

**Charter Township of Canton  
Board Proceedings – February 14, 2017**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, February 14, 2017 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag.

**Roll Call**

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Williams  
Members Absent: Sneideman  
Staff Present: Director Hohenberger, Director Faas, Director Meier, Director Trumbull

**Adoption of Agenda**

Motion by Anthony, supported by Siegrist to approve the agenda as presented. Motion carried by all members present.

**Approval of Minutes**

Motion by Foster, supported by Anthony to approve the Board Minutes of January 24, 2017 as presented. Motion carried by all members present.

Motion by Slavens, supported by Anthony to approve the Board Minutes of January 31, 2017 as presented. Motion carried by all members present.

Motion by Anthony, supported by Foster to approve the Board Minutes of February 7, 2017 as presented. Motion carried by all members present.

**PUBLIC SAFETY PROMOTION RECOGNITIONS:**

**R-1: Recognition of Canton Public Safety Promotions as follows:**

**Police Sergeants: David Eyl and David Juras**  
**Fire Captain: James Harrison**  
**Police Lieutenants: James Harrison and Michael Kennedy**  
**Deputy Chief – Fire: Jamie Strassner**  
**Deputy Chief – Police: Craig Wilsher**

Clerk Siegrist performed the Oath of Office for these promotions. Supervisor Williams presented the recipients with their new badges of rank.

Motion by Siegrist, supported by Williams to enter the promotions into the public record. Motion carried by all members present.

**Citizen’s Non-Agenda Item Comments:** Jim Leddy, 6757 Brookshire, commented in support of a Township Program to facilitate Road Repairs using township funds to repair individual subdivision streets.

Harold Kominars, 41900 South Drive, requested the board investigate the noise levels of the incineration facility at Lilley and Michigan Ave. Director Faas offered to have a conversation with the operators of the facility.

Kathy Filas, 5765 Wedgewood, commented on Solid Waste Disposal and the company holding the contract with the township. Ms. Filas also questioned when meeting minutes are available. Clerk Siegrist explained they are posted the morning after approval at a regular meeting.

Walt Filas, 5765 Wedgewood, commented on the company contracted by Canton to do the Solid Waste Disposal and Recycling for Canton Township.

**Payment of Bills**

Motion by Slavens, supported by Anthony to approve payment of the bills as presented. Motion carried by all members present.

<b>February 14, 2017</b>		
101	GENERAL FUND	892,498.91
206	FIRE FUND	390,408.11
207	POLICE FUND	610,569.53
208	SUMMIT OPERATING (General)	80,196.39
219	STREET LIGHTING	25,505.70
230	CABLE TV FUND	9,652.23
246	TWP (COMMUNITY) IMPROVEMENT	14,125.00
248	DDA - CANTON TWP ACCT	33,379.96
261	E-911 UTILITY	5,485.29
274	CDBG	4,704.26
402	CAP PROJ - SUMMIT CONSTR	385,652.02
555	Solid Waste	227,186.28
584	GOLF FUND	23,498.82
592	WATER & SEWER FUND	856,046.58
661	FLEET	41,318.83
701	TRUST & AGENCY FUND	0.00
702	CONSTRUCTION ESCROW	1,805.00
736	POST EMPLOYMENT BENEFITS	149,927.24
<b>TOTAL - ALL FUNDS</b>		<b>3,751,960.15</b>

**CONSENT CALENDAR:**

**Item C-1. Reappointments to the Tax Board of Review. (Supv.)**

Motion by Siegrist, supported by Anthony that the Canton Board of Trustees approve the reappointments of Carol Richardson and Anthony Rosati to the Canton Tax Board of Review for a two-year term to expire on March 1, 2019. Motion carried by all members present.

Carol Richardson and Anthony Rosati are two experienced members of Canton’s Tax Board of Review. There is currently a need to fill five positions on the Tax Board of Review, including

Carol and Anthony's positions which expire in March of 2017. After doing a call for resumé and reviewing the credentials of those interested, Supervisor Williams is recommending the reappointment of these two experienced individuals to fill two of the five openings. This decision is based on their excellent service and also the benefit of retaining experienced people to help the Tax Board of Review business run smoothly.

**Item C-2. Appointments to the Tax Board of Review. (Supv.)**

Motion by Siegrist, supported by Anthony that the Canton Board of Trustees approve the appointments of Charles Ten Broeck, Lisa Manwell, and Lois Beerbaum to the Canton Tax Board of Review for two-year terms to expire on March 1, 2019. Motion carried by all members present.

It has been common practice for Canton Township's Tax Board of Review to have two 4-person Boards to offer as many night appointments as we can to our residents. A four-person board is made up of three members and an alternate. To continue with the practice of offering two boards, there is currently a need to fill five positions on the Tax Board of Review – four board members and one alternate. After doing a call for resumé and reviewing the credentials of those interested, Supervisor Williams is recommending the appointments of three new individuals to the Tax Board of Review: Charles Ten Broeck, Elizabeth (Lisa) Manwell as board members, and Lois Beerbaum as an alternate. Information on all three candidates is attached. The recommendation for the two remaining spots on the Tax Board of Review are reappointments being presented to the Board of Trustees in a separate Request for Board Action.

**Item C-3. Reappointments to the Building Board of Appeals. (Supv.)**

Motion by Siegrist, supported by Anthony to re-appoint Greg Trombley and Joseph Philips to the Building Board of Appeals for two (2) year term to expire March 31, 2019. Motion carried by all members present.

The Building Board of Appeals currently has five (5) members appointed by the Board of Trustees. The Board of Trustees has a desire to expand the Board of Appeals to the seven member maximum allowed by State law.

Greg Trombley has been a member of the Building Board of Appeals (BBA) since 1999. The current resume is attached. The term for Greg Trombley will expire on March 31, 2017. The new two (2) year term will expire on March 31, 2019.

Joseph Philips has been a member of the BBA since 2012 and currently serves as the Chairperson. The current resume is attached. The term for Joseph Philips will expire on March 31, 2017. The new two (2) year term will expire on March 31, 2019.

**Item C-4. Appointments to the Building Board of Appeals. (Supv.)**

Motion by Siegrist, supported by Anthony to appoint Gianfranco Palazzolo, Harpreet Singh Sachdeva and Michael Schultz to the Building year term to expire February14, 2019. Motion

carried by all members present.

The Building Board of Appeals has five (5) members appointed by the Board of Trustees. The Board of Trustees has a desire to expand the Board of Appeals to the seven member maximum allowed by State law.

Gianfranco Palazzolo, Harpreet Singh Sachdeva and Michael Schultz have expressed interest in filling the BBA vacancy. A current resume is attached for each appointee. The terms for Gianfranco Palazzolo, Harpreet Singh Sachdeva and Michael Schultz will expire on February 14, 2019.

**Item C-5. Reappointments to the Downtown Development Authority Board. (Supv.)**

Motion by Siegrist, supported by Anthony that the Canton Township Board of Trustees reappoint Janet Volante to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for a four-year term ending February 14, 2021.

Motion carried by all members present.

The State of Michigan Public Act 197 of 1975, enabling legislation for the establishment of a Downtown Development Authority, provides for a Board of 8 to 12 members. A majority of the members must have an interest located in the Development area (owner of property, owner of a business, manager, employee, resident), while the remaining members may be citizens at large. Janet Volante's appointment to the DDA Board expires on February 26, 2017. Janet has been a dedicated, contributing member of the Canton DDA and has expressed his interest in being reappointed to the DDA Board for another term.

In addition to over 30 years experience as a banking and finance professional, Janet has a long history of involvement in the Canton Community, highlighted by serving on the boards of the Canton Chamber of Commerce, Growth Works Inc., ITT Technical Institute Advisory Board, as well as serving on the St. Joseph Hospital Fundraising Development Committee and Chairperson of the Canton Chamber of Commerce Building Fund. Janet's valued contributions to the community have been recognized with a 1995 Canton Community Achiever Award Athena Award in 1994. She is a graduate of the Leadership Canton Class of 1996.

**Item C-6. Consideration of a Motion to Rescind Previous Appointments to the Election Commission, and Further Appoint Two Members in Compliance with the Charter Township Act. (Clerk)**

Motion by Siegrist, supported by Anthony to rescind the appointments of Supervisor - Pat Williams and Treasurer - Dian Slavens, to the Election Commission for Canton Township with terms expiring November 20, 2020. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to appointment Trustee Anthony and Trustee Sneiderman to the Election Commission for Canton Township with terms expiring November 20, 2020. Motion carried by all members present.

On Tuesday, December 13, 2016 the Board of Trustees appointed the Supervisor, Clerk and Treasurer to the Canton Township Election. However, Section 4 of the Charter Township Act provides for the appointment of the Clerk and two trustees:

**Nomination of candidates for township office; conducting primary election; duties of township clerk; duties and composition of board of township election commissioners.**

Sec. 4. Candidates for township office in charter townships shall be nominated at the general primary election held in the township before each general election at which township officers are to be elected. The primary election shall be conducted, as near as may be, pursuant to the Michigan election law, 1954 PA 116, MCL 168.1 to 168.992. Duties of the county clerk in the conduct of primary elections shall be performed by the township clerk with respect to the nomination of township officers, and the duties of the county board of election commissioners shall be performed for each township by a **board of township election commissioners to be composed of the township clerk and the 2 trustees appointed by the township board.**

Accordingly, the prior action of the Board must be rescinded, and appointments made to the election commission in compliance with the Charter Township Act. It is the recommendation of the Township Clerk that the board appoint Trustee Sneideman and Trustee Anthony to replace the previous appointments of Supervisor Williams and Treasurer Slavens, with terms to expire November 20, 2020.

**Item C-7. Consider Approval of an Application for MLCC Special Liquor Licenses. (CLS)**

Motion by Siegrist, supported by Anthony to approve the agreement and authorize the sale and consumption of alcohol at The Celtic Celebration on Saturday, June 10, 2017; and furthermore, I move that the following resolution be adopted:

That the Canton Soccer Club, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, June 10, 2017 at Independence Park located on Denton Road in Canton, Michigan, County of Wayne. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to authorize the sale and consumption of alcohol at the 26th Annual Liberty Festival on June 15-17, 2017, and furthermore; I move that the following resolution be adopted:

That the Canton Rotary, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on June 15-17, 2017 during Liberty Festival at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to authorize the sale and consumption of alcohol at

The Rally on Ridge event on Tuesday, July 25, 2017; and furthermore; I move that the following resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Tuesday, July 25, 2017 at Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to authorize the sale and consumption of alcohol at The Canton Historical Society's "Brew, Brats & Bands at the Barn" fundraiser on Saturday, September 9, 2017; and furthermore; I move that the following resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, September 9, 2017 at the Cady-Boyer Barn in Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application. Motion carried by all members present.

In 2017, four fundraising events will be held in conjunction with Canton Leisure Services at various township facilities that will require application to the Michigan Liquor Control Commission for special liquor licenses:

- The Canton Soccer Club is hosting The Celtic Celebration 2017 Fundraiser event on June 10, 2017, from 5:30 pm - 10:00 pm at Independence Park, which will include beer and wine tasting with entertainment. Canton Soccer Club will secure the appropriate permits and apply for the one-day special liquor license.
- Canton's 26th Annual Liberty Fest will take place June 15-17, 2017 in Heritage Park. In a partnership with Canton Leisure Services, the Canton Rotary Club will once again be making the application to the Michigan Liquor Control Commission for a special license. Canton Rotary will secure the appropriate permits and will keep the proceeds from the actual alcohol sales over the course of the three days.
- Canton Leisure Services will host the 4th Annual Rally on Ridge event on July 25, 2017 from 5:30 p.m. to 9:00 p.m. at Preservation Park/Cherry Hill School. Due to growing demand, in addition to the food trucks, we will be selling beer and wine with proceeds to benefit the Canton Farmers Market. Canton Leisure Services will apply for the one-day special liquor license for this event.
- The Canton Historical Society is hosting the 8th annual "Brew, Brats & Bands at the Barn," a fundraiser to be held at the Cady-Boyer Barn in Preservation Park on Saturday, September 9, 2017 from 6-9 p.m. The event will feature a concert with beer and food being sold for the purpose of raising funds to benefit the Canton Historical Society. Canton Leisure Services

will apply for the one-day special liquor license for this event.

**Item C-8. Consider a Resolution approving Application for an Autistic Child Area Caution Sign. (PSD)**

Motion by Siegrist, supported by Anthony to authorize the Township Clerk to sign the Wayne County permit application. I further move the following resolution be adopted. Motion carried by all members present.

**RESOLUTION OF  
BOARD OF TRUSTEES  
CHARTER TOWNSHIP OF CANTON**

**WHEREAS**, Canton resident, Tommie Lee Taylor, has requested caution "Autistic Child Area" sign to be installed on both sides of the street near his residence located at 648 Merrimac, lot #142 Brookside Village Subdivision No. 1; Canton Township Michigan; and,

**WHEREAS**, the Canton Public Safety Department has reviewed this application and recommends approval of Mr. Taylor's request; and,

**WHEREAS**, the Charter Township of Canton accepts full responsibility for the purchasing, installing, and maintaining of the signs to be installed at the specific locations permitted by Wayne County, to provide for the safety and welfare of our residents and,

**WHEREAS**, the funds for the purchase of the signs will be expensed from the 2017 Police - Miscellaneous Account #207-301-50.956; and,

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of the Charter Township of Canton, Michigan does hereby APPROVE the request of Canton resident, Tommie Lee Taylor to install caution "Autistic Child Area" signs near his residence.

The Board of Trustees of the Charter Township of Canton, Michigan further authorizes the Township Clerk to sign the Wayne County permit application.

The Police Department is in receipt of a homeowner's request for caution "Autistic Child Area" signs to be installed on both sides of the street near the residence located at 648 Merrimac. *(Wayne County Department of Public Services determines suitable locations to place the signs.)*

The homeowner, Tommie Lee Taylor, has two Autistic sons age 8 and 6. Per Mr. Taylor, the boys often exhibit little concern of their surroundings, specifically related to their own personal safety. By installing the caution signs, motorists would be alerted to the need for extra caution while passing through the area of the family residence.

The resolution shall include authorization for the Township Clerk to sign the Wayne County Application for Permit to have the signs installed. The Police Department will order and pay for the signs; and Public Works has agreed to install the signs at the locations permitted by Wayne County. The purchase price of the signs is estimated to be \$150 each.

## **GENERAL CALENDAR:**

### **Item G-1. Consider First Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances for the Guzzo-Bruni Rezoning. (MSD)**

Motion by Siegrist, supported by Foster to introduce and hold the first reading of the proposed amendment to the zoning map found in Appendix A of the Code of Ordinances for the Guzzo-Bruni Rezoning as provided in the attached ordinance and map. Motion carried by all members present.

Motion by Siegrist, supported by Foster to table consideration of the amendment to the zoning map found in Appendix A of the Code of Ordinances for the Guzzo-Bruni Rezoning as provided in the attached ordinance and map and hold a second reading on February 28, 2017. Motion carried by all members present.

A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

The applicant is proposing to rezone the subject property from R-2, Single-Family Residential to R-4, Single-Family Residential to accommodate a single-family detached or site condominium project. The zoning to the west is R-6 and is currently developed as apartments. The property to the east is zoned R-2 and R-6 with a non-conforming firewood business located at the Canton border. The property to the south is Brookside Village Subdivision, which is zoned R-5. The requested zoning is generally consistent with the Medium- High Density Residential designation on the Future Land Use Plan, which allows for a maximum of 8 dwelling units/acre. The R-4 zoning would allow for a maximum of 4 dwelling units/acre, well below the maximum that can be considered.

### **Item G-2. Consider Award of a Contract for Professional Design and Engineering Services to Northwest Consultants, Inc. for Improvements at Independence Park – Parking Lot, Sidewalk Gaps and Trail Connections. (MSD)**

Motion by Siegrist, supported by Foster to award a contract and purchase order for engineering consulting services for the Independence Park Project to Northwest Consultants, Inc. in an amount of \$31,570 plus a 10% contingency of \$3,157 for a not-to-exceed amount of \$34,727. Motion carried by all members present.

Repairs to the Independence Park soccer facility are scheduled for construction in the summer of 2017. The Engineering Services Division solicited proposals from our seven prequalified consulting firms for engineering of the parking lot improvement, sidewalk gaps, and trail connections in the park area. The proposals included costs for design, bid assistance, construction assistance for three distinct project areas: (a) parking lot reconstruction, (b) sidewalk gaps on Denton Road, and (c) future trail connections in the area. Each consultant also provided an alternate cost for geotechnical investigation of the parking lot. The project has an



aggressive design schedule and we plan to bid out construction of the parking lot in March. Three firms submitted proposals on January 20, 2017, Northwest Consultants, Stantec and Wade-Trim. Northwest Consultants, Inc. (NCI) furnished the lowest cost proposal and can meet the aggressive schedule.

At this time Engineering Services proposes to award only a portion of that work which includes: (1) the design for all three project areas (parking lot, sidewalk gaps, and trail connections), (2) bidding assistance for the parking lot and (3) the geotechnical investigation for a total of \$31,570. The remaining expense for construction staking and other costs will be awarded with the construction bid award, as necessary.

Engineering Services recommends including a ten (10) percent contingency of \$3,157 for a total contract award of \$34,727 to NCI. This work will be funded by the Community Improvement Fund.

**Item G-3. Consider Award of a Contract to Rotondo Construction Inc. for the 2017 Repair and Gap Program. (MSD)**

Motion by Siegrist, supported by Foster to award a contract for the 2017 Sidewalk Repair Program in the amount of \$520,000 to Rotondo Construction Inc. and further authorize the Township to extend the contract with Rotondo Construction Inc. into the 2018 and 2019 program years based on satisfactory performance and stable prices. Motion carried by all members present.

Motion by Siegrist, supported by Foster to award a contract for engineering consulting services for the Sidewalk Gap construction staking and inspection services to Northwest Consultants, Inc. in an amount of \$10,000. Motion carried by all members present.

Motion by Siegrist, supported by Foster to award a contract for Township facility repairs in the amount of \$24,200 to Rotondo Construction Inc. Motion carried by all members present.

The Canton Township Sidewalk Repair (SWR) program began in 1999 and the proposed 2017 program includes several areas of concrete construction across the Township: (1) targeted areas east of Haggerty Road, (2) areas called in by complaint or request in the remainder of the Township and (3) sidewalk gaps. In addition the contractor hired through this program is utilized for repairs on various Township facilities during the construction season.

Engineering Services Division solicited public bids for the program from qualified contractors in January. Four bids were opened on Thursday, January 19, 2017, and Rotondo Construction Inc. was determined to be the lowest qualified responsive bidder. A brief history of the program as well as a complete summary of the work areas with the detailed bid tabulations and the recommendation are provided as attachments.

The amount budgeted for the SWR program in 2017 is \$520,000 for construction and a fixed allowance of \$10,000 for our engineer, Northwest Consultants, Inc. (NCI), for survey and engineering services related to the gap locations. The proposal from Rotondo Construction, Inc.

for this program is \$517,885 which is slightly under the amount budgeted. Engineering Services recommends approving this program for the entire budget of \$520,000, including the \$2,115 as a small construction contingency. Engineering Services also recommends approving the \$10,000 allowance for NCI for survey and engineering. In addition, Canton Leisure Services (CLS) has a budget of \$24,200 for facility repairs at the Summit.

**Item G-4. Consider Approval of Budget Amendment for Funds Received from the Community Foundation for Southeast Michigan – Healthy Food Connection Grant. (CLS)**

Motion by Siegrist, supported by Foster I move to approve a budget amendment to increase the following accounts for a total increase in revenue of \$21,000 and increase expense account \$21,000, per contributions from the Foundation for Southeast Michigan – Healthy Food Connect grant:

Increase Revenues:

101-691-49.539	State Grants	\$ 21,000
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Increase Expenses:

101-691-49.705_0015	Part-time Wages	\$ 3,800
101-691-49.742	Program Supplies	\$ 8,200
101-691-49.801_0050	Professional & Contractual Services	\$ 9,000

Motion carried by all members present.

Canton Leisure Services received a Healthy Food Connect grant through the Community Foundation for Southeast Michigan (CFSEM). Healthy Food Connect is a regional initiative focusing on increasing healthy food access for children and seniors. Funded by the Michigan Health Endowment Fund and the CFSEM, this initiative aims to support exemplary existing food access activities while encouraging new community collaborations.

Canton Leisure Services is partnering with Canton Community Mobility Transportation Services provided by Huron Valley Ambulance (HVA) and local senior housing provider, Canton Place. With the funding provided through this grant, the goal is to provide transportation, education, and weekly access to the Canton Farmers Market for seniors who may have limited resources. Canton seniors who qualify for food assistance programs and reside outside of Canton Place will also be eligible. The total cost of the program will be \$21,000 and 100% covered by the CFSEM grant with no net cost to the Township.

In May of 2016, the Board approved the application and acceptance of this grant and funds, and at the time the Recreation budget was amended. However, the grant was not finalized nor received until late in the Farmers Market season, preventing the program from starting until the 2017 season. The cash was received in full during 2016, however has been deferred and will be recognized as revenue in 2017. As a result, the 2017 Recreation budget requires an amendment in order to make the funds available for the upcoming season.

**Item G-5. Consider Approval of an Inter-Governmental Agreement Between Wayne County and Canton Township for Improvements to Victory Park. (CLS)**

Motion by Siegrist, supported by Foster to authorize the Supervisor to sign the Intergovernmental Agreement between Wayne County and Canton Township for Improvements to Victory Park and to authorize the Finance Department to make necessary budget adjustments to record the Wayne County contribution and the related expenditures. Motion carried by all members present.

A Wayne County Parks Millage was approved by voters in 2002 and renewed in 2009 and 2016 for seven more years. As a provision to this millage, Wayne County parks has agreed to reinvest a maximum of 15% back into individual communities. Annually, communities submit project proposals based on the allocated funds from the county. See Attachment A for a synopsis of Wayne County millage funds allocated to Canton.

For 2016, Canton submitted for improvements to Victory Park in the amount of \$114,360. This project is included in our Master Plan. This will allow us to accelerate much needed renovations to the Canton sports fields. Our original intent was to upgrade 4 fields (1 quad) per year for three years using General Fund dollars. This will allow us to upgrade 2 quads this year (1 from General Fund, 1 from County funds). The 3rd quad would be upgraded in 2018.

Wayne County has agreed to fund improvements to Victory Park in the amount of \$114,360, as provided in the table below:

<b>TABLE OF PROPOSED IMPROVEMENTS - VICTORY</b>			
<b>ID</b>	<b>ITEM</b>	<b>DESCRIPTION</b>	<b>ROUGH COST ESTIMATE</b>
A	Replace dirt infield	Remove and replace original clay infield material. Repair washout areas	\$70,000
B	Upgrade field drainage and turf	Install under drains and regrade and re-establish turf to control flooding on 4 fields	\$40,000
C	Upgrade safety netting between fields	Replace old and add new netting on 4 fields, estimated 16,500 sq. ft.	\$4,360
		<b>TOTAL</b>	<b>\$114,360</b>

These improvements are designed to upgrade the quality of the ball fields, which are currently over 30 years old and in need of enhancements. An Intergovernmental Agreement (IGA) between Wayne County and Canton has been drafted for approval by both governing authorities

**Item G-6. Consider Authorization of Lease Agreement for Golf Cars for Fellows Creek Golf Club. (CLS)**

Motion by Siegrist, supported by Slavens to authorize the Supervisor to sign the lease agreement for 115 golf cars for Fellows Creek Golf Club with Golf Cars Plus, 607 North Main Street,

Plainwell, Michigan 49080, in the amount of \$80,046.96/per year from 2017 through 2021 to be paid from Account #584-697-77.945 (Lease Payments). Motion carried by all members present.

Motion by Siegrist, supported by Foster to authorize the following 2017 budget amendment:

Increase Revenue	584-697-78.673	Sale of Fixed Assets	\$168,297
Increase Expense	584-697-78.945	Lease Payments	80,047
Increase Expense	584-756-50.990	Transfer to Fund Balance	88,250

Motion carried by all members present.

The current fleet of golf cars for Fellows Creek were purchased in 2008. Industry standard for replacement is every five to seven years. This fleet of 99 golf cars have been in service for 9 seasons and have exceeded their life expectancy. The cars are showing excessive wear in many areas including body panels, seats, and floorboards. The condition of these golf cars reflects negatively on the image of the facility and require additional maintenance. The costs of maintenance on these cars have increased dramatically over the last few years with approximately \$5,000 in supply expenses annually to prepare the fleet for the season. Additionally, about \$8,000 is spent annually on rentals of extra golf cars.

The current vehicles (99 – 2008 Club Car DS) were included in bid specifications for sale. Three companies submitted qualified bids in January 2017.

	Unit Price	Trade-in	Net Price
Spartan Distributors (EZ Go RXV)	\$ 4,177.44	\$ 1,475.00	\$ 2,702.44
Golf Cars Plus (Yamaha The Drive 2 DR2A)	\$ 3,952.44	\$ 1,700.00	\$ 2,252.44
Midwest Golf & Turf, LLC (Club Car/ Precedent)	\$ 4,263.20	\$ 1,800.00	\$ 2,463.20

Golf Cars Plus submitted the lowest bid for Yamaha DR2A golf cars. In November 2015, Pheasant Run Golf Club replaced its golf car fleet with Yamaha YDRA models and since then has had a good relationship with Yamaha. Our recommendation is to lease the vehicles, in the amount of \$80,046.96/year, over five years from Golf Cars Plus and trade in our current vehicles. With this option, we can purchase the vehicles for \$1.00 at the end of the lease. The lease program includes an interest rate of 3.8% through Wells Fargo.

This plan includes trade-in value for the cars currently owned. A portion of the trade-in will be applied to cover the six 2017 payments with the balance applied to the principle, lowering our annual cost.

**Item G-7. Consider Bid Award for the Purchase and Installation of Primary Switchgear at the Canton Administration Complex. (CLS)**

Motion by Siegrist, supported by Foster to award the Primary Switchgear Replacement at the Canton Administration Complex to Rauhorn Electric Inc., 17171 23 Mile Road, Maco

42 in the amount of \$184,932 to be paid out of the Community Improvement Fund. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase Revenue: 246-000-695 Fund Balance Appropriation \$184,932  
Increase Expenditures: 246-750-970\_0050 Capital Outlay Infrastructure \$184,932

Motion carried by all members present.

In 2015, a power outage occurred at the Summit on the Park and Pheasant Run Clubhouse due to an electrical cable failure. This resulted in a significant repair bill and disruption of facility activities. Due to the age of the existing electrical infrastructure, which is over 20 years old, it was recommended to the Board that an inspection and any necessary preventative maintenance be performed to prevent future problems.

On May 10, 2016, the Board approved a proposal which solicited for the Design & Build Improvements of Electrical Infrastructure at the Canton Administration Complex. Based on the plan, staff recommended the following items be completed as part of the first phase of the project:

- Inspection and maintenance of primary switch cabinets
- Inspection and maintenance of primary transformers and underground cabling
- Inspection and maintenance of Public Safety Dispatch battery backup system
- Removal and replacement of outdoor park electrical cabinet
- Review of alternate power source to complex
- Inspection and maintenance of failing Summit banquet dimmer panel

During the initial inspection of the primary switchgear, it was revealed the equipment was in such deteriorated condition that any additional inspection or maintenance could render the equipment inoperable leaving the Canton Administration Complex without power. DTE, who was on site for the initial inspection, stated that immediate steps should be taken to repair the equipment.

Peter Basso Associates Inc. Consulting Engineers, the firm involved in the design and implementation of the initial project, was contracted to design the Primary Switchgear Replacement bid specifications. An Invitation to Bid was issued on 1/5/2017 and the following bids were received:

<b>Name of Contractor</b>	<b>Total Cost of Bid</b>
Rauhorn Electric Inc.	\$184,932.00
J. Ranck Electric Inc.	\$196,933.00
Corby Energy Services Inc.	\$199,275.00
Douglas Electric Company	\$204,320.00

Rauhorn Electric was determined to be the qualified low bidder. Rauhorn has done excellent work for the Township in the past.

**Item G-8. Consider First Reading of an Ordinance to Amend Chapter 46, Article VI, Division 2, Entitled “Controlled Substances” by Adding a New Section 46-387. (MSD)**

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of an Ordinance to Amend Chapter 46, Article VI, Division 2, Entitled “Controlled Substances” by Adding a New Section 46-387. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to table consideration of an Ordinance to Amend Chapter 46, Article VI, Division 2, Entitled “Controlled Substances” by Adding a New Section 46-387 and hold a second reading on February 28, 2017. Motion carried by all members present.

Canton Township does not have an ordinance requiring lawfully prescribed controlled substances to be transported in their original, pharmacy-issued containers. This can cause an issue for police and/or firefighter/paramedics when an individual subject to search is discovered to be carrying a variety of medication in (usually) pill form, or for an individual needing emergency medical treatment. While the individual may claim they have a prescription for the controlled substance, without the original prescription bottle, this cannot be easily verified. The proposed text amendment would require that lawfully prescribed controlled substances be carried in their pharmacy-issued containers, so a police officer and/or firefighter/paramedic will be able to ascertain: (1) what the medication is and (2) that the holder has a valid prescription for the medication.

A copy of the complete text of this Proposed Ordinance Amendment is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval.

A complete copy of the Ordinances for Canton Township is available at [www.canton-mi.org](http://www.canton-mi.org).

**Item G-9. Consider a Renewal of Dedicated Internet Data IT Service. (PSD)**

Motion by Siegrist, supported by Slavens to approve Canton entering into a five-year contract of Internet Data T1 service for the Police Department's connection to the 35th District Court's Video Arraignment System from 123.Net, Inc., in the amount of \$299 per month, utilizing funds budgeted in the 2017 Police Contracted Services Account. Motion carried by all members present.

The Police Department utilizes an internet connection dedicated to the 35<sup>th</sup> District Court's Video Arraignment System. In 2010, the Court's technology moved away from slow-leased telecommunication lines to an internet-based video arraignment system. The Court maintains and supervises the head-end equipment of the system, but participating agencies are responsible for their own connection to the Court. Canton's service is out of contract with our provider, with a current monthly cost \$371.

Canton's ITS Manager has recommended entering into a five-year contract with the current service vendor 123.Net, Inc., for an amount of \$299 per month. (A three-year contract is also available for \$319 per month). Neither the 35th District Court, nor Canton have any plans of

changing the video arraignment system in the near future, so taking advantage of the maximum savings available is the ITS recommendation. Therefore, the Police Department is requesting the Board to approve the five-year contract of Internet Data T1 service for its connection to the 35th District Court's Video Arraignment System from 123.Net, Inc., to be billed monthly, in the amount of \$299 per month.

**Item G-10. Consider Approving the Purchase of Three Fire Apparatus Vehicles. (PSD)**

Motion by Siegrist, supported by Slavens approve the purchase of one (1) Heavy Rescue vehicle and two (2) Engine Pumper vehicles from Pierce Manufacturing, Inc., in Appleton, Wisconsin. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the listed budget amendments to the 2017 Fire budget utilizing Fire Fund Balance for the second Engine Pumper and for purchasing the vehicles in lieu of financing. Motion carried by all members present.

Based on recommendations from the Township's Fleet Services Supervisor, the Fire Department has three fire apparatus vehicles in need of replacement.

The first is a 1996 Heavy Rescue Unit (apparatus #96-U4) which has been deferred for replacement since 2011. This unit, which has 102,100 miles, currently requires extensive maintenance to keep it in service. The vehicle is the only one of its kind in the Fire Department's fleet, carrying large, specialized tools needed in rescues and fires, including the commonly known "jaws of life" extrication equipment. In 2012, firefighters refurbished the compartments of the Heavy Rescue unit to accommodate newer rescue equipment that wouldn't fit in the outdated 96-U4 vehicle. If replaced, this vehicle will be taken out of service and stored off-site at the DPW building, only to be used as a spare should the new vehicle go down for an extensive period of time.

The second and third vehicles are 2002 Fire Engine Pumpers (apparatus #02-E5 & 02-E6) which are both due for replacement this year, per Fleet Services Vehicle Rotation Schedule. These two engines were manufactured by American LaFrance, a company that is no longer in business making parts impossible to order. Currently, Fleet Services is having parts fabricated from alternate sources to keep both vehicles in service at a high cost to the Township. Both vehicles have excessive use: 02-E5 is at 171,100 miles, and 02-E6 is at 144,400 miles. The Fire Department has one engine replacement budgeted in 2017 and one in 2018, but due to the costs incurred to keep this vehicle in service, the Fleet Service Manager and Public Safety Director are recommending pulling one Engine Pumper forward from the 2018 budget and purchasing both Engine Pumpers this year. If replaced, these two vehicles will either be sold for parts or traded-in, whichever provides for the most revenue back to the Township.

In preparation for this request, the Fire Department worked with the Finance Department to solicit separate bids for a Heavy Rescue unit and (2) Engine Pumpers. Pierce Manufacturing Inc., was the only vendor to bid on all of the vehicles

A breakdown of the bids and a prepayment discount offer is listed below:

Heavy Rescue Bid Pierce Manufacturing, Inc.		(2) Engine Pumpers Bid Pierce Manufacturing, Inc.	
<b>Pierce Rescue (1)</b>	<b>\$685,852.00</b>	<b>Pierce Pumpers (2)</b>	<b>146,246.00</b>
<b>Less Prepay Discount Offer</b>	<b>(37,374.40)</b>	<b>Less Prepay Discount Offer</b>	<b>(47,509.50)</b>
<b>TOTAL</b>	<b>\$648,477.60</b>	<b>TOTAL</b>	<b>\$1,098,736.50</b>

It should be noted, Fire Administration researched comparable pricing and Pierce Manufacturing, Inc., agreed to honor 2016 Houston-Galveston Area Council (H-GAC) pricing, which is 3% lower than current H-GAC pricing. (H-GAC establishes competitively priced contracts to support local government efficiency.)

The combined total for all three vehicles from Pierce Manufacturing is \$1,747,214.10. Funds are budgeted in the 2017 Fire Capital Outlay Vehicles Account #206-336-50.970.0040 in the amount of \$1,245,000 for (1) Engine Pumper and (1) Heavy Rescue. The remaining balance of \$502,214.10 would require a Budget Adjustment to utilize Fire Department Fund Balance toward the second Engine Pumper.

In review of this purchase, the Finance Director is recommending purchasing the vehicles as opposed to financing them as originally planned in the 2017 budget; therefore, requiring additional budget amendments as listed below:

Revenue Accounts	Account #	Increase Amount	Decrease Amount
Bond Proceeds	206-000-698		\$1,245,000
Fund Balance Appropriation	206-000-695	\$833,121	

Expense Accounts	Account #	Increase Amount	Decrease Amount
Capital Outlay – Vehicles	206-336-50.970.0040	\$502,215	
Other Debt Principal	206-336-50.993		\$249,000
Other Debt Interest	206-336-50.996		\$62,250
Transfer to Fund Balance	206-336-50.990		\$602,844

**Item G-11. Consider Approving the Purchase of (10) Taser X26P Units. (PSD)**

Motion by Siegrist, supported by Slavens to waive the bidding process due to Taser International Inc., being a sole provider of Taser products, and approve the purchase of (10) X26P Taser units with accessories from Taser International Inc., in the amount of \$14,560.21, utilizing 2017 budgeted drug forfeiture funds. Motion carried by all members present.

In 2005, the Township Board first approved the purchase of Taser X26 units to be used as a means of less-lethal force application by police officers. Tasers were purchased for all sworn officers who were newly required to carry department-issued Tasers.

In 2014, the X26 model had been fully-phased out by Taser International, making repairs problematic as parts were no longer available. The department began an annual rotational



schedule, replacing approximately 10-20 Tasers per year with the new X26P model. This plan would allow for all officers, in phases, to receive a new Taser within the manufacturer's five-year recommended shelf life. Along with the replacements, Tasers were also purchased as necessary to accommodate newly hired police officers.

Over the past three years, the department has replaced almost all of the original X26 units, but several are still being carried by non-patrol, special assignment officers. The department is requesting to purchase 10 Tasers this year, to complete the final phase out of X26, and to accommodate new officers being hired in 2017. All 10 units will be deployed this year—the department does not keep a stock of extra units on-hand.

Taser International Inc., is proprietary, and is the sole-source distributor of their product. Taser is the industry standard and a feasible alternate option does not exist on the market to-date.

The cost to purchase (10) X26P Tasers, batteries, holsters and 4-year warranties is \$14,560.21. Funds in the amount of \$15,000 are budgeted in the 2017 Police Program Expense Drug Forfeiture Account for this purchase.

#### **Item G-12. Consider the Purchase of (25) Body Cameras. (PSD)**

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the 2017 purchase of 25 BodyVISION XV camera systems in the amount of \$15,578.75, from L-3 Mobile Vision, Inc., a state contract vendor, and the department's current vendor for the in-car camera system and server. Motion carried by all members present.

On December 8, 2015, the Township Board approved the purchase of 60 body cameras to be issued to patrol officers (Item #G-12). This decision was based on the potential benefits identified with the use of body cameras including

- Accurate documentation of police-public contacts, arrests, and critical incidents
- Unbiased evidence collection for use with investigations and convictions of suspects
- Transparency of police department to enrich the public's trust
- Footage captured could prove useful for training, especially regarding officer safety
- Added resource for use in the investigation of citizen complaints
- Protect officers from false claims of misconduct

The department was originally approved to purchase the BodyVISION camera system by L-3 Mobile Vision, Inc. In addition to the camera quality and ease of use, the BodyVISION camera system was the only product that directly interfaced with the department's current server used for the L-3 Mobile Vision In-Car Camera System. By utilizing cameras from the same vendor, a seamless transition from vehicle to body camera footage will exist, along with simplified, one-stop retrieval of camera footage from both types of devices. The BodyVISION camera was also on the Michigan state contract list.

In March, 2016, before the order was fulfilled, the department was notified by Mobile Vision Inc., of the release of a new, upgraded model, the BodyVISION R4 (now XV), replacing the

original BodyVISION camera. This upgraded camera included several technological improvements as well as a longer battery life. At our request, L3 Mobile Vision placed our original order on hold until a decision could be made as to upgrading our camera order.

On April 12, 2016, the Township Board approved the revised, upgraded purchase of (60) BodyVISION R4 (now XV) cameras. The cameras arrived in the fall, and have since been in the process of being deployed.

This year, the police department is requesting to purchase (25) additional BodyVISION XV cameras from L-3 Mobile-Vision Inc., to allow for a camera to be issued to every police officer & sergeant. The cost of purchasing (25) camera systems, which includes the camera, docking station, power supply, spring clip, alligator clip, USB charging cable and one-year warranty, is \$569.05 per unit. The additional cameras will also require 1 additional Dell Switch and 4 additional Charging Systems for a purchase grand total of \$15,578.75.

L-3 Mobile-Vision Inc., is a sole-source vendor for BodyVISION cameras. And, because the Michigan State Contract for body cameras is currently being updated, L-3 Mobile Vision is honoring its 2016 Michigan State Contract price for this purchase.

Funds are budgeted in the 2017 Police Capital Outlay Computers & Equipment Account #207-301-50.970.0010 to accommodate this purchase.

**Item G-13. Approve IT Services – Email Archive Service Renewal. (FBD)**

Motion by Siegrist, supported by Slavens to approve the renewal of supplemental email archiving licensing within the Township’s Office 365 email installation in an amount not to exceed \$15,600. Motion carried by all members present.

In 2015 the Township moved its email platform to the Cloud, specifically Office 365 which has worked well for the Township since that time. To streamline and complete the consolidation of email and related services in the Cloud, in 2016 The Township enrolled in Office 365 email archiving.

As requested in 2016, IT Services is requesting the waiving of the requirement of publishing a Requests for Proposal for this purchase. Microsoft’s pricing for government is set regardless of which vendor would respond to a Request for Proposal. Being permitted to continue purchasing from CDW Government who is already established as the “Vendor of Record with Microsoft” would streamline the purchase and licensing with Microsoft, not a trivial matter. The Township purchases all Microsoft licensing through CDW Government from State of Michigan pricing schedules.

**Item G-14. Approve IT Services – Virtual Servers Expansion. (FBD)**

Motion by Siegrist, supported by Graham-Hudak to approve the purchase of Dell server hardware to expand the Township’s current VMware Virtual Computing environment. A

purchase order to Dell Computers will be created with a total not to exceed \$17,445. Motion carried by all members present.

Most Township data and business applications reside and operate from within the Township's VMWare Virtual Computing environment which is critical to the day to day operation of all Township applications. That virtual environment is currently comprised of three (3) servers with above average amounts of random access memory, processors and access to disk storage. Each of these three servers operates 11-15 Windows or Linux virtual servers each in support of Township networking infrastructure, business applications and electronic document storage. Upcoming necessary upgrades to the Logos Financial Application and several Municipal Service business applications require newer versions of software to be upgraded. The current three host servers are at their maximum processing capabilities and the need to expand the environment is now critical to meet the needs of the upcoming upgrades.

This purchase will permit the IT Services to provide needed computing resources to those departments whose business applications require updating.

**ADDITIONAL PUBLIC COMMENT:** George Miller, 1946 Briarfield, question "tip fees" and royalties associated with the disposal facility in Canton. He also questioned the time limitation on comment at a public meeting. (Usually 3 minutes).

**OTHER:** None

**ADJOURN:** Motion by Anthony, supported by Siegrist to adjourn at 8:31 p.m. Motion carried by all members present.

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**Michael A. Siegrist, Clerk**