

**HISTORIC DISTRICT COMMISSION
CHERRY HILL SCHOOL
MEETING MINUTES OF
January 3, 2018**

Roll Call:

Members Present: Dave Curtis, Steve Foley, Elizabeth Dornik (Historical Society President),
Kathy Martin, Melissa McLaughlin, Darrin Silvester
Member Absent: Terry Bennett, Ralph Welton
Staff Present: Gregg King, Joan Lager

Call to Order:

Vice - Chairperson McLaughlin called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda:

Motion by Foley, supported by Martin to approve the agenda as presented. Motion carried by all members present.

Approval of Minutes:

Motion by Foley, supported by Silvester to amend the DRAFT of the minutes of the November 1, 2017 meeting to remove a sentence that refers to the addresses and construction types of 2 homes on Cherry Hill. Motion carried by all members present.

Committee Reports:

I. Historical Society:

Ms. Dornik stated because Ms. Kathy Martin's term was expired, the Historical Society has a new member, Bob Wychulis.

The Holiday Tea on December 9 was well attended, however, the Holiday Open house at the Bartlett-Travis House on December 11th only had a few people (2).

Dave Curtis reported the Historical Society is looking into a historical marker on the north side of Geddes Road just west of where it connects to Michigan Avenue at Sheldon Road. Geddes Road contributed to the historical growth of Michigan by providing access to the properties north of the Michigan Avenue corridor. The pricing would tentatively be between \$2000 and \$4000 based upon the design. Discussion regarding design, wording, location, actual structure, etc. ensued. Mr. King will assist Mr. Curtis with the wording and design of the sign. It is understood that it will have to be approved by the State of Michigan.

The Museum is closed for the season.

II. Building and Grounds

Mr. King reports the township is monitoring the HVAC systems in all township buildings to ensure the temperatures sufficient to avoid any possibility of pipes freezing.

Potential projects for summer 2018 are not in the works. Overall maintenance will be at a minimum. There are no major projects planned for 2018.

The Commission will work on obtaining 2019 CLG project grants for work to be done in 2019. OHM is working on the Capital Investment Program and once this is complete we will have a better handle on the funds available for capital improvements for locations such as Cherry Hill School.

We were fortunate in 2018, by coming under budget for Sheldon School, Gregg was able to complete several other maintenance projects. As for Sheldon School, we have a potential tenant capable of paying a competitive rate for the facility. A previous employee of Starfish (the former tenant) is looking into obtaining their own license and opening a daycare type business.

III. Education

Gregg has emailed the commissioners a link that provides Historic District Commission information as well as training classes for the commissioners. <http://forum.savingplaces.org/learn/conferences-training/forum-webinar#.Wk0Qpe0IEUI.email>

IV. Development

Ms. McLaughlin explained the Uptown PDD is requesting an amendment. It should be coming before the township board in the near future.

Mr. King reported there is someone looking into putting a beer garden into the garage near the factory. There may be a possibility of working with the Partnership for this undertaking.

V. Legal – There are no legal actions pending.

Old Business:

I. Possible Usage of Sheldon School – See Building and Grounds Report

- II. Sheldon School/Interior and Exterior Maintenance** – See Building and Grounds Report
- III. Sheldon School Possible Tenant** – See Building and Grounds Report
- IV. Maintenance Issues – Other Locations** – See Building and Grounds Report

New Business:

I. Commissioner Terms Expiring April 30, 2018

Ms. Bennett was not at the meeting, so we are unable to determine her availability or desire to continue.

Ms. Martin agreed to serve another term if appointed.

II. 2018 Maintenance Budget Prioritization

The commission is not able to prioritize maintenance issues at this time.

The next meeting is scheduled for April 4, 2018

Adjourn:

Motion by Foley, supported by Martin to adjourn at 8:42 p.m. Motion carried by all members present.