission recommended approval of the site plan, subject to conditions. If the site plan is approved, the next step will be for the applicant to submit plans to the Engineering Services Division and Building & Inspections Services Division for review prior to construction.

BACKGROUND AND ANALYSIS:

Location: South side of Michigan Ave., between Belleville Rd. and Beck Rd. (45541 Michigan Ave.; parcel no. 132-99-0003-701). Note: The address of 45541 was recently assigned to the Chipotle site, and the previously used address of 45555 will be retained by Walmart and will not change.

Existing Zoning: C-3, Regional Commercial (Wal-Mart PDD)

Net Acres: 1.11 acres (proposed Chipotle site)

Existing Land Use: Parking lot

Surrounding Zoning and Land Uses:

North – C-3, Regional Commercial (Shopping Center with Home Depot, Dick’s Sporting Goods, and other commercial uses)

South – C-3, Regional Commercial and PDD (Walmart)

RR, Single-family residential
East – C-3, Regional Commercial (Tim Hortons)
West – C-3, Regional Commercial; Panera

Comprehensive Plan: General Commercial

Land Use. The site is zoned C-3, and fast food restaurants are special land uses in the C-3 district. The use was approved in the PDD Amendment.

Traffic Impact. Chipotle proposes to use 3 existing access points: 1 on the south side and 2 on the east side. The project sponsor has submitted a Traffic Impact Study (TIS), which states that the operational analysis indicates that the approaches of the study intersections would operate at acceptable levels during both the mid-day and PM peak hours with no proposed improvements. The Township's traffic engineering consultant (Wade Trim) reviewed the TIS and stated that it was prepared according to standard procedures and guidelines required by Wayne County and Canton Township. Wade Trim also stated that, based on the information presented in the TIS, the new trips added to the network as a result of the development will not cause a capacity problem in the area.

Previously, the plans proposed the existing access in the north side of the west site boundary near Michigan Ave. to be converted from a two-way to one-way exit only. However, Wade Trim recommended removing this right-out access point due to the existing problem and delay of this driveway, and the availability of other access points to accommodate this traffic. While this western access drive at Michigan Ave. is signalized and functions at an acceptable Level of Service "C," Wade Trim's concern was that the proximity of Chipotle's intersection with the drive to Michigan Ave. may cause backups onto Chipotle's site. In other words, if a couple of northbound vehicles are stacked at the light at the intersection of the western drive and Michigan Ave., a vehicle trying to exit via the one-way exit in the northwest part of Chipotle's site might not be able to do so unless a vehicle allows them to cut in. As a result, during its review of the PDD on December 6, 2021 the Planning Commission recommended removal of this one-way exit drive as a condition of approval, and the applicants removed this access drive from the plans prior to Township Board approval of the PDD on January 25, 2022.

Schedule of Regulations and Modifications. The Chipotle plan meets the Zoning Ordinance requirements of the C-3 district for: front yard setback (85 feet minimum); side yard setback (15 feet minimum); rear yard setback (30 feet minimum); and building height (35 feet maximum).

The following modifications to the Zoning Ordinance standards that were approved with the PDD are as follows:

- **Section 4.01(C)(6) (Number of Parking Spaces and Drive-Through Stacking Spaces).** The current PDD Agreement requires 761 spaces and the proposed number of spaces is 625. As noted below, 625 spaces are sufficient for the existing and proposed uses. A modification was also approved to permit a drive-through lane with 7 stacking spaces instead of the minimum number of 10 stacking spaces. The drive

through-lane is for pickup only, and there will not be a menu board. The PD Agreement includes language prohibiting a menu board.

- **Section 5.03(C)(2).** The minimum width of interior landscape islands is 12 feet, and 8 feet is proposed.
- **Section 5.03(A)(4) (Foundation Landscaping).** A 10-foot deep foundation landscape area is required on the front and sides of buildings that face a public road or parking lot. A minimum depth of 10 feet is proposed, except for a portion of the north side.
- **Section 2.13(C) (Light Intensity).** A maximum light intensity of 0.3 footcandles is permitted along a non-residential lot line. A maximum light intensity of 3.4 footcandles is shown on the west lot line, but the illumination doesn't exceed 0.3 footcandles along most areas of the lot lines.

Parking and Loading. The First Amendment to the Wal-Mart PDD allowed Walmart's parking lot to be reduced from 811 spaces to 761 spaces. The Panda Express PDD plan (Second PDD Amendment) results in a reduction of 85 spaces and the Chipotle PDD plan (Third PDD Amendment) results in a reduction of 51 spaces, which will lower Walmart's parking lot to 625 spaces. Based on the size of the Walmart building (172,298 sq. ft.), number of employees (104), and parking requirements for supermarkets and retail (1 space per 150 sq. ft. plus 1 space per employee), 1,253 parking spaces are required by the Zoning Ordinance. Our review of 24 aerial photographs taken at various times between 2015 and 2021 indicate that parking levels are far less than the parking lot's capacity. Section 4.01(C)(6) of the Zoning Ordinance allows the Planning Commission to approve a modification to the minimum number of parking spaces. According to the Parking Generation Manual, 5th Edition, published by the Institute of Transportation Engineers, the average peak parking demand for a 172,298-sq. ft. Free-Standing Discount Superstore is between 357 spaces (non-December Saturday) and 419 spaces (December Saturday). Therefore, we believe that the remaining 625 spaces are sufficient for Walmart and recommend approval of this number for the site.

Based on the size of the Chipotle fast food restaurant (1,964 sq. ft. of eating area), number of employees (5), and parking requirements for fast food restaurants (1 space per 50 feet of eating area plus 1 space per employee), 44 spaces are required. Chipotle proposes 44 parking spaces.

The applicant previously requested a modification to Section 4.01(C)(6) of the Zoning Ordinance to permit a drive-through lane with 7 stacking spaces instead of the minimum number of 10 stacking spaces. The drive through-lane is for pickup only, and there will not be a menu board. At its meeting on December 6, 2021, the Planning Commission recommended approval of this modification, provided that the PD Agreement includes language prohibiting a menu board. The applicant has since modified the PD Agreement to prohibit a menu board, which was approved by the Township Board on January 25, 2022.

Section 4.02 of the Zoning Ordinance requires a loading area. The plans include a 10' x 50' loading area south of the southern drive aisle, just west of the dumpster.

Architecture. The elevations of the building show that more than 50% of the façade material will be brick as required by Section 26.06 of the Zoning Ordinance. The height of the proposed building from grade to the top of the parapet is 21 feet, and Sheet PP-4 illustrates a sufficient parapet height from the top of the roof to screen the rooftop mechanical equipment pursuant to Section 2.26 of the Zoning Ordinance.

Sidewalks. A sidewalk is proposed to connect the existing sidewalk along the south side of Michigan Ave. to the north side of the proposed building. Additionally, sidewalks are proposed along the west, north, and south sides of the building. Sidewalks meet the minimum width requirement of 5 feet, except that the sidewalks on the north and west sides of the building are 7 feet wide to allow for up to 2 feet of vehicle overhang from the adjacent parking spaces.

Landscaping. The landscape plan is designed to comply with the requirements of Article 5 of the Zoning Ordinance for: frontage landscaping along Michigan Ave.; parking lot landscaping (except where a modification was approved); divider median landscaping; building foundation landscaping (except where a modification was approved); general site landscaping; and mechanical equipment screening. The applicant proposes to comply with the tree replacement standards of Article 5A of the Zoning Ordinance.

Lighting. Locations of light poles and fixtures are shown on the plans. All fixtures are full cutoff pursuant to Section 2.13 of the Zoning Ordinance. The applicant previously obtained a modification to Section 2.13 of the Zoning Ordinance that requires the light level intensity at a non-residential lot line to not exceed 0.3 footcandles. The applicant proposes a maximum intensity of 3.4 footcandles at one of the lot lines.

Signage. Signs are reviewed by the Building & Inspection Services Division after site plan review. We will defer to the Building & Inspections Division on the permit review for all signs. A ground sign is proposed, but the applicant may want to consider partnering with Walmart and other potential users for a larger multi-tenant sign.

Dumpster Enclosure. The dumpster enclosure is designed to comply with the requirements of Section 2.14 of the Zoning Ordinance, and the dumpster enclosure wall will match the building.

- **Community Planner's Recommendation:** Approval of the site plan for Chipotle on parcel no. 71-132-99-0003-701, as provided in the plan documents, subject to the conditions of PDD approval.
- **Planning Commission's Recommendation:** At its meeting on April 4, 2022, the Planning Commission voted 8-0 to recommend approval of the site plan for Chipotle on parcel no. 71-132-99-0003-701, as provided in the plan documents, subject to the conditions of PDD approval.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval of the site plan for a Chipotle fast food restaurant with a

drive-through on parcel no. 71-132-99-0003-701 at 45541 Michigan Avenue, located on the south side of Michigan Avenue between Belleville Road and Beck Road, subject to the conditions of PDD approval and subject to all applicable State, County, and Township requirements.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A.

IMPLEMENTATION PLAN: N/A.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: Approval, subject to revised asphalt depths and outside agency permits required during Engineering review.

FIRE MARSHAL'S RECOMMENDATION: Approval.

BUILDING OFFICIAL'S RECOMMENDATION: N/A.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A.

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of Site Plan for Chipotle

WHEREAS, the Project Sponsor has requested site plan approval for a Chipotle fast food restaurant with a drive-through on parcel 71-132-99-0003-701 at 45541 Michigan Ave., located on the south side of Michigan Avenue between Belleville Road and Beck Road; and,

WHEREAS, the Planning Commission reviewed the site plan application and applicable criteria and voted 8-0 to recommend approval, with conditions, as the request meets the requirements of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for a Chipotle fast food restaurant with a drive-through on parcel no. 71-132-99-0003-701 at 45541 Michigan Avenue, subject to the conditions of PDD approval and subject to all applicable State, County, and Township requirements.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map and Aerial Map

3. Site Plan

NEXT STEPS: If the Site Plan is approved, there will be no further reviews by the Planning Commission or Township Board unless major amendments are proposed to the site plan. The next step will be for the applicant to submit plans to the Engineering Services Division and Building & Inspections Services Division for review prior to construction.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-3

ITEM: Consider Special Land Use for Automobile Wash Establishment (Mister Car Wash)

PRESENTER: Jade Smith, Municipal Services Director

OWNER/REPRESENTATIVE: Chuck Hoyt (Nederveld)/JS3 Investments (Owner)

EXECUTIVE SUMMARY: The project sponsor proposes to construct an automobile wash establishment (a.k.a., carwash) on a single parcel located on the east side of Haggerty Road, south of Ford Rd. (2100 Haggerty Road). The site was recently rezoned to C-3, Regional Commercial, and automobile wash establishments are special land uses in the C-3 zoning district subject to Section 6.02(D) of the Zoning Ordinance. The site currently contains a vacant building, which is proposed to be demolished. The proposed business, Mister Car Wash, has other locations in Michigan, most of which are in the Grand Rapids area.

At its meeting on April 4, 2022, the Planning Commission recommended approval of the special land use, subject to conditions. If the special land use is approved, the next step will be for the applicant to submit a site plan application, which will be reviewed by the Planning Commission and Township Board. The special land use plans include more details than are typically required on a special land use plan, so many of the staff comments are regarding elements that will be addressed at the time of site plan review.

BACKGROUND AND ANALYSIS:

Location. East of Haggerty Road between Ford Road and Cherry Hill Road.

Net Acres: Approximately 1.71 acres

Existing Land Use: Vacant structure previously used as a restaurant and associated parking/improvements.

Existing Zoning: C-3, Regional Commercial

Surrounding Zoning and Land Uses:

North – C-4 (Central Business District Overlay); vacant lot and restaurant (Bowery Grill and Pub)

South – C-4 (Central Business District Overlay); professional offices (Haggerty Professional Plaza)

East – C-4 (Central Business District Overlay); hotel (La Quinta Inn)

West – C-3 (Central Business District Overlay); mini-warehouses/self-storage

(Public Storage)

Comprehensive Plan: General Commercial

Surrounding Comprehensive Plan Future Land Use Map Classifications:

North – General Commercial

South – General Commercial

East – General Commercial

West – General Commercial

Proposed Special Land Use: The proposed use of an automobile wash establishment is a special land use in the C-3 zoning district. The proposed use is compatible with commercial uses to the south (multi-tenant medical office), east (La Quinta hotel), west (Public Storage), and north (BP gas station and The Bowery Grille & Bar). While the La Quinta hotel is located east of the vacuum spaces, the site will be required to comply with the noise standards of Section 7.02(A) of the Zoning Ordinance (60 dB limit at the lot line from 7am-7pm, and 55 dB limit at the lot line from 7pm-7am). Our findings on the special land use criteria of the Zoning Ordinance are addressed at the end of this review letter.

Schedule of Regulations: The plans submitted illustrate that the proposed development is designed to comply with the dimensional requirements for automobile wash establishments in the C-3 zoning district in the CBD Overlay for: minimum site size (15,000 sq. ft.); minimum setbacks (50 ft. front yard setback; 30 ft. rear yard setback; and 15 ft. side yard setback); and maximum building height (3 stories/50 feet).

Development Standards for Automobile Wash Establishments: The plans submitted illustrate compliance with the Automobile Wash Establishment development standards of Section 6.02(D)(2) of the Zoning Ordinance, and specific development standards will be addressed at the time of site plan review. The vacuuming facilities are located on the rear (east) side of the building. Section 6.02(D)(5) of the Zoning Ordinance reads as follows: “Orientation of open bays. Buildings should be oriented so that open bays, particularly for self-serve automobile washes, do not face onto adjacent thoroughfares unless screened by an adjoining lot or building.” The bay doors face north (a non-thoroughfare access) and south (medical office). There is an existing tree line along the south side of the site that is proposed to remain.

Traffic Impact and Access Management: There is one (1) point of access proposed from the north access drive. The existing curb cut on Haggerty Road is proposed to be removed, and the proposed access between the east side of the site and the west side of the LaQuinta site is also proposed to be removed. The access between the subject site and the LaQuinta site has an existing easement (L-23632; P-760), so we recommend that any recommendation for approval include a condition that written consent to remove this easement be submitted from any relevant party prior to site plan application. If approved, the same access drive from Haggerty Road that serves this site also serves LaQuinta, and this access drive also turns northward to Ford Road. Therefore, if the site’s curb cut at Haggerty Road and its direct connection to LaQuinta are both removed, both the subject site and LaQuinta will have

direct access to Haggerty Road and Ford Road via the access drive.

Parking: The number of parking spaces is proposed to exceed the maximum number of spaces permitted by Article 4 of the Zoning Ordinance. However, at the time of site plan review, the Planning Commission has discretion to increase the maximum number of spaces. Based on the number of employees and length of the building, only 11 spaces are required. There are 4 general spaces for employees and 25 vacuum spaces, which is likely excessive. At the time of site plan review, we will recommend minimizing the number of vacuum spaces while still allowing a sufficient number of vacuum spaces for peak demand periods. Section 4.01 requires 25 stacking spaces per wash lane, and the plans show 27 stacking spaces.

Loading: Section 21.03(A)(9) of the Zoning Ordinance requires loading areas to be located in the side or rear yards, and the required loading space is located north (side) of the building. The minimum dimensions required are 10' wide and 50' long, which are shown.

Architecture: Section 26.06 of the Zoning Ordinance requires a minimum of 50% face brick on the proposed carwash building, although alternative masonry materials can be considered to meet this requirement. The applicant proposes a mix of concrete masonry units and stone veneer. We recommend that the concrete masonry unit be smooth-face and half high, which can have the appearance of brick. Also, the amount of masonry and stone must be increased to meet the 50% requirement. A flat roof is proposed, so a parapet must be shown at the time of site plan review to ensure that any roof-mounted mechanical equipment is adequately screened. At the time of site plan review, the applicants will be required to include the dimensions, specifications, and percentages of all proposed exterior materials.

Landscaping, Screening, and Tree Preservation: Although a landscape plan is not required at the time of Special Land Use plan review, the applicants have submitted a landscape plan. While we will verify compliance at the time of Site Plan Review, the plan includes: frontage landscaping along Haggerty Rd. and the internal drive to the north; parking lot landscaping; building foundation landscaping; and general site landscaping. Any modification requests will be addressed by the Planning Commission at the time of site plan review. There are several more parking lot trees than are required by Article 5 of the Zoning Ordinance, which are predominantly located along the eastern lot line adjacent to the LaQuinta hotel.

Sidewalks: The current site has sidewalk along the Haggerty Road frontage, which will remain. The internal sidewalk between Haggerty Road and LaQuinta through the site will be removed because the previous restaurant destination will be removed. Internal sidewalk circulation will be addressed in more detail during site plan review.

Lighting: A photometric plan has been submitted with the intent of complying with Section 2.13. Additional details are required for the lighting levels to be compliant with Section 2.13 of the Zoning Ordinance, which will be reviewed in more detail during site plan review.

Signage: Signage will be reviewed at site plan review in accordance with the standards of

Article 6A of the Zoning Ordinance.

Dumpster Enclosure: The dumpster enclosure is located in the northeast part of the site. Additional details are required for the dumpster enclosure to be compliant with Section 2.14 of the Zoning Ordinance, which will be reviewed in more detail during site plan review.

Special Land Use Review Standards: Based on the items noted above, we find that the proposed automobile wash establishment use in Canton Township meets the Special Land Use criteria of Section 27.03(C) of the Zoning Ordinance as follows, subject to the above items being corrected or otherwise addressed at the time of site plan review:

- The proposed automobile wash facility use will be compatible with adjacent nonresidential land uses, which consist of Public Storage to the west, medical office to the south, LaQuinta hotel to the east, and the BP gas station and The Bowery Grille & Bar to the north.
 - The proposed automobile wash facility use will be compatible with the principles and objectives of the Canton Township Master Plan regarding the General Commercial classification on the Future Land Use Map and its policies to encourage regional commercial uses that serve the retail and service needs for the entire township and adjacent areas. When the subject site was recently rezoned from C-4 to C-3, the Comprehensive Plan explicitly supported C-3 zoning in the General Commercial Future Land Use classification.
 - The proposed uses will continue to be adequately served by essential public facilities and services, subject to any requirements of the Canton Township Engineering Division regarding necessary installations for water and sanitary sewer facilities.
 - The site will have adequate access to Haggerty Road and Ford Road via the adjacent access drive to the north. A curb cut will be removed from Haggerty Road, which will reduce access points onto Haggerty Road and concentrate traffic onto the existing access drive.
 - The proposed use is not expected to be detrimental to public health, safety, and welfare.
 - The proposed uses will enhance the surrounding environment by including requiring landscaping and not discouraging the appropriate development and use of adjacent land or buildings.
 - The proposed use will not unreasonably interfere with or discourage the appropriate development and use of adjacent land and buildings.
 - The location of the proposed use will not result in a residential use being surrounded by non-residential uses.
 - The proposed use is expected to enhance the economic well-being and welfare of the Township, and is not expected to result in excessive duplication of a use in the community. The nearest car wash is approximately 1.5 miles east on Ford Road in Westland.
- **Community Planner's Recommendation:** Approval of the special land use for an automobile wash establishment use on parcel no. 71-050-99-0009-003 as illustrated on the Special Land Use Plan for the reasons stated in the above analysis, subject to the items noted in this review being addressed and corrected at the time of site plan review, including removal of the access easement between the subject site and the parcel to the east, and subject to all State, County, and Township

requirements.

- **Planning Commission's Recommendation:** At its meeting on April 4, 2022, the Planning Commission voted 8-0 to recommend approval of the special land use for an automobile wash establishment use on parcel no. 71-050-99-0009-003 as illustrated on the Special Land Use Plan, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to specific design criteria noted by staff to be addressed and corrected at the time of site plan review, including removal of the access easement between the subject site and the parcel to the east, and subject to all State, County, and Township requirements.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval of the special land use for an automobile wash establishment use on parcel no. 71-050-99-0009-003 as illustrated on the Special Land Use Plan, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to specific design criteria noted by staff to be addressed and corrected at the time of site plan review, including removal of the access easement between the subject site and the parcel to the east, and subject to all State, County, and Township requirements.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A.

IMPLEMENTATION PLAN: N/A.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: Approval.

FIRE MARSHAL'S RECOMMENDATION: Approval, subject to several noted items being addressed at the time of site plan review.

BUILDING OFFICIAL'S RECOMMENDATION: N/A.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A.

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use for Mister Car Wash

WHEREAS, the Project Sponsor has requested special land use approval for an auto wash

establishment use on parcel no. 71-050-99-0009-003, located on the east side of Haggerty Road, south of Ford Rd.; and

WHEREAS, the Planning Commission reviewed the request and applicable criteria and voted 8-0 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the special land use for an automobile wash establishment use on parcel no. 71-050-99-0009-003 as illustrated on the Special Land Use Plan, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to specific design criteria noted by staff to be addressed and corrected at the time of site plan review, including removal of the access easement between the subject site and the parcel to the east, and subject to all State, County, and Township requirements.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map and Aerial Map
3. Special Land Use Plans
4. Special Land Use Criteria

NEXT STEPS: If the Special Land Use is approved, the next step will be for the applicant to submit a site plan application, which will be reviewed by the Planning Commission and Township Board. The special land use plans include more details than are typically required on a special land use plan, so many of the staff comments are regarding elements that will be addressed at the time of site plan review.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-4

ITEM: Consider Special Land Use for Automobile Wash Establishment (Zippy Auto Wash)

PRESENTER: Jade Smith, Municipal Services Director

OWNER/REPRESENTATIVE: David Brewer (Vanston/O'Brien)/Corey & Michelle Weaver (Zippy Auto Wash)

EXECUTIVE SUMMARY: The project sponsor proposes to construct a car wash establishment on two (2) parcels at the southwest corner of the intersection of Michigan Ave. and Beck Rd. The site was recently rezoned to C-3, Regional Commercial, and automobile wash establishments are special land uses in the C-3 zoning district subject to Section 6.02(D) of the Zoning Ordinance. The site currently contains a vacant building, which is proposed to be demolished. The proposed business, Zippy Auto Wash, has 4 other locations in the Ann Arbor/Saline area.

At its meeting on April 4, 2022, the Planning Commission recommended approval of the special land use, subject to conditions. If the special land use is approved, the next step will be for the applicant to submit a site plan application, which will be reviewed by the Planning Commission and Township Board. The special land use plans include more details than are typically required on a special land use plan, so many of the staff comments are regarding elements that will be addressed at the time of site plan review.

BACKGROUND AND ANALYSIS:

Location: South side of Michigan Ave., west of Beck Rd.

Net Acres: Approximately 6.85 acres: Approximately 3.57 acres (47575 Michigan Ave), and approximately 3.28 acres (47725 Michigan Ave).

Existing Land Use(s): Vacant, and the parcel at 47725 Michigan Ave. has a vacant building.

Existing Zoning: C-3, Regional Commercial

Surrounding Zoning and Land Uses:

North – LI-R, Light Industrial Research; Canton Business Park

South – GI, General Industrial; MAPCO

East – C-3, Regional Commercial; Community Financial Credit Union and GI, General Industrial; single-family residences

West – GI, General Industrial; Public Storage

Comprehensive Plan Future Land Use Map Classification: Mixed Use

Surrounding Comprehensive Plan Future Land Use Map Classifications:

North – Light Industrial

South – Mixed Use

East – Mixed Use

West – Mixed Use

Proposed Special Land Use: The proposed use of an automobile wash establishment is a special land use in the C-3 zoning district. The proposed use is compatible with commercial uses to the south (Mapco Manufacturing), east (Community Financial Credit Union), west (Public Storage), and north (Canton Business Park). While there are single-family residences on the east side of Beck Rd. that are located in the General Industrial zoning district, the proposed car wash building is approximately 200 feet from the nearest residential lot line. Our findings on the special land use criteria of the Zoning Ordinance are addressed at the end of this review letter.

Schedule of Regulations: The plans submitted illustrate that the proposed development is designed to comply with the dimensional requirements for automobile wash establishments in the C-3 zoning district for: minimum site size (15,000 sq. ft.); minimum setbacks (85 ft. front yard setback; 30 ft. rear yard setback; and 15 ft. side yard setback); and maximum building height (3 stories/35 feet).

Development Standards for Automobile Wash Establishments: The plans submitted illustrate compliance with the Automobile Wash Establishment development standards of Section 6.02(D)(2) of the Zoning Ordinance, and specific development standards will be addressed at the time of site plan review. The vacuuming facilities are located on the rear (south) side of the building. Section 6.02(D)(5) of the Zoning Ordinance reads as follows: “Orientation of open bays. Buildings should be oriented so that open bays, particularly for self-serve automobile washes, do not face onto adjacent thoroughfares unless screened by an adjoining lot or building.” While the word “should” seems suggestive, the intent of this provision is to avoid the appearance of bay doors from adjacent thoroughfares. The entrance door into the car wash faces Beck Road to the east, which faces Community Financial Credit Union. Due to the nature of the applicant’s corner lot and the intersection angle of less than 90 degrees, the applicant has concentrated all of the required frontage evergreen trees east along Beck Road east of the bay door. Additionally, the applicant proposes 10 more frontage evergreens than are required by Article 5 of the Zoning Ordinance in this area of Beck Road. At the time of site plan review, the berm height and evergreen screening will be finalized.

Traffic Impact and Access Management: There is one (1) point of access proposed from Michigan Ave. The driveway is designed to be as far away from the intersection of Beck Rd. as possible. The applicant has submitted a traffic study to address the site’s traffic impact on Michigan Ave. Additionally, the Michigan Department of Transportation (MDOT) has reviewed the plans and is requiring the applicant to extend the right-turn lane on Michigan

Ave. to the west property line, making the southernmost lane of Michigan Ave. a continuous right-turn lane. Because the road surface is in place, this modification might only require changing the existing pavement markings on Michigan Ave.

Parking: The parking calculations are proposed to comply with the requirements of Article 4 of the Zoning Ordinance, which will be addressed at the time of site plan review. Section 4.01 requires 25 stacking spaces per wash lane, and the plans show 25 stacking spaces. Additionally, there are 8 vacuum spaces south of the building, 8 drying spaces west of the building (i.e., west of the exit bay door), and 7 general parking spaces south of the building.

Loading: Section 21.03(A)(9) of the Zoning Ordinance requires loading areas to be located in the side or rear yards, and the required loading space is located south (rear) of the building. The minimum dimensions required are 10' wide and 50' long, which will be confirmed at site plan review.

Architecture: Section 26.06 of the Zoning Ordinance requires a minimum of 50% face brick on the proposed carwash building, although alternative masonry materials can be considered to meet this requirement. The applicant proposes half-high concrete masonry units as the predominant building material, which can have the appearance of brick. A gable roof is proposed, with solar panels on the south side of the roof. At the time of site plan review, the applicants will be required to include the dimensions, specifications, and percentages of all proposed exterior materials, and details related to the solar panels.

Landscaping, Screening, and Tree Preservation: Although a landscape plan is not required at the time of Special Land Use plan review, the applicants have submitted a landscape plan. While we will verify compliance at the time of Site Plan Review, the plan includes: frontage landscaping along Michigan Ave. and Beck Rd.; parking lot landscaping; detention pond landscaping; building foundation landscaping; and general site landscaping. Any modification requests will be addressed by the Planning Commission at the time of site plan review. As noted above, there are 10 more frontage evergreens proposed than are required by Article 5 of the Zoning Ordinance, which are located along Beck Road to partially screen the car wash entrance door from the road.

Sidewalks: The current site has no sidewalks but there are existing sidewalk terminations to the west (along Michigan Ave.) and the south (along Beck Rd.). Sidewalks are proposed along both frontages, filling a gap of approximately 1,278 feet. Additionally, a crosswalk approach is proposed to be constructed to the west side of Beck Road at the intersection of Michigan Ave. However, there is no return crosswalk on the east side of Beck Road at this intersection, although there is sidewalk east of the intersection along both Michigan Ave. and Beck Rd. During site plan review, we will coordinate with the Engineering Services Division and Wayne County regarding whether a return crosswalk can be constructed on the east side of this intersection.

Lighting: Section 2.13 of the Zoning Ordinance requires one (1) light structure to be installed on each side of each entrance/exit drive at the roads as well as lighting in many areas of the site. A photometric plan has been submitted with the intent of complying with

Section 2.13. We recommend that the entrance fixtures be located closer to the sidewalk and 10'-12' in height.

Signage: Signage will be reviewed at site plan review in accordance with the standards of Article 6A of the Zoning Ordinance.

Dumpster Enclosure: The dumpster enclosure is located on the southwest part of the site. Minor modifications are required for the dumpster enclosure to be compliant with Section 2.14 of the Zoning Ordinance, which will be reviewed in more detail during site plan review. We recommend that the dumpster enclosure be moved southwest so that the access drive can connect to the south side of the property in the future if a subsequent phase is added to the site. The final location of the dumpster location will be determined at site plan review.

Special Land Use Review Standards: Based on the items noted above, we find that the proposed automobile wash establishment use in Canton Township meets the Special Land Use criteria of Section 27.03(C) of the Zoning Ordinance as follows, subject to the above items being corrected or otherwise addressed at the time of site plan review:

- The proposed automobile wash facility use will be compatible with adjacent nonresidential land uses, which consist of Public Storage to the west, Mapco Manufacturing to the south, Community Financial Credit Union to the east, and Canton Business Park to the north.
- The proposed automobile wash facility use will be compatible with the principles and objectives of the Canton Township Master Plan regarding the Mixed Use classification on the Future Land Use Map and its policies to encourage uses that respond to changes in market demands based on the nature of Michigan Ave. as a regional transportation corridor. When the subject site was recently rezoned from LI to C-3, the Comprehensive Plan explicitly supported C-3 zoning in the Mixed Use Future Land Use classification.
- The proposed uses will continue to be adequately served by essential public facilities and services, subject to any requirements of the Canton Township Engineering Division regarding necessary installations for water and sanitary sewer facilities.
- The site will have adequate access to Michigan Ave. While the site has frontage along Beck Road, access to Beck Road is not proposed at this time.
- The site will have a pedestrian circulation system, which consists of constructing sidewalks along the entire frontages of Michigan Ave. and Beck Rd. as well as constructing a crosswalk along Michigan Ave. up to the Beck Rd. intersection.
- The proposed use is not expected to be detrimental to public health, safety, and welfare.
- The proposed uses will enhance the surrounding environment by including required landscaping and not discouraging the appropriate development and use of adjacent land or buildings.
- The proposed use will not unreasonably interfere with or discourage the appropriate development and use of adjacent land and buildings.
- The location of the proposed use will not result in a residential use being surrounded by non-residential uses.
- The proposed use is expected to enhance the economic well-being and welfare of the Township, and is not expected to result in excessive duplication of a use in the

community. While there is another car wash located on the south side of Michigan Ave. about 1.1 miles east of the proposed use as well as another car wash proposed on the north side of Michigan Ave. across from this existing car wash, duplication of similar uses is common in this area of Michigan Ave. without resulting in excessive duplication (for example, grocery stores, general merchandise stores, clothing stores, gas stations, and restaurants). On Michigan Ave. in Saline, Zippy Auto Wash is less than a half-mile from two (2) other car washes (Mr. Goofy's Car Wash and BP Touchless Carwash) and we are not aware of any excessive duplication of this service along this area of Michigan Ave. in Saline.

- **Community Planner's Recommendation:** Approval of the special land use for an automobile wash establishment use on parcel nos. 71-128-99-0005-702 and 71-128-99-0006-703 as illustrated on the Special Land Use Plan for the reasons stated in the above analysis, subject to the items noted in this review being addressed and corrected at the time of site plan review and subject to all State, County, and Township requirements.
- **Planning Commission's Recommendation:** At its meeting on April 4, 2022, the Planning Commission voted 8-0 to recommend approval of the special land use for an automobile wash establishment use on parcel nos. 71-128-99-0005-702 and 71-128-99-0006-703 as illustrated on the Special Land Use Plan, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to specific design criteria noted by staff to be addressed and corrected at the time of site plan review and subject to all State, County, and Township requirements.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval of the special land use for an automobile wash establishment use on parcel nos. 71-128-99-0005-702 and 71-128-99-0006-703 as illustrated on the Special Land Use Plan, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to specific design criteria noted by staff to be addressed and corrected at the time of site plan review and subject to all State, County, and Township requirements.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A.

IMPLEMENTATION PLAN: N/A.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: Approval.

FIRE MARSHAL'S RECOMMENDATION: Approval.

BUILDING OFFICIAL'S RECOMMENDATION: N/A.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A.

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use for Zippy Auto Wash

WHEREAS, the Project Sponsor has requested special land use approval for an auto wash establishment use on parcel nos. 71-128-99-0005-702 and 71-128-99-0006-703, located at the southwest corner of the intersection of Michigan Ave. and Beck Rd.; and

WHEREAS, the Planning Commission reviewed the request and applicable criteria and voted 8-0 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the special land use for an automobile wash establishment use on parcel nos. 71-128-99-0005-702 and 71-128-99-0006-703 as illustrated on the Special Land Use Plan, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to specific design criteria noted by staff to be addressed and corrected at the time of site plan review and subject to all State, County, and Township requirements.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map and Aerial Map
3. Special Land Use Plans
4. Traffic Impact Study and MDOT review
5. Special Land Use Criteria

NEXT STEPS: If the Special Land Use is approved, the next step will be for the applicant to submit a site plan application, which will be reviewed by the Planning Commission and Township Board. The special land use plans include more details than are typically required on a special land use plan, so many of the staff comments are regarding elements that will be addressed at the time of site plan review.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-5

ITEM: Consider Approving the Purchase of Three Braun Rescue Ambulances and an Associated Adjustment to the 2023 Fire Budget

PRESENTER: Chris Stoecklein, Director of Fire Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Fire Department is requesting approval to purchase three Braun Chief XL rescue ambulances from Kodiak Emergency Vehicles, the authorized distributor of Braun vehicles in Michigan. The department has selected Braun, utilizing a low-bid price secured by H-GAC (Huston-Galveston Area Council) in the amount of \$855,318 for three ambulances, after all credits and discounts.

BACKGROUND INFORMATION: The Fire Department is budgeted to purchase one ambulance in 2023, and was planning for two ambulances in 2024. Because the lead time is currently 19-20 months from the manufacturer, the department is requesting a purchase order be issued for all three ambulances this year. This request also contains a budget adjustment to increase the 2023 Fire Fund Balance Appropriation by \$621,705 for the two additional ambulances.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase of three Braun Chief XL rescue ambulances from Kodiak Emergency Vehicles in the amount of \$855,318. Additionally, approve the below listed budget adjustment to the 2023 Fire Budget (*Budget Implications & Account Number*).

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase the 2023 Fire Fund Balance Appropriation Revenue Account #206-000-695 by \$621,705; and increase the 2023 Fire Capital Outlay Vehicle Expenditure Account #206-336-50.970_0040 by \$621,705.

IMPLEMENTATION PLAN: Upon approval of this request, a purchase order will be issued to Kodiak Emergency Vehicles from the Fire Prepaid Expense Account #206.123, in the amount of \$55,318. A deposit of \$85,532 is required when the order is placed.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION:

- 1) I move to approve the purchase of three Braun Chief XL rescue ambulances from Kodiak Emergency Vehicles in the amount of \$855,318;
- 2) Additionally, I move to approve the below listed adjustment to the 2023 Fire Budget:

<i>Increase 2023 Fire Revenues:</i>		
Fund Balance Appropriation:	#206-000.695	\$621,705

<i>Increase 2022 Fire Appropriations:</i>		
Capital Outlay Vehicles:	#206-336-50.970.0040	\$621,705

ATTACHMENTS:

Attachment A – Proposal from Braun, via distributor Kodiak Emergency Vehicles

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-6

ITEM: Consider Approving the Purchase of One Sutphen Fire Engine and an Associated Amendment to the 2022 Fire Budget

PRESENTER: Chris Stoecklein, Director of Fire Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Fire Department is requesting approval to purchase one Sutphen Heavy Duty Custom S8 Pumper Engine from Apollo Fire Equipment, the authorized distributor of Sutphen apparatus in Michigan. The department has selected Sutphen, utilizing a low-bid price secured by H-GAC (Huston-Galveston Area Council) in the amount of \$725,451 (full prepay discount) for the apparatus.

BACKGROUND INFORMATION: The Fire Department is requesting to purchase one additional engine, with a current manufacturer lead time of approximately 20 months. The manufacturer offers a full pre-pay discount of \$21,474.10, bringing the cost of the engine from \$746,925.10, down to \$725,451.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase of one Sutphen Heavy Duty Custom S8 Pumper Engine from Apollo Fire Equipment, the authorized distributor of Sutphen apparatus in Michigan, in the amount of \$1,211,119.71. Additionally, approve the below listed budget amendment to the 2022 Fire Budget (*Budget Implications & Account Number*).

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase the 2022 Fire Fund Balance Appropriation Revenue Account #206-000-695 by \$725,451, and increase the 2022 Fire Capital Outlay Vehicle Expenditure Account #206-336-50.970_0040 by \$725,451.

IMPLEMENTATION PLAN: Upon approval of this request, a purchase order will be issued to Apollo Fire Equipment from the Fire Prepaid Expense Account #206.123, in the amount of \$725,451.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION:

- 1) I move to approve the purchase of one Sutphen Heavy Duty Custom S8 Pumper Engines from Apollo Fire Equipment, in the amount of \$725,451.
- 2) Additionally, I move to approve the below listed amendment to the 2022 Fire Budget:

<i>Increase 2022 Fire Revenues:</i>		
Fund Balance Appropriation:	#206-000.695	\$725,451

<i>Increase 2022 Fire Appropriations:</i>		
Capital Outlay Vehicles:	#206-336-50.970.0040	\$725,451

ATTACHMENTS:

Attachment A – Proposal from Sutphen, via distributor Apollo Fire Equipment

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM # G-7

ITEM: Consider Reappointments to the Historic District Commission

PRESENTER: Anne Marie Graham-Hudak, Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Two Historic District Commissioners have terms expiring. Katherine Martin and David Curtis are both very valuable and very skilled members of the HDC, and both are interested in reappointment.

BACKGROUND:

Katherine Martin was first appointed to the HDC in 2006. Her background in Planning, which includes a Master's Degree in Regional Planning and employment in various Planning departments, is very valuable to the Commission.

David Curtis was first appointed to the HDC in 2010. Mr. Curtis has extensive historical knowledge of Canton Township and is an active member of the Canton Historical Society.

Per MCL 399.204 Historic District Commission consists of not less than 7 or more than 9 members. Canton's Historic District Commission consists of 8 members, one of which is a representative of the Canton Historical Society.

Long term commitment to this commission and community is the foundation of the historical perspective that is requisite for the review and implementation of the U.S. Department of Interior - Secretary of the Interior's Standards for the Treatment of Historic Properties whose recommendations guide this commission. Without a solid historical perspective, the commission loses its ability to maintain and safeguard the heritage of the township.

STRATEGIC PLAN/GOALS:

Welcoming Community: A township in which all residents can fully and effectively access services, influence policy and direction, and feel a sense of belonging and safety.

ACTION REQUESTED:

Approve the reappointments of Katherine Martin and David Curtis for a three-year term on the Historic District Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Historic District Commissioners are unpaid.

IMPLEMENTATION PLAN:

The Supervisor's office, with the aid of Facilities Services and Leisure Services, will handle all communications regarding the reappointments.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the appointments of Katherine Martin and David Curtis to the Canton Historic District Commission for a three-year term effective through April 30, 2025.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-8

<p>ITEM: Consider First Reading of Repeal and Replacement Chapter 22, Article III, Division 2 of the Canton Code of Ordinances entitled “Tax Exemption for Lincolnshire Apartments”</p>
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PRESENTER: Anne Marie Graham-Hudak

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Lincolnshire Village Apartments on Joy Road participates in the state of Michigan’s low-income housing tax credit program. As such, they are eligible to pay a service charge to Canton Township in lieu of taxes. The service charge, or payment in lieu of taxes (“PILOT”) was originally established by Township ordinance. Due to a recent change in ownership of the complex, a repeal and replacement to the ordinance is required.

BACKGROUND: In 2008, Canton Township adopted an ordinance granting Lincolnshire Village Apartments a Payment In Lieu of Taxes (“PILOT”). As is required by state law, an ordinance was adopted by the Township Board establishing the PILOT, which is a payment of 4% of net shelter rents as the service fee in lieu of taxes.

Recently, Lincolnshire Village Apartments was acquired by Lincolnshire Preservation Limited Dividend Housing Association, LLC. This change in ownership requires a change to the ordinance. The new owner is asking the Township to continue the 4% service fee previously established in the ordinance, although the Township can charge up to 10% of the annual shelter rents obtained from the development. The exemption from taxation can last no longer than 50 years.

STRATEGIC PLAN/GOALS: Ensure all Township agreements are current and in compliance with the law.

ACTION REQUESTED: Introduce, hold the first reading, and schedule the second reading of Repeal and Replacement of Chapter 22, Article III, Division 2, “Tax Exemption for Lincolnshire Apartments.”

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None, if the 4% service fee remains unchanged.

IMPLEMENTATION PLAN: If approved, a second reading will be scheduled. If the ordinance is approved following the second reading, the ordinance will be published and the property owner

will be notified.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved

SUPERVISOR'S RECOMMENDATION: Approved

MODEL RESOLUTION:

(1) I move to introduce and hold the first reading of Repeal and Replacement of Chapter 22, Article III, Division 2, "Tax Exemption for Lincolnshire Apartments."

(2) I further move to schedule a second reading for May 10, 2022.

ATTACHMENTS:

1. Draft text to Chapter 22, Article III, Division 2.
2. Correspondence from Ginosko Development Company and attachments.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 26, 2022

AGENDA ITEM #G-9

ITEM: Consider Modification of Polling Locations
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PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: After the initial approval of voting precincts and polling locations on March 29, 2022 it was brought to the Clerk’s attention that Life Church no longer wishes to participate as a polling location. Clerk Siegrist reexamined the maps and precincts to find a new polling location that was most beneficial for the affected precincts. Hulsing Elementary will provide an efficient polling location, with Mettetal Airport serving as a back-up location.

BACKGROUND: Canton Township has recently approved polling locations. Life Church has requested to no longer be considered as a polling location. Through reexamination, Hulsing Elementary would be the most effective new polling location, with Mettetal Airport as a back-up location.

STRATEGIC PLAN/GOALS: **Welcoming Community:** Matching voting precincts with voter behavior for a better experience

ACTION REQUESTED: Approve the new polling location and back-up location.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: 1. Obtain Board approval 2. Submit plans to Secretary of State with approved polling locations

DIRECTOR’S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: Motion to approve the new polling location of Hulsing Elementary and back-up location of Mettetal Airport

ATTACHMENTS: N/A