



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
JUNE 26, 2018**

7:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: JUNE 12, 2018

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

CONSENT CALENDAR:

- 1) CONSIDER APPROVING A RESOLUTION TO ESTABLISH JULY 1, 2018 AS YOUTH VOTER ENGAGEMENT DAY (CLERK)
- 2) RESOLUTION TO AMEND THE INTERLOCAL AGREEMENT THAT CREATED THE NANKIN TRANSIT COMMISSION TO INCLUDE THE CHARTER TOWNSHIP OF CANTON (CLS)
- 3) RECONSIDER SECOND READING OF CODE OF ORDINANCE AMENDMENTS TO CHAPTER 106 ENTITLED "STORMWATER MANAGEMENT", ARTICLES I & II, SECTIONS 106-32, 106-34, AND 106-70 (MSD)
- 4) CONSIDER APPROVAL OF THE EQUIPMENT DELIVERY AND INSTALLATION CHARGES RELATED TO THE PURCHASE OF A REPLACEMENT KIP SCANNER FOR THE MUNICIPAL SERVICES DEPARTMENT (MSD)
- 5) CONSIDER APPROVAL OF BUDGET ADJUSTMENTS FOR FUND 265 – OCDEF (FBD)

GENERAL CALENDAR:

- 1) CONSIDER APPROVAL OF A SPLIT AND COMBINATION FOR AZIZ ESTATES SUBDIVISION (MSD)
- 2) CONSIDER APPROVAL OF THE PRELIMINARY PLANNED DEVELOPMENT FOR HAMPTON MANOR OF CANTON ASSISTED LIVING FACILITY (MSD)
- 3) CONSIDER APPROVAL OF A SPECIAL LAND USE FOR PHYSICAL REHABILITATION SERVICES (MSD)

- 4) CONSIDER APPROVAL OF THE FINAL SITE PLAN FOR PHASE 3 OF RIVER HILL RIDGE AT CHERRY HILL VILLAGE (THE RIDGE CONDOMINIUM) (MSD)
- 5) CONSIDER APPROVAL OF A SPECIAL LAND USE FOR SUPREME DETAILING (MSD)
- 6) CONSIDER APPROVAL OF THE SITE PLAN FOR THE TOWNS AT CHERRY HILL CONDOMINIUMS AND APPROVAL OF THE AGREEMENT FOR LONG-TERM MAINTENANCE FOR LANDSCAPE FACILITIES (MSD)
- 7) CONSIDER APPROVAL OF AN INCREASE TO THE BLANKET PURCHASE ORDER #2018-412 FOR KENNEDY INDUSTRIES (MSD)
- 8) CONSIDER APPROVAL OF AN INCREASE TO PO #2018-00001413 FOR BRICCO EXCAVATING CO., LLC TO COMPLETE THE MICHIGAN AVENUE WATER MAIN REPLACEMENT PROJECT (MSD)
- 9) CONSIDER APPROVAL TO SCHEDULE SHOW-CAUSE HEARINGS FOR PROPERTIES SUBJECT TO DANGEROUS BUILDING HEARING ORDERS (MSD)
- 10) CONSIDER THE PURCHASE OF A MODULAR BREATHING AIR SYSTEM (PSD)

ADDITIONAL PUBLIC COMMENT

OTHER

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – June 12, 2018**

A special study session in conjunction with a regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, June 12, 2018 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance to the Flag.

SPECIAL STUDY SESSION

Roll Call

Members Present: Anthony (Arrived at 6:23 p.m.), Foster, Graham-Hudak, Siegrist, Slavens, Williams
Members Absent: Sneideman,
Staff Present: Director Faas, Director Meier, Director Trumbull, Carolyn Cox, Sarah Clay
Staff Absent: Director Hohenberger

Adoption of Agenda

Motion by Graham-Hudak, supported by Foster to approve the agenda as presented. Motion carried by all members present.

PRESENTATIONS:

Presentation 1: AUDIT PRESENTATION

The Township's Auditing Firm, Plante & Moran, has completed the 2017 Annual Financial Audit for the fiscal year ended December 31, 2017 and presented the final results to the board.

Presenters: Wendy Trumbull, Finance and Budget Director
Sarah Clay, Accounting Manager
Michael Swartz, Partner, Plante & Moran
Alisha Watkins, Manager, Plante & Moran
Melanie Crowther, Manager, Plante & Moran

A complete copy of the PowerPoint presentation is available through the Township Clerk's Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120

Presentation 2: ROADS IMPROVEMENT PLAN UPDATE

The Board was provided a presentation outlining the details of the proposed Road Improvement Program in advance of the public information meetings on the August millage.

Presenters: Tim Faas, Municipal Services Director
Wendy Trumbull, Finance & Budget Director

A complete copy of the PowerPoint presentation is available through the Township Clerk's Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120

There will be 3 Public Informational Forums held in Canton regarding the Roads Millage.

1. Boardroom Administration Building on June 13, 2018 from 4:00 p.m. to 7:00 p.m.
2. Summit on the Park on June 27, 2018 from 4:00 p.m. to 7:00 p.m.
3. Summit on the Park on July 28, 2018 from 10:00 a.m. to 2:00 p.m.

Director Trumbull gave an overview of how the funds would be allocated if the millage passes. Director Faas gave an overview of the repairs/replacements targeted with the potential millage funds.

PUBLIC COMMENT

None

ADJOURN: Motion by Anthony, supported by Slavens to adjourn at 6:59 p.m. Motion carried by all members present.

Supervisor Williams called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance to the Flag.

REGULAR SESSION

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Williams
Members Absent: Sneideman
Staff Present: Director Hohenberger, Director Faas, Director Hohenberger, Director Meier, Director Trumbull, Carolyn Cox, Sarah Clay
Staff Absent: None

Adoption of Agenda

Motion by Siegrist, supported by Anthony to approve the agenda as presented. Motion carried by all members present.

Approval of Minutes

Motion by Foster, supported by Anthony to approve the Amended Board Meeting Minutes of May 8, 2018 as presented. Motion carried by all members present.

Motion by Foster, supported by Anthony to approve the Board Study Session Minutes of May 22, 2018 as presented. Motion carried by all members present.

Citizen's Non-Agenda Item Comments:

George Miller, 1946 Briarfield, commented on damage claims from potholes, conditions of local roads, road taxes, and township bonds.

Payment of the Bills:

Motion by Slavens, supported by Siegrist to approve payment of the bills as presented. Motion carried by all members present.

| June 12, 2018 | | |
|----------------------|-----------------------------|--------------|
| 101 | GENERAL FUND | 606,441.43 |
| 206 | FIRE FUND | 176,650.56 |
| 207 | POLICE FUND | 296,990.73 |
| 208 | SUMMIT OPERATING (General) | 65,290.41 |
| 219 | STREET LIGHTING | 24,124.87 |
| 230 | CABLE TV FUND | 5,611.69 |
| 246 | TWP (COMMUNITY) IMPROVEMENT | 32,880.80 |
| 248 | DDA - CANTON TWP ACCT | 56,426.96 |
| 261 | E-911 UTILITY | 5,421.47 |
| 274 | CDBG | 518.20 |
| 403 | CAP PROJ - ROAD PAVING | 7,322.50 |
| 555 | Solid Waste | 311,540.48 |
| 584 | GOLF FUND | 50,937.98 |
| 592 | WATER & SEWER FUND | 337,212.17 |
| 661 | FLEET | 32,964.30 |
| 701 | TRUST & AGENCY FUND | 5,428.10 |
| 702 | CONSTRUCTION ESCROW | 19,991.15 |
| 736 | POST EMPLOYMENT BENEFITS | 91,436.29 |
| TOTAL - ALL FUNDS | | 2,127,190.09 |

PRESENTATION:

Legislative Update by Kandler, Reed, Khoury & Muchmore (KRKM).

Stephanie Johnson, Partner of Kandler Reed Khoury and Muchmore gave a legislative update to the board.

Motion by Siegrist, supported by Graham-Hudak to accept the presentation into the public record. Motion carried by all members present.

CONSENT CALENDAR:

Item C-1. Consider Authorizing the Purchase of Property Adjacent to Flodin Park and Approval of a Budget Adjustment. (CLS)

Motion by Siegrist, supported by Slavens to authorize the Township Supervisor to sign any documents necessary to complete the sale of an approximately 5 acre parcel adjacent to Flodin Park. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the following budget amendments:

Increase Revenues:

246-000.695 Fund Balance Appropriation \$18,600

Increase Expenses:

246-200.970_0070 Capital Outlay-Land \$18,600

Motion carried by all members present.

On April 10, 2018, the Board authorized the Township Supervisor to negotiate with the property owner to purchase an approximately 5 acre parcel adjacent to Flodin Park that would provide a future extension of the recreational trail through Canton Township. An agreement was reached to purchase the property for \$18,600, and a Purchase Agreement has been executed.

Item C-2. Consider Second Reading of Code of Ordinance Amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70. (MSD)

Motion by Siegrist, supported by Slavens to remove from the table, adopt and publish the Second Reading of the Code of Ordinance amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70 with publication on June 21, 2018 and effective date of July 1, 2018. Motion carried by all members present.

Due to changes in stormwater management practices, changes to Canton’s Stormwater Management Ordinance are necessary. This chapter of the ordinance relates to the requirements and fees charged to developers for review and permitting of stormwater management systems. For some time now, Canton has not charged developers for street sweeping in new developments and has not offered that service. The amendment eliminates the fee and cleans up some of the older ordinance language.

In order to reflect current practices of the Municipal Services Department, staff is recommending removal of a section of the current ordinance. This section pertains to an annual stormwater runoff pollution prevention facility maintenance fee. Under the current state required Municipal Separate Stormwater Sewer System (MS4) permit, we are not required to charge a fee for annual maintenance of active construction sites. In the past, Canton Township charged a fee to developers for sweeping streets in developments under construction. This practice is no longer followed, thus the fee is no longer charged. The current practice requires developers to sweep streets, at their own expense, per the direction of either Township staff or Wayne County Soil Erosion Department staff.

A copy of the complete text of this Ordinance is available at the Clerk’s Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute’s synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

Item C-3. Consider Approval of MCACA Grant Application and Acceptance of Grant Funds up to \$100,000. (CLS)

Motion by Siegrist, supported by Slavens to authorize the application to the Michigan Council for Arts and Cultural Affairs (MCACA) grant in the amount of \$100,000 towards the Village Theater Video Wall purchase, and to accept the funds if approved. Motion carried by all members present.

Leisure Services is applying for a capital grant for the Village Theater through the Michigan Council for Arts and Cultural Affairs (MCACA), towards the funding of a new video wall, the supporting wiring, and staff training required upon installation. Adding a video wall to the current amenities already available will only strengthen the Village Theater's position as a premier performance venue, providing the ability to offer a multitude of backgrounds to enhance nearly every type of performance held in one of Canton's signature facilities. Many of the Village Theater productions are recorded and broadcast by Canton Cable Television. Through this enhanced technology, Cable TV will be able to improve overall viewer experience and showcase Village Theater performances.

The total cost of the project is \$200,000. The MCACA grant program requires a 50/50 match from Canton, with Canton's \$100,000 in matching funds being provided by the Cable Public Educational and Government (PEG) fees.

GENERAL CALENDAR:

Item G-1. Consider Site Plan Approval for Primrose School of Canton Child Care Center and Private Road. (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried by all members present.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for a Child Care Facility for Primrose School of Canton

WHEREAS, the Project Sponsor has requested site plan approval for Primrose School of Canton, located on the east side of Canton Center Road south of Cherry Hill Road; and,

WHEREAS, the Planning Commission reviewed the conceptual development plan and special lands use criteria and voted 8-0 to recommend approval of the request:

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for Primrose School of Canton on part of tax parcel no. 086-99-0002-701, subject to any and all applicable state and local development regulations.

The site includes a 12,400 square foot pre-school on 1.72 acres of a 3 acre site located east of Canton Center Road and south of Cherry Hill Road; and, a private road to Canton Center from an existing curb cut that will serve the parcel directly on Canton Center and an office site proposed between the vacant parcel and proposed day care center. The site plan meets all of the site design standards for a day care, including the setbacks and buffers to existing residential uses to the east

and south. The structure is one-story brick building that fits in with the surrounding residential uses.

The site is located at the east end of the site and is surrounded by Busch's Grocery Store to the north, Kingston Estates to the east, and Pineview Estates to the south. The O-1 zoning was intended to provide a transition from the more intense C-2 commercial uses to the north to the lower intensity residential uses to the east and south. The responses to the special land use criteria are attached for your review. The existing center turn lane on Canton Center will provide adequate stacking for turning movements into and out of the site.

The southerly landscaped berm stops at the proposed split boundary, however, the shared north-south drive aisle extends to the east of the parcel boundary, thus the berm should be extended at least 30 feet to the west to block headlights into the rear of the adjacent residential lot to the south.

-Existing Zoning: O-1, Office District

-Location: East side of Canton Center Road and south of Cherry Hill Road

-Net Acres: 1.72 acres

-Existing Land Use: Vacant

- Surrounding Land Use

N - C-2, Busch's Grocery Store

S - R-3, Pineview Estates

E - R-3, Kingston Estates

W- O-1, vacant

- Comprehensive Plan: Local Shopping

- Community Planner's Recommendation: Approval. All corrections to the site plan has been completed, including extension of the buffer 30 feet to the west to screen activity from the shared north-south driveway located on the future development parcel.

- Planning Commission Recommendation: The Planning Commission voted 8-0 to recommend approval of the site plan.

Item G-2. Consider Award of a Purchase Order Contract to Value Carpet & More for Removal and Replacement of Carpet at the Canton Public Works Facility. (MSD)

Motion by Siegrist, supported by Slavens to award a purchase order contract to Value Carpet & More in an amount not to exceed \$24,567.16. Motion carried by all members present.

As part of Canton Township's effort to effectively manage and maintain its facilities, the carpets at the Public Works Facility are in need of replacement. Two bids were received by the May 10th deadline. The lowest qualified bid has submitted by Value Carpet & More for an amount of \$24,567.16

In May 2018 bids were solicited for the removal and replacement of carpet in the office areas of the Public Works facility. This carpet was installed in 2002 and has exceeded its serviceable life. Approximately 432 Square yards of carpet and cove base will be replaced with new Mohawk

group GT 137 kinesthetic carpet tiles. Public Works budgeted for carpet upgrades in 2018 with the amount to be paid using a 50/50 split from accounts:

#592-536.970_0020 Water - Maintenance Building & Improvements

#592-537.970_0020 Sewer - Maintenance Building & Improvements

Item G-3. Consider Award of a Purchase Order Contract to Suburban Calcium Chloride Sales for the 2018 Dust Control Program for Local Gravel Roads. (MSD)

Motion by Siegrist, supported by Slavens award a purchase order contract to Suburban Calcium Chloride Sales of Taylor, Michigan to provide Canton's 2018 Dust Control Program on local gravel roads for an amount not-to-exceed \$16,000. Motion carried by all members present.

Fugitive dust from unpaved surface roads can be significant and a nuisance to those who are living adjacent to the roads. In the past, Canton Township has agreed to fund the cost of dust control for seven miles of local gravel roads that are not part of the Wayne County DPS dust control program.

The 2018 Dust Control Program will include two (2) applications. The current budget will have a balance for additional "spot applications" if needed. Staff is recommending award of a contract to Suburban Calcium Chloride Sales for an amount not-to-exceed \$16,000 which represents 90% of the approved budget for this line item.

The Liquid Calcium Chloride Dust Control Application bids were advertised on May 3rd 2018 and bids were opened on May 17th 2018. There were 2 bids submitted. One from Suburban Oil Company for \$0.245 per gallon, and one from Bay Dust Control Division of Liquid Calcium Chloride Sales Inc. for \$0.55 per gallon. The application will consist of 26% calcium chloride which proved satisfactory in previous years.

Based on the low bidder's pricing, two (2) applications will cost \$10,290. Approximately 1,500 gallons are placed per mile per pass. Generally, a gravel road takes two passes to complete the application.

Item G-4. Consider Approval of a Budget Amendment & Award of a Contract to Hutch Paving for the 2018 Township Parking Lot Paving Program. (MSD)

Motion by Siegrist, supported by Slavens to award a contract to Hutch Paving in the amount not-to-exceed \$785,582.33 for the 2018 Canton Township Parking Lot Paving Program. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Community Improvement Fund:

Increase Expense:

246-441.970_0050 Capital Outlay Infrastructure 187,298

Increase Revenue

246-000.699_2060 Transfers In Fire 21,598
246-000.699_2070 Transfers In Police 80,190
246-000.695 Fund Balance Appropriation 85,510

Community Center Fund

Decrease Expense

208-757-50.970_0020 Capital Outlay Buildings and Equipment 30,000
208-757-50.945 Lease Payments 8,000

Decrease Revenue

208-000.699_1010 Transfers In General 38,000

General Fund

Decrease Expense

101-969.999_2080 Transfers Out Community Center 38,000

Decrease Revenue

101-000.695 Fund Balance Appropriation 38,000

Fire Fund

Increase Expense

206-336-50.999_2460 Transfers Out Community Improvement 21,598

Decrease Expense

206-336-50.990 Transfer to Fund Balance 21,598

Police Fund

Increase Expense

207-301-50.999_2460 Transfers Out Community Improvement 80,190

Increase Revenue

207-000.695 Fund Balance Appropriation 80,190

Motion carried by all members present.

Each year the Engineering Services staff work with the Leisure Services staff to prioritize various Township-owned parking lot improvements across the community. This year the highest priority project, based on the pavement condition, is the replacement of the asphalt parking lot at the East Administration & Public Safety Buildings and completion of the West Summit Parking Lot.

Staff is recommending award of the contract to Hutch Paving for this program for \$714,165.75 plus a ten percent contingency in the amount of \$71,416.58 for a total amount of \$785,582.33. This amount is \$187,298 higher than the budgeted amount for the project; therefore, a budget amendment of \$187,298 is required to fund the construction project from the Community Improvement Fund.

Previously the design was awarded to NCI for \$51,715 which necessitates the budget amendment to be \$187,298.

Engineering Services Division solicited public bids for the 2018 Township Parking Lot Paving Program from qualified contractors in May. Four bids were received and opened on Thursday, May 24, 2018, and Hutch Paving was determined to be the lowest qualified responsive bidder.

A complicated budget amendment is necessary due to the fact the original plan was to do paving repairs west of the Public Safety Building and south of the Fleet Services Center which had a slightly different cost split. Also the pricing for Summit West Parking Lot came in much higher than estimated in 2016.

Item G-5. Consideration of First Reading of an Ordinance to Amend Chapter 54, Article II of the Canton Code of Ordinances to Exempt Certain Peddlers and Solicitors from the Licensing Requirement, if Participating in a Township-Sponsored Event.

Motion by Siegrist, supported by Slavens to introduce for first reading an ordinance which amends Chapter 54, Article II of the Canton Code of Ordinances. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for June 26, 2018.

A copy of the complete text of this Ordinance is available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. The approved text of the Amendment will be published in the Canton Eagle/Associated Newspaper within the meeting minute's synopsis of the date of approval. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

The Board is being asked to adopt an amendment to Chapter 54, Article II of the Canton Code of Ordinances, to exempt certain vendors participating in Township sponsored events from having to obtain a solicitor's license.

Currently, the language of Chapter 54 requires all commercial/retail peddlers and solicitors to obtain a permit from the Township Clerk's office. However, in practice, any commercial/retail vendors authorized to participate in a Township sponsored event have not been required to obtain this separate permit under Chapter 54. The Clerk and Leisure Services Director are in agreement that the application process to participate in a Leisure Services event is substantially similar to the Township permit, and there is no need to require two separate applications. Some minor amendments to Chapter 54 will make clear that such vendors are exempt from a permit under this section of the Code.

Item G-6. Consider Approval for the Emergency Replacement of Roof Top Unit at the Administration/Public Safety Building and Budget Amendment. (CLS)

Motion by Siegrist, supported by Slavens to approve the following 2018 Fire Budget amendments:

Increase Expenditures:

Capital Outlay Buildings #206-336-50.970_0020 \$23,289

Decrease Expenditures:

Transfer to Fund Balance #206-336-50.990 \$23,289

Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve an emergency purchase order for the replacement of the Mechanical Roof Top Unit #12 on the Canton Township Administration/Public Safety Building to Goyette Mechanical, 3842 Gorey Ave., PO Box 33 Flint, MI 48501 in the amount of \$23,289 to be paid from Account #206-336-50.970_0020 / Capital Outlay Buildings. Motion carried by all members present.

Rooftop Unit #12 at the Canton Administration Building has failed. CLS staff have determined that repairs would be impractical based on the unit's age, overall condition and estimated costs associated with necessary repairs. Unit #12 serves the Fire Administration area of the Public Safety building. This Trane 15 ton unit was originally installed in 1995 to heat and cool that area. At present, one of the three compressors is bad and both of the condensing coils are in need of replacement as neither can hold refrigerant and cannot be repaired.

Goyette Mechanical provided a quote for the replacement of Unit #12 for \$20,289 and indicated that the lead time for the equipment was one week. Bass Mechanical quoted \$31,916 and indicated that they had a four week lead time. Due to the urgent need of replacement and the extremely uncomfortable work conditions caused by excessive heat in the area, it is recommended that an emergency purchase order be authorized to Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 in the amount of \$23,289 which includes a \$3,000 contingency amount to cover any unforeseen conditions which might occur during the replacement.

Facility Services staff was notified that the Fire Administration area was very hot. The Trane unit that serves that area was found to be not operating. This unit has had numerous issues over the past few years and has proven to be very problematic. Upon inspection, the unit was found unable to maintain a refrigerant charge and one of the three compressors had blown. It was later determined that both of the units condenser coils had failed.

Quotes were received from Bass Mechanical, 6260 18 ½ Mile Rd., Sterling Heights MI 48314 in the amount of \$31,916 and from Goyette Mechanical, 3842 Gorey Ave., PO Box 33, Flint, MI 48501 for \$20,289. Additional quotes have been solicited, but calls were not returned after numerous attempts.

Item G-7. Consider Approval of Proposal for Engineering of Patriot Park. (CLS)

Motion by Siegrist, supported by Slavens to approve the following budget amendments:

Increase Revenues:

101-270-99.580 Contributions from Local Unit \$112,377

Decrease Revenues:

101-000-695 Fund Balance Appropriation \$ 52,430

Increase Expenses:

101-270-99.970_0080 Capital Outlay Land Improvements \$ 59,947

Motion carried by all members present.

Motion by Siegrist, supported by Slavens approve the proposal for professional services for the development of Patriot Park from Michael L Priest & Associates, Inc., 40655 Koppernick Road, Canton, MI 48187 in the amount of \$30,000 to be paid from Account # 101-270-99.970_0080 Capital Outlay Land Improvements. Motion carried by all members present.

In order to plan for the future development of Patriot Park and take advantage of potential future development agreements that could improve the site, staff determined that the park property should be engineered. Therefore, Michael L Priest & Associates, Inc. was requested to provide a proposal, since they are the engineer of record for the current layout of the property. The engineering scope of services, in the amount of \$30,000, is shown in Attachment A – Proposal for Professional Services.

The funding for the park engineering will be provided through the Board approved Intergovernmental Agreement (IGA) with Wayne County for improvements to Patriot Park from 2017. The original IGA was in the amount of \$112,377 and currently we have spent \$52,430.44, which leaves a balance of \$59,946.56. With the expense of \$30,000 for this project, the remaining budget for future projects will be \$29,946.56. Once all funds have been expensed, we will submit for reimbursement from the County. The unspent budget from 2017 was not rolled into 2018. Therefore, a budget amendment for all unspent grant monies is necessary.

As part of the community benefit to the development of Parkside Subdivision, a water main and pedestrian path were constructed in the adjacent Patriot Park property. The improvements to the park property were built in accordance with the adopted Patriot Park Master Plan. The water main and path design engineering was performed by Michael L Priest & Associates, Inc. In addition, Michael L Priest & Associates, Inc. assisted the Township with the planning of the future park layout of amenities in association with the site wetlands and conservation easement. This layout allowed for the identification of the path constructed by the Parkside Subdivision.

For future development agreements to improve the site, staff determined Michael L Priest & Associates, Inc. should complete the engineering of the site so state and local permits could be established. If development opportunities arise, permits will be in place for construction.

Item G-8. Consider Acceptance of Masco Corporation \$10,000 Sponsorship for Lead #LikeAGirl and Approval of Budget Amendment for this Block Program. (CLS)

Motion by Siegrist, supported by Slavens to accept the sponsorship from the Masco Corporation for the B.L.O.C.K. Youth and Teen Center for the 2018-2019 school year to implement the leadership initiative, Lead #LikeAGirl, in the amount of \$10,000, with \$3,500 to be taken from Account #101-691-62.539/Sponsorships and moved to Account #101-691-62.740/Operating Supplies for the 2018 budget. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to approve the following 2018 budget amendments.

Increase Revenues:

101-691-62.539 Sponsorships \$3,500

Increase Expenses:

101-691-62.740 Operating Supplies \$3,500
Motion carried by all members present.

Canton Leisure Services and the B.L.O.C.K. Youth and Teen Center were offered a \$10,000 sponsorship from Masco Corporation for the 2018-2019 school year to support the implementation of the Lead #LikeAGirl Program. We are recommending that the Township Board accept the sponsorship and increase both revenue and expenses by \$3,500 for the 2018 budget. The remainder of the money (\$6,500) will be requested to transfer in 2019.

Item G-9. Consider Approval of Proposals for Summit Aquatic Center Roof Improvements. (CLS)

Motion by Siegrist, supported by Slavens to approve the purchase order for Schena Roofing, 28299 Kehrig Drive, Chesterfield, MI 48047 in the amount of \$21,522 for the Summit Aquatic Center Roof Improvements with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the purchase order for Roofing Technologies Associates, 38031 Schoolcraft, Livonia, MI 48150 in the amount of \$4,000 for the Summit Aquatic Center Roof Improvements with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried by all members present.

The copper roof over the Summit Aquatic Center is leaking during large rain events, and due to the condition of the copper roof, a black tar-like substance leaks down the interior of the roof and supporting poles in the center, eventually gathering in puddles on the pool deck. Proposals were solicited from Roofing Technologies Associates and Schena Roofing. Both of these companies are approved vendors and under contract with Canton Township for roofing repair and consultation.

While the cost of replacement is prohibitive, both Roofing Technologies Associates and Schena Roofing believe that their proposed repair will eliminate future leaks and comes with a 1-year warranty for workmanship and materials. The scope of the project includes Schena Roofing replacing counterflashing on all skylights, installing cured membrane over horizontal seams and repairing numerous tears at a cost of \$21,522. Roofing Technologies Associates will be contracted for \$4,000 to assist with quality control and a final inspection to assure all specifications are strictly adhered to.

The Summit Aquatic Center roof has been leaking for many years. Several previous attempts to make repairs have given temporary results. The leaking has been slowed, but still continues. An investigation was conducted by Roofing Technologies Associates which revealed that the roof was originally installed incorrectly. Additionally, there are numerous roof panels where the seams are failing, skylight curbs have failed and other conditions exist due to age of the roof, which is allowing water to penetrate. It is believed that the above mentioned approach, while not a permanent solution, will prevent any additional water penetration.

Item G-10. Consider Approval of Contract for Tree and Vegetation Services. (CLS)

Motion by Siegrist, supported by Slavens to authorize the Supervisor to sign a contract with Wildtype Native Plants Ecological Services, Ltd., 900 N. Every Road, Mason, MI 48854 for Tree and Vegetation Services for a 3-year agreement with an option for a three year renewal. Costs will be determined on a project-by-project basis, based on fee schedule provided in the agreement. Motion carried by all members present.

On April 5, 2018 proposals were received for Tree and Vegetation Services. A full summary of the services requested is provided in the contract (Attachment A). Some of the services include, but are not limited to:

- Tree Care
- Assist with tree management/maintenance programs
- Natural area invasive species removal
- Assistance with development of natural area vegetation management/maintenance programs

A team of Township staff from Municipal Services and Leisure Services selected Wildtype Native Plants & Ecological Services, Ltd. to provide the services. We are requesting to enter into a 3-year agreement with an option for a three year renewal. Costs will be determined on a project-by-project basis, based on fee schedule provided in the agreement.

Throughout Township properties there is a significant amount of vegetation that requires attention. There are many trees, landscape beds, natural areas, wetlands and open spaces that all need to be managed. The trees and vegetation in these areas can be dying or diseased. There can be incursions of invasive species into the spaces that significantly lower the quality of the park, golf course or open space. With proper management of the plants, these areas can be protected. Therefore, a Request for Proposal was drafted for Tree and Vegetation Services. Proposals were received as follows:

Vendor Name

Natural Community Services, LLC

PlantWise, LLC

Wildtype Native Plants Ecological Services, Ltd.

The proposals were reviewed and each proposer was interviewed. Through the process, the team selected Wildtype Native Plants & Ecological Services, Ltd.

Item G-11. Consider Approval of Payment of Annual Western Wayne County Mutual Aid Association Dues. (PSD)

Motion by Siegrist, supported by Slavens to approve payment of the 2018 Western Wayne County Mutual Aid Association dues in the amount of \$11,919.03. Motion carried by all members present.

The Canton Fire Department is a member of the Western Wayne County Mutual Aid Association, a consortium of approximately 20 departments throughout Western-Wayne, Washtenaw and Oakland counties. This association is run under the Inter-Local Agreement in

conjunction with the Urban Cooperation Act of 1976. The agreement allows departments to provide reciprocal services to each other when requested. Canton's 2018 dues are \$11,919.03, and include:

- \$2,000.00 – Association Dues Base Annual Amount
- \$9,919.03 – Western Wayne Association Dues per capita, based on 2010 census

HEMS (Health Emergency Medical Services, Inc.) is a contractor for the State of Michigan and represents the Department of Health in Western Wayne County. HEMS acts as a medical control for all ambulance services in Western Wayne County. HEMS establishes medical protocol and coordinates communications between the transporting agencies and hospitals. In 2000, the Mutual Aid Association became financially active with HEMS in that is secured two seats on the Board of Directors. This has proven to be a beneficial relationship for both HEMS and community fire departments in the association.

HIRT (Hazardous Incident Response Team) responds to major hazardous material incidents. USAR (Urban Search and Rescue) responds to "technical" rescues such as trench cave-ins or high angle rescues. Because it is not economically feasible for individual department's to acquire and maintain the specialized equipment and training necessary to respond to these high- risk, low-frequency incidents, Western Wayne Mutual Aid has established these specialized teams. HIRT and USAR utilize two firefighters from each participating fire department to specialized incidents as requested.

Item G-12. Consider the Purchase of a One-Year Extended Warranty for 800 MHz Radios. (PSD)

Motion by Siegrist, supported by Slavens to approve purchase of a Motorola one-year extended warranty for 226 mobile and portable 800 MHz radios in the amount of \$15,810, from ComSource Inc., 41271 Concept Drive, Plymouth, Michigan. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the below 2018 E-911 Budget Amendment:

Decrease Expenses:

| | | |
|--------------------------|-----------------|----------|
| Transfer to Fund Balance | #261-346-50.990 | \$20,000 |
|--------------------------|-----------------|----------|

Increase Expenses:

| | | |
|------------------------------------|----------------------|----------|
| Professional & Contracted Services | #261-346-50.801_0050 | \$20,000 |
|------------------------------------|----------------------|----------|

Motion carried by all members present.

Public Safety's 800 MHz mobile and portable radio warranty expires at the end of May. The department is requesting to purchase a one-year Motorola extended warranty for 226 police and fire department radios in the amount of \$15,810, from Comsource, Inc., the local authorized Motorola service vendor in Michigan.

In 2012, the Public Safety Department purchased a comprehensive new 800 MHz radio system. The original investment in 800 MHz mobile and portable radios was just over \$1 million dollars, and included a five-year warranty which has since expired. Motorola continues to offer

a one-year extended warranty through their local authorized repair vendor, Comsource. The warranty includes on-site service, pick-up and delivery. Based on the replacement cost of these radios, service coverage is recommended.

Motorola is a sole-source provider of their product, utilizing ComSource Inc., as their contracted local service vendor.

Item G-13. Consider Request to Purchase One Fire Engine and a 2018 Budget Amendment. (PSD)

Motion by Siegrist, supported by Slavens to approve the purchase of one 2018 Pierce Enforcer Fire Engine in the amount of \$571,849, from Halt Fire, Inc. 50168 W. Pontiac Trail, Unit 5, Wixom, MI 48393. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to approve the following budget amendment to the 2018 Fire Budget:

Increase Appropriations:

| | | |
|-------------------------|----------------------|-----------|
| Capital Outlay Vehicles | #206-336-50.970_0040 | \$571,849 |
|-------------------------|----------------------|-----------|

Decrease Appropriations:

| | | |
|--------------------------|-----------------|-----------|
| Transfer to Fund Balance | #206-336-50.990 | \$571,849 |
|--------------------------|-----------------|-----------|

Motion carried by all members present.

The Fire Department, upon recommendation of Fleet Services, is requesting to purchase one fire engine to replace a 2002 American La France fire engine.

To maintain continuity in the fleet, the department is requesting to waive the bidding process and purchase a duplicate Pierce Enforcer fire engine purchased in 2017 (through competitive bidding process). Purchasing the same fire engine would provide numerous cost savings including minimal to no: engineering/design costs, out-of-state manufacturer meeting costs and operational training costs for staff as they've already been trained on operation of the Pierce Enforcer.

The cost of one Pierce Enforcer fire engine is \$571,849. Fire Fund Balance would be utilized for this purchase, through approval of a 2018 budget amendment included in this request.

The Township's Fleet Replacement Policy has four criteria to establish replacement of an existing vehicles: 1) Vehicle age; 2) Vehicle mileage; 3) Maintenance & repair costs; and 4) Physical appearance/condition. Based on this criteria, Fleet Services is recommending the vehicle be replaced as soon as possible.

The American La France Corporation went out of business in January 2014 and replacement parts for this vehicle are becoming increasingly difficult to find. In addition, the 16-year old vehicle has excessive rust and 164,000 miles.

Discussion about delaying replacement until 2019 revealed a 2.5 - 5% manufacturer cost increase, along with a 10% increase on the impending steel Tariff to be imposed by the Federal Government.

Item G-14. Consider Request to Accept the Township’s 2017 Comprehensive Annual Financial Report. (FBD)

Motion by Siegrist, supported by Slavens to receive and place on file the 2017 Township’s Comprehensive Annual Financial Report. Motion carried by all members present.

The Township’s Auditing Firm, Plante & Moran, has completed the 2017 Annual Financial Audit and presented the final results during the Study Session.

As required by State law, the Auditing Firm of Plante & Moran performed the Township’s Annual Financial Audit for the fiscal year ended December 31, 2017. The results of that Audit, which are reported in the Township’s Comprehensive Annual Financial Report, were covered in detail. We are requesting that the Board of Trustees receive and place on file the Township’s Comprehensive Annual Financial Report.

Item G-15. Award C.D.B.G. Housing Rehabilitation Contracts. (FBD)

Motion by Siegrist, supported by Slavens to award the contract for a housing rehabilitation at xxxx Fernwood to Stratton Home Improvement in the amount of \$24,900. Motion carried by all members present.

Motion by Siegrist, supported by Slavens to award the contract for a housing rehabilitation at xxxx N Sheldon to Stratton Home Improvement in the amount of \$24,500. Motion carried by all members present.

The Finance & Budget Department is requesting to approve contracts for multiple HUD/CDBG funded home rehabilitation projects.

Under Canton’s affordable housing program, formal bid procedures were followed and the public bid opening was held on May 24, 2018, for the CDBG Housing Rehabilitation Program. The bid results for the projects ready for Board approval are attached. The Housing Rehabilitation Program pays for major and minor repairs to owner occupied single family homes in Canton. The participating families must meet HUD income requirements. Only one company submitted complete bids for the 2 projects.

The Community Development Block Grant Program caps rehabilitation work of mobile homes to \$5,000 and single family homes to \$25,000. Funding is available.

The bids were developed by the Building Department, and the lowest responsible and responsive bid for each home is being submitted. The qualifying low bids are as follows:

| Street | Home Type | Contractor Low Bid/Cap |
|--------------------|--------------------|------------------------------------|
| XXXX Fernwood | Single Family Home | Stratton Home Improvement \$24,900 |
| XXXX North Sheldon | Single Family Home | Stratton Home Improvement \$24,500 |

Funds are budgeted in housing rehabilitation #274-666.890 for the two (2) contracts on the single family detached homes.

Funds are budgeted in housing rehabilitation #274-666.890 for the two (2) contracts on the single family detached homes.

ADDITIONAL PUBLIC COMMENT: None

OTHER:

Liberty Fest is this weekend.

Canton Lions Club Pancake Breakfast is this Saturday morning.

The first public forum on the roads millage will be held June 13 from 4:00 p.m. to 7:00 p.m.

Coffee with the Trustees will be this Saturday June 16 at Biggby's Coffee on Ford Road at 9:00 a.m.

Firefighters Charity Foundation will have a fundraising barbeque truck from 11:00 a.m. and goes all day or until they run out.

Canton Rotary will be providing adult beverages for sale at the Liberty Fest.

ADJOURN: Motion by Anthony, supported by Foster to adjourn at 8:24 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE:

AGENDA ITEM #C-1

| |
|---|
| ITEM: Consider approving a resolution to Establish July 1, 2018 as Youth Voter Engagement Day |
|---|

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: On March 23, 1971 both the United States House of Representatives and the United States passed a proposal to lower the voting age to 18 years of age. Canton Township has been asked to adopt a resolution proclaiming July 1, 2018 as Youth Voter Engagement Day in Canton.

BACKGROUND INFORMATION: Residents have approached the Township Clerk requesting the township support this action.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Approve the resolution

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: None

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

***MODEL RESOLUTION:**

I move to approve the following resolution in support of Youth Voter Engagement Day.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

**RESOLUTION TO ESTABLISH JULY 1, 2018 AS
YOUTH VOTER ENGAGEMENT DAY**

WHEREAS, Both the United States House of Representatives and the United States Senate passed a proposal to lower the voting age to 18 years on March 23, 1971; and

WHEREAS, Michigan was the 15th state to ratify the 26th Amendment; and

WHEREAS, The 26th Amendment became part of the Constitution on July 1, 1971, three months and eight days after it was submitted to the states for ratification, making it the quickest amendment ratified; and

WHEREAS, 18 to 29 year olds make up an estimated 31 percent of the electorate yet on average turnout to vote less than half of the time; and

WHEREAS, young people across the United States and our great state of Michigan are constantly feeling more out of touch with the political process; and

WHEREAS, decisions are made by the people who show up,

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby proclaim July 1st as Youth Voter Engagement Day in Canton Township, and encourage the young people of Canton Township to engage themselves in our nation's political processes on this day.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM # C-2

ITEM: Resolution to Amend the Interlocal Agreement that Created the Nankin Transit Commission to Include the Charter Township of Canton

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: On May 22, 2018, the Canton Board of Trustees authorized a 3-year agreement with an auto renewal option to the Nankin Transit Commission to become the service provider for the Canton Mobility Transportation Program, which provides transportation to Canton seniors and residents with disabilities. SMART is requesting a formal resolution to amend the current Interlocal Agreement to include the Charter Township of Canton to the Nankin Transit Commission.

STRATEGIC PLAN/GOALS: Goal 4: Expand transportation options

ACTION REQUESTED: Approve the resolution amend the current Interlocal Agreement to include the Charter Township of Canton to the Nankin Transit Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Leisure Services will work with the Nankin Transit Commission, the Canton Mobility Transportation Advisory Committee, and various funding sources in order to implement the contract.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the following resolution:

**RESOLUTION TO AMEND THE INTERLOCAL AGREEMENT THAT CREATED
THE NANKIN TRANSIT COMMISSION TO INCLUDE THE CHARTER TOWNSHIP
OF CANTON**

RECITALS:

WHEREAS, on July 1, 1987 the Nankin Transit Commission ("NTC" herein) was created by means of an "Interlocal Agency Agreement to Provide a Transit System for the Charter Township of Canton and the Cities of Garden City, Inkster, Wayne and Westland" ("Agreement" herein) which was approved by the legislative bodies of each of these communities; and

WHEREAS, as authorized by the Agreement, on July 31, 1995 the Charter Township of Canton ("Canton" herein) withdrew from this Agreement by resolution of its Board of Trustees, and the Agreement was amended to facilitate operations with the remaining four cities; and

WHEREAS, Canton desires to rejoin NTC; and

WHEREAS, the Cities of Garden City, Inkster, Wayne and Westland ("NTC members") desire to allow Canton to rejoin the NTC, dependent upon a condition that it will not cost any of these four cities an increase in the annual general fund subsidies that they currently pay to NTC; and

WHEREAS, certain amendments should be made to the Agreement, in order to facilitate the addition of Canton to the NTC and to update the Agreement, and these amendments must be approved by all five of the communities;

NOW, THEREFORE, in consideration of the mutual covenants, undertakings, understandings and agreements of the parties, and the background facts presented above, it is hereby resolved that:

1. Each of the NTC members and Canton approve the addition of Canton to the NTC effective July 1, 2018, subject to the conditions and amendments to the Agreement that are set forth below.
2. Upon approval of this resolution by each of the communities, Canton shall immediately pay to NTC the amount of \$45,000, to cover the capital expenses that will necessarily be expended to make changes in NTC facilities to accommodate the addition of Canton.
3. All sections of the Agreement which refer to the member communities of the NTC will be amended to include the Charter Township of Canton.
4. Article III, Section I of the Agreement shall be amended to provide:

"Section 1 - Duration

This interlocal agreement between the Charter Township of Canton and the Cities of Garden City, Inkster, Wayne, and Westland shall continue in existence unless terminated in accordance with Section 2 of this Article."

5. Article V, Section 3 of the Agreement shall be amended to provide that a quorum for purposes of conducting business shall consist of the presence of at least five (5) board members representing at least three of the participating members.

6. Article VI, Section 3 of the Agreement shall be amended to provide:

"Section 3 - Improvements

No improvement costing more than Fifteen Hundred Dollars (\$1500) shall be contracted for or commenced until after an opportunity for competitive bidding or solicitations; the Commission shall have the right to reject any or all proposals."

7. Article VII, Section 2 of the Agreement shall be amended to provide:

"Funding necessary for the operation of the transit system in excess of the funds provided by the Commission through SMART (formerly SEMTA) shall be obtained from the participating political unit. In order to ensure that, as of July 1, 2018, Canton is paying a sufficient amount to the NTC to cover the overhead, manpower and other costs related to adding Canton to the NTC, and to provide that there will be no additional costs to the other four communities caused by the addition of Canton, the funding for the operation of the system in excess of: (1) the municipal and community credits provided by the communities; (2) the fares received from NTC customers; and (3) the funds provided by SMART will be contributed by the participating units in the following proportions:

Fiscal year 2018-2019

| | | |
|-------------|-----|------------------------|
| Canton | 61% | Actual cost: \$280,393 |
| Garden City | 7% | Actual cost: \$34,000 |
| Inkster | 7% | Actual cost: \$34,000 |
| Wayne | 5% | Actual cost: \$21,000 |
| Westland | 20% | Actual cost: \$89,000 |

Fiscal year 2019-2020

| | | |
|-------------|------|------------------------|
| Canton | 60% | Actual cost: \$266,761 |
| Garden City | 7.5% | Actual cost: \$34,000 |
| Inkster | 7.5% | Actual cost: \$34,000 |
| Wayne | 5% | Actual cost: \$21,000 |
| Westland | 20% | Actual cost: \$89,000 |

Fiscal year 2020-2021

| | | |
|-------------|-----|------------------------|
| Canton | 61% | Actual cost: \$277,714 |
| Garden City | 7% | Actual cost: \$34,000 |
| Inkster | 7% | Actual cost: \$34,000 |
| Wayne | 5% | Actual cost: \$21,000 |
| Westland | 20% | Actual cost: \$89,000 |

Fiscal years after 2020-2021

| | |
|-------------|------|
| Canton | 61% |
| Garden City | 7% |
| Inkster | 7% |
| Wayne | 5% |
| Westland | 20%" |

MOTION BY: _____ SECONDED BY: _____

ROLL CALL:

AYE _____ NAY _____ ABSENT _____

CERTIFICATION

I, _____, Clerk of the _____ of _____, hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the City Council/Township Board of the _____ of _____, County of Wayne, at a regular meeting held on the ____ day of _____, 2018, Resolution No. _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been available as required by said Act.

_____, Clerk

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #C-3

ITEM: Reconsider Second Reading of Code of Ordinance Amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Due to changes in stormwater management practices, changes to Canton’s Stormwater Management Ordinance are necessary. This chapter of the ordinance relates to the requirements and fees charged to developers for review and permitting of stormwater management systems. For some time now, Canton has not charged developers for street sweeping in new developments and has not offered that service. The amendment eliminates the fee and cleans up some of the older ordinance language.

BACKGROUND: In order to reflect current practices of the Municipal Services Department, staff is recommending removal of a section of the current ordinance. This section pertains to an annual stormwater runoff pollution prevention facility maintenance fee. Under the current state required Municipal Separate Stormwater Sewer System (MS4) permit, we are not required to charge a fee for annual maintenance of active construction sites. In the past, Canton Township charged a fee to developers for sweeping streets in developments under construction. This practice is no longer followed, thus the fee is no longer charged. The current practice requires developers to sweep streets, at their own expense, per the direction of either Township staff or Wayne County Soil Erosion Department staff.

STRATEGIC PLAN/GOALS: Conduct a comprehensive review of fees for services provided and continually align those fees with actual practices and cost-of-service.

ACTION REQUESTED: Introduce and publish the ordinance, as amended, for first reading.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The amended ordinance will be published on July 5, 2018 and become effective on July 5, 2018.

DIRECTOR’S RECOMMENDATION:

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR’S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to reconsider the approval of the second reading of an ordinance amendment to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70.

Further, I move to hold the Second Reading, adopt and publish the Code of Ordinance amendments to Chapter 106 Entitled “Stormwater Management”, Articles I & II, Sections 106-32, 106-34, and 106-70 with publication on July 5, 2018 and effective date of July 5, 2018.

ATTACHMENTS:

1. Code of Ordinance Amendment - Mark up
2. Code of Ordinance Amendment - Clean Copy

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #C-4

ITEM: Consider Approval of the Equipment Delivery and Installation Charges related to the Purchase of a Replacement KIP Scanner for the Municipal Services Department

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The current KIP scanner is over 10 years old was recently replaced under contract with ARC Document Solutions of Clawson, Michigan. The delivery and installation charges were inadvertently left off of the previous Request for Board Action. Although we have asked ARC to waive these charges, they cannot waive them. The cost of the delivery and installation charge is \$400.

BACKGROUND INFORMATION: The Municipal Services Department uses the KIP scanner and printer extensively. The delivery and installation charges were inadvertently left off of the previous Request for Board Action. Although we have asked ARC to waive these charges, they cannot waive them.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve payment to ARC Document Solutions for the Delivery and Installation charges for the new KIP in the amount of \$400.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The expenses for this project are to be expensed from Account # 101-447-50.801_0050 (Engineering – Professional & Contractual Services).

IMPLEMENTATION PLAN: With Board approval, a new PO will be issued to ARC for the delivery and installation charges related to the new KIP scanner.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the delivery and installation charges associated with the new KIP 7170 Scanner from ARC Document Solutions for a cost of \$400.

ATTACHMENTS:

1. Proposal from ARC Document Solutions

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #C-5

ITEM: Consider Approval of Budget Adjustments for Fund 265 - OCDETF

PRESENTER: Wendy N. Trumbull, Finance and Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Township has accepted a fiduciary role for a new Organized Crime Drug Enforcement Task Force (OCDETF). As the fiduciary, Canton Township will process payments for expenses related to the task force. The Township will be fully reimbursed by OCDETF for these payments.

State law mandates that Municipalities adopt an annual budget and that the fiscal year-end expenses do not exceed that budget as amended. The adopted budget is a working document and as unexpected events occur during the year, adjustments are required to meet the State's mandate at year-end.

At this time, I am asking the Board of Trustees to approve the attached budget adjustments to the 2018 budget year. A description of the budget adjustments is explained on the attachments.

BACKGROUND: OCDETF was established in 1982 to mount a comprehensive attack against organized drug traffickers. Today, the OCDETF program is the centerpiece of the United States Attorney General's drug strategy to reduce the availability of drugs by disrupting and dismantling major drug trafficking organizations, money laundering organizations, and related criminal enterprises.

STRATEGIC PLAN/GOALS: Demonstrate fiscal responsibility.

ACTION REQUESTED: To approve the recommended budget adjustments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Create the following budget line items:

| | | |
|------------------|-------------------------------|------------|
| 265-000.501 | Federal Revenue | \$ 560,000 |
| 265-310.945 | Lease Payments | \$ 500,000 |
| 265-310.920 | Utilities | \$ 24,000 |
| 265-310.727 | Office Supplies | \$ 10,000 |
| 265-310.930_0060 | Maint. & Repair Office Equip. | \$ 5,000 |

| | | |
|------------------|-----------------------|-----------|
| 265-310.801_0050 | Professional Services | \$ 10,000 |
| 265-310.850 | Communications | \$ 6,000 |
| 265-310.956 | Miscellaneous Expense | \$ 5,000 |

IMPLEMENTATION PLAN: If approved, the budget adjustments will be posted to the appropriate accounts.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the listing of budget adjustments to the 2018 budget.

ATTACHMENTS:

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-1

ITEM: Consider Approval of a Split and Combination for Aziz Estates Subdivision

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Mr. Syed Jafrey

EXECUTIVE SUMMARY: The applicant proposes to split a portion of an occupied lot and convey it to the adjacent vacant lot of a family member. Aziz Estates is zoned R-3 and was developed under the cluster option permitted by Ordinance. The cluster design results in lots smaller than the standard size for the specific zoning classification. Remaining area is then incorporated into larger open space/park areas in the development. The proposed land division yields two new lots that conform to the minimum dimensions and do not reduce the amount of open space required by the approved plat. Any land division involving a platted subdivision must be approved by the Board of Trustees.

BACKGROUND INFORMATION:

- **Existing Zoning:** R-3, Single Family Residential

- **Location:** East of Lotz, North of Palmer Roads

- **Net Acres:** 0.53 acres

- **Existing Land Use:** Single Family Residence, Vacant

- **Surrounding Land Use & Zoning:**

N- R-3, Aziz Estates Subdivision

S- R-3, Aziz Estates Common Area

E- R-3, Aziz Estates Subdivision

W- R-3, Aziz Estates Common Area

- **Comprehensive Plan:** Medium-Low Density Residential (up to 3 units per acre)

- **Community Planner's Recommendation:** Approval

- **Planning Commission Recommendation:** Not required

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the requested split and combination of platted lots in the Aziz Estates Subdivision.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the property split and combination for parcels 096-05-0033-000 and 096-05-0045-000 for Aziz Estates Subdivision as shown on the attached survey dated May 21, 2018.

ATTACHMENTS:

1. Survey

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-2

ITEM: Consider Approval of the Preliminary Planned Development for Hampton Manor of Canton Assisted Living Facility

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Shahid Imran, Evan Priest

EXECUTIVE SUMMARY: Hampton Manor of Canton LLC is proposing a 64 unit assisted living facility in a 59,000 square foot building on the south side of Ford Road west of Ridge road. The parcel is located to the east of Crimboli Nursery and extend easterly toward Ridge Road along the drain. The house on Ridge Road will be split from the property under consideration.

The definite benefits include provision of a sidewalk on the north side of Ford Road, providing walkable access along Ford Road to Patriot park and connecting Parkside Estates to Ridge Road, provision of a transport van for the residents, enhancement of the wetland buffers by supplementing the planting and removal of debris and non-native plants, providing over 68% open space, exceeding the minimum 25% requires for a Planned Development; and additional parking over the minimum required for visitors.

BACKGROUND: The market analysis shows a need and demand for senior housing, especially assisted living and memory care services. The traffic evaluation indicates that the new driveway to Ford Road shows that operational levels of service will not be impacted. The southbound left turn queuing delay going west on Ford Road is an existing issue which MDOT is currently evaluating for addition of left-turn phasing at the intersection of Ford and Ridge Roads. MDOT will evaluate taper and turn lane requirements at the time they submits for permits.

- Existing Zoning: R-1, Single-family Residential

- Location: South of Ford and west of Ridge Road

- Net Acres: 7.92 acres

- Existing Land Use: Vacant

- Surrounding Land Use & Zoning:

N- R-1, Patriot Park

S- R-2, Westridge Estates (pond area)

E- R-1, vacant and frontage residential

W- RA, Crimboli Nursery

- **Comprehensive Plan:** Low-Density Residential (up to 2 dwelling Units/acre)
- **Community Planner's Recommendation:** Approval.
- **Planning Commission Recommendation:** The Planning Commission voted 6-1 to recommend preliminary approval of the Planned Development on the parcel no. 069-99-0002-000 and part of parcel no, 069-99-0003-000 for Hampton Manor of Canton Assisted Living.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the Preliminary Planned Development for Hampton Manor of Canton Assisted Living Facility.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of a Minor Planned Development for Hampton Manor Assisted Living Facility

WHEREAS, the Project Sponsor has requested approval of a Preliminary Planned Development for the Hampton Manor Assisted Living Facility, located on the south side of Ford Road west of Ridge Road; and,

WHEREAS, the Planning Commission reviewed the preliminary development plan and draft development agreement made a recommendation to approve the request as it meets the criteria for a planned development, fulfills identified needs in the community and results in definite benefits to the community;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Preliminary Planned Development for the Hampton Manor Assisted Living Facility, proposed on tax parcel no. 069-99-0002-000 and part of tax parcel no. 069-99-0003-000, subject to any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. PDD Preliminary Development Plan and Agreement

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-3

ITEM: Consider Approval of a Special Land Use for Physical Rehabilitation Services

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Robert Beatty

EXECUTIVE SUMMARY: The applicant is proposing to operate a physical rehabilitation office at 39933 Ford Road in the building that previously housed Andy Pelc BMW motorcycles. This requires a special land use for a medical clinic in the Corporate Park Overlay District. Due to parking limitation on the site, an office use is a perfect re-use of the previous showroom building.

BACKGROUND/ANALYSIS:

This building has been vacant for some time and the site improvements that were completed back in 1986 need to be brought back into compliance with the site plan. This includes landscaping and re-installation of the parking lot light. Staff is also requesting installation of an irrigation system and addition of a gate on the trash enclosure. The business owner has provided an overview of the business and responses to the special land use criteria, which are attached for your review.

-Existing Zoning: MRD/Corporate Park Overlay District

-Location: Southwest corner of Ford and Lotz Roads

-Net Acres: .3 acres

-Existing Land Use: vacant building

-Surrounding Land Use

N - C-3/Corporate Park Overlay – Starbucks Commercial Plaza

S - MRD/Corporate Park Overlay – Mac’s Auto Repair

E - C-3/Corporate Park overlay – vacant restaurant (Hayden’s)

W- MRD/Corporate Park Overlay - vacant

-Comprehensive Plan: General Commercial

- Community Planner’s Recommendation: Approval, subject to restoration of the site to the approved site plan, including landscaping, parking lot lighting, and addition of irrigation of the landscaped areas and provision of a gate on the trash enclosure.

- Planning Commission Recommendation: The Planning Commission voted 7-0 to recommend approval of the request for Special Land Use on parcel no.049-99-0016-005 (39933 Ford) for a Medical Clinic for Physical Rehabilitation Services, subject to: restoration of the site to the previously approved site plan, including landscaping, parking lot lighting, and addition of irrigation of the landscaped areas and provision of a gate on the trash enclosure.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED:

Approval of the request for Special Land Use for a Medical Clinic at 39933 Ford Road.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use for a Medical Clinic for Physical Rehabilitation Services

WHEREAS, the Project Sponsor, Physical Rehabilitation Services, has requested special land use approval for a medical clinic at 39933 Ford Road, located on the southwest corner of Ford and Lotz Roads; and,

WHEREAS, the Planning Commission reviewed the request and special land use criteria and voted 7-0 to recommend approval, subject to restoration of the site to the previously approved site plan, including landscaping, parking lot lighting, and addition of irrigation of the landscaped areas and provision of a gate on the trash enclosure.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a medical clinic for Physical Rehabilitation Services at 39933 Ford Road on tax parcel no. 049-99-0016-005, subject to restoration of the site to the previously approved site plan, including landscaping, parking lot lighting, and addition of irrigation of the landscaped areas and provision of a gate on the trash enclosure; and any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Special Land Use Criteria

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-4

ITEM: Consider Approval of the Final Site Plan for Phase 3 of River Hill Ridge at Cherry Hill Village (The Ridge Condominium)

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUAL IN ATTENDANCE: Danny Veri, TDM Holdings, LLC

EXECUTIVE SUMMARY: River Hill Ridge at Cherry Hill Village Site Condominium (Phase 3) is the westerly part of the River Hill Ridge Planned Development and is a northerly extension from Revere Street in Phase 1 of River Hill Ridge and connects to the dead end of Grant Street in Cherry Hill Village. Phase 3 (The Ridge) includes 31 units on 8.84 acres, ranging in width from 55 feet to 70 feet. This phase includes 7 lots that face directly on Ridge Road. The design of these homes will require approval from the Historic District Commission. This will result in a feeling that you are entering the village with the homes facing Ridge as they would have historically. The other homes will have access off of an internal extension of Revere Street which ends in a cul-de-sac. These homes will match the latter phases of Cherry Hill Village per the pattern book requirements. The property on the west side of Ridge will be split into 4 frontage parcels at later date with homes similar to the 7 lots on the east side of Ridge. This will complete the original vision of Cherry Hill Village contemplated in the late 1990's.

BACKGROUND:

- **Existing Zoning:** Cherry Hill Village Overlay District

- **Location:** East side of Ridge Road between Coolidge and Revere Streets

- **Net Acres:** 8.84 acres

- **Existing Land Use:** Vacant/Agricultural

- **Surrounding Land Use**

N – Cherry Hill Village Overlay - Cherry Hill Village Site Condominium

S – R-3, Phase 1 of River Hill Ridge Site Condominium

E – Cherry Hill Village Overlay - Cherry Hill Village Site Condominium

W – River Hill Ridge PDD – currently old agricultural structures...future lot splits on west side of Ridge

- **Comprehensive Plan:** Cherry Hill Village Planning Area (up to 4 d.u./acre)

- **Community Planner's Recommendation:** Approval.

- Planning Commission Recommendation: The Planning Commission voted 7-0 to recommend approval of the Final Site Plan for The Ridge Site Condominium (Phase 3 of River Hill Ridge at Cherry Hill Village), located on part of parcel no. 074-99-0008-715 and part of parcel no. 074-99-0010-710 as proposed.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval the Final Site Plan for Phase 3 of River Hill Ridge PDD known as The Ridge Site Condominium.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Final Site Plan for The Ridge Site Condominium

WHEREAS, the Project Sponsor has requested approval of the Final Site Plan for The Ridge Site Condominium (Phase 3 of River Hill Ridge) on property located on the east side of Ridge Road between Cherry Hill Road and Paine Street: and,

WHEREAS, the Planning Commission reviewed the final site and voted 7-0 to recommend approval of the request as it consistent with the approved Planned Development Agreement,

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Site Plan for The Ridge Site Condominium on part of tax parcel no. 074-99-0008-715 and part of parcel no. 074-99-0010-710, as proposed, subject to any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Site Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-5

ITEM: Consider Approval of a Special Land Use for Supreme Detailing

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Michael and Tina Hensley

EXECUTIVE SUMMARY: The applicant is proposing to operate an auto detailing and equipment installation business in an industrial lease space at 8755 Ronda Drive. This requires a special land use for Automobile Service. The site is more than adequate to meet the requirements for the use and all vehicles are kept indoors.

BACKGROUND/ANALYSIS:

This business was previously located in an automobile service multi-tenant building on Joy Road, which already had a special land use approval. The types of service they provide include auto detailing and installation of after-market equipment, such as lights, sirens, camera systems, etc. The responses to the criteria for special land use are attached.

-Existing Zoning: LI, Light Industrial

-Location: West side of Ronda Drive south of Joy Road

-Net Acres: 1.96 acres

-Existing Land Use: Industrial Multi-tenant building

-Surrounding Land Use

- N - LI- Canton Christian Fellowship
- S - LI – Light Industrial Building
- E - LI- Tilt Landscaping and Industrial
- W- LI- Industrial Building

-Comprehensive Plan: Light Industrial

- Community Planner’s Recommendation: Approval.

- Planning Commission Recommendation: The Planning Commission voted 7-0 to recommend approval of the special land use for Automobile Service.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED:

Approval of the request for Special Land Use for Automobile Service for 8755 Ronda Drive.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use for Automobile Service for Supreme Detailing

WHEREAS, the Project Sponsor, Supreme Detailing, has requested special land use approval for Automobile Service at 8755 Ronda Drive, located on the west side Ronda Drive south of Joy Road; and,

WHEREAS, the Planning Commission reviewed the request and special land use criteria and voted 7-0 to recommend approval:

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for Automobile Service for Supreme Detailing at 8755 Ronda Drive on tax parcel no. 005-99-0002-712, subject to any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Special Land Use Criteria

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-6

ITEM: Consider Approval of the Site Plan for The Towns at Cherry Hill Condominiums and Approval of the Agreement for Long-Term Maintenance for Landscape Facilities

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Howard Fingerroot, M/I Homes

EXECUTIVE SUMMARY: The proposed site plan consists of 93 attached residential townhomes in 16 buildings on 8.37 acres. The plans are consistent with the Cherry Hill Village Overlay District and planned Development Agreement approved by the Township Board on May 22, 2018. The project provides a transition from the commercial and office uses on the north side of Cherry Hill Road to the single-family site condominiums being constructed by M/I Homes within the Corners, located adjacent to and south of the proposed development. Wayne County also requires Canton to accept maintenance and indemnify Wayne County for the streetscape improvements, which is then turned over to the Condominium Association in the master deed.

BACKGROUND: M/I Homes has configured the buildings which abut the Corners with one-story end units with a lower roof line to provide a transition to the one-story detached units in the Corners. There is also 60 feet of landscaped common area separating the Towns from The Corners. The project also includes a small park area for the residents and abuts the north-south trail that runs through the village. The project extends two existing streets through to Cherry Hill Road, completing the block patterns originally planned out along Cherry Hill Road for the village. All of the required sidewalk and streetscape elements along the south side of Cherry Hill will be completed by M/I Homes and be maintained by the condominium association. M/I Homes has also agreed to extend the sidewalk over to Denton Rod to fill the gap until the hard corner of Cherry Hill and Denton is developed. The architectural plans have been updated to provide more detail on the side elevations. The streetscape plan has also been updated to provide for the required stamped concrete border adjacent to the on-street parking and the street lights have been adjusted to provide coverage of all of the street intersections.

- Existing Zoning: CHV Overlay

- Location: South side of Cherry Hill Road and west of Denton road

- Net Acres: 8.37 acres

- Existing Land Use: Vacant

- Surrounding Land Use & Zoning:

N- CHV Overlay, Uptown Planned Development

S- CHV Overlay, The Corners Site Condominiums

E- CHV Overlay, vacant corner parcel

W- CHV Overlay, ITC Corridor/trail and Zahr Commercial Plaza

- Comprehensive Plan: Cherry Hill Village Planning Area

- Community Planner's Recommendation: Approval.

- Planning Commission Recommendation: The Planning Commission voted 7-0 to recommend approval of the Site Plan.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval the Site Plan for The Towns at Cherry Hill Condominiums and Resolution for Long-Term Maintenance of Landscaping.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTIONS:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for The Towns at Cherry Hill Condominiums

WHEREAS, the Project Sponsor has requested approval of the Site Plan for The Towns at Cherry Hill Condominiums on property located on the south side of Cherry Hill Road west of Denton Road; and,

WHEREAS, the Planning Commission reviewed the site plan and voted 7-0 to recommend approval of the request as it consistent with the approved Planned Development Agreement,

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Site Plan for The Towns at Cherry Hill Condominiums on parcel nos. 073-99-0005-718 and 073-99-0001-707, as proposed, subject to any and all applicable state and local development regulations.

RESOLUTION OF
BOARD OF TRUISTEEES
CHARTYER TOWNSHIP OF CANTON. MI

**AGREEMENT FOR LONG-TERM MAINTENANCE OF LANDSCAPE FACILITIES
FOT THE TOWNS AT CHERRY HILL CONDOMINIUM**

WHEREAS, The Developer (M/I Homes) has applied to the Wayne County Department of Public Services for approval of streetscape and landscape elements within the Cherry Hill Road right-of-way with respect to the project known as "The Towns at Cherry Hill Condominium" (the project); and,

WHEREAS, the developer's application for improvements within the right-of-way has been assigned **Wayne County Review Number R-18-269**; and,

WHEREAS, the Developer has entered into a Planned Development District agreement with the Charter Township of Canton which includes the requirement for the developer and future association to provide long-term maintenance of the streetscape and landscape elements within the right-of-way at the Project; and,

WHEREAS, the Charter Township of Canton hereby agrees to assume jurisdiction and accept responsibility for long-term maintenance of the streetscape and landscape improvements at the Project in perpetuity; and,

NOW THETREFORE, the Charter Township of Canton assumes jurisdiction over and accepts responsibility for long term maintenance of the streetscape and landscape facilities at the Project pursuant to the Wayne County review letter, the Plan, and the right-of-way construction approval issued by Wayne County; and,

To the extent allowed by law, the Charter Township of Canton herby agrees to indemnify, save harmless, and defend Wayne County, its Department of Public Services, its officials and employees, against and all claims, suits, and judgements of every name and description arising out of the construction of the propose streetscape and landscape facilities located within the Cherry Hill Road right-of-way adjacent to the Project. This agreement to indemnify, hold harmless and defend must not be construed as a waiver of any governmental immunity by Wayne County or the Charter Township of Canton, including each entity's elected and appointed officials, and their respective employees, as provided by statute or court decision.

FURTHER, that approval has been granted by the Township Board of Trustees of the Charter Township of Canton, Michigan, authorizing the Township Supervisor to execute, on behalf of the Charter Township of Canton, Michigan, the permits for maintenance of the streetscape and landscape facilities issued by Wayne County.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Site Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-7

**ITEM: Consider Approval of an Increase to the Blanket Purchase Order #2018-412 for
Kennedy Industries**

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Kennedy Industries has provided service and maintenance to Canton's sanitary sewer pumps and lift stations for many years. In recent years, Kennedy has expanded their operations to provide service to generators and provide SCADA monitoring for our water system. There have been several events with our sewer system this year that have required Kennedy's assistance outside of their normal maintenance protocol. These additional expenses have depleted the existing blanket purchase order funds and additional funds are necessary. Public Works is requesting that the purchase order be increased by an additional \$10,000 to cover expenses through the remainder of 2018.

BACKGROUND: With the expanded services that Kennedy offers to the township, combined with several emergency repairs that have occurred, additional funds are necessary in the existing blanket purchase order. We have traditionally utilized a blanket purchase order of \$10,000 for annual maintenance services.

STRATEGIC PLAN/GOALS: Provide efficient, reliable water and sanitary sewer service to our customers.

ACTION REQUESTED: Approve an increase to the existing blanket purchase with Kennedy Industries for an amount of \$10,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The additional \$10,000 is available in account 592-536.930_0050 Water Infrastructure Maintenance.

IMPLEMENTATION PLAN: Upon approval, the blanket purchase order will be increased.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve an increase of \$10,000 in the Blanket Purchase Order #2018-412 for Kennedy Industries.

ATTACHMENTS: N/A

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-8

ITEM: Consider Approval of an Increase to PO #2018-00001413 for Bricco Excavating Co., LLC to Complete the Michigan Avenue Water Main Replacement Project

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUAL IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: The 2017 Water System Capital Improvement Program was advertised in April of 2017 and all the work was awarded to Bricco Excavating Co, LLC. The project included the replacement of 2,820 feet of 6-inch water main along Michigan Avenue, west of Beck, and 6,000 feet of 8-inch water main within the Hampton Court and Forest Brook Subdivisions.

The total amount previously awarded for this work is \$1,493,477.00, which includes all contingency funds. The final total due to Bricco is \$1,668,893.98. To date, Bricco has been paid \$1,446,497.72. The remaining balance in the retainage account (which is still being held) and the existing P.O. #1413 combined is \$46,979.28. This leaves \$175,416.98 that needs to be added to the P.O. to cover the additional costs as negotiated with the contractor.

As mentioned in the April 10, 2018 RBA for additional water main work, additional site restoration was completed by Bricco. This consisted of concrete and sod replacement quantities that exceeded the original planned quantities. These additional quantities were necessary and unavoidable due to additional excavation required to access and replace water main in difficult locations within the Hampton Court Subdivision. The only additional items we are paying for is the installed material; Bricco did not charge for additional time and labor for these quantities.

BACKGROUND: The 2017 Water System Capital Improvement Program encompasses the following projects; completion of a looped system along Michigan Avenue near Beck Road, replacement of water main in Hampton Court Subdivision, and replacement of the water main on Briarfield Drive. The section of pipe to be replaced on Michigan Avenue was a 6-inch main that was too small and outdated.

STRATEGIC PLAN/GOALS: Ensure a safe water system for our customers and continue investment in our infrastructure assets.

ACTION REQUESTED: Approve an increase to PO #2018-00001413 of \$175,416.98 to Bricco Excavating Co, LLC for final payment of their contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funding for this change order will

come from account #592-536.970_0050 which has a remaining balance of \$529,789.29.

IMPLEMENTATION PLAN: Upon approval of the change order, the purchase order will be amended and the contractor will be paid.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve an increase to PO #2018-00001413 by \$175,416.98 for Bricco Excavating Co., LLC for payment of their final invoice.

ATTACHMENTS

1. 2017 Water Main CIP Budget Breakdown

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-9

ITEM: Consider Approval to Schedule Show Cause Hearings for Four Properties Subject to Dangerous Building Hearing Orders

PRESENTER: Tim Faas, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: There are four (4) properties that have failed to meet the requirements and deadlines established by the hearing officer following recently Dangerous Building Hearings as prescribed by Township Ordinance and state law. In light of the failure to comply, the Board must take action to set a public hearing, at which the property owner must be given an opportunity to show cause why the hearing officer's order should not be enforced. The hearing must occur at least 30 days after the meeting at which the Board sets the hearing, and notice of the date and time chosen shall be sent to the property owner. Following the hearing, at which both the property owner and township staff shall be given the opportunity to speak, the Board must decide if the determination of the hearing officer should be carried out as ordered, whether the order need not be followed, or whether there is some other appropriate resolution to the matter.

BACKGROUND INFORMATION: There were four (4) properties out of twelve (12) that have not met the requirements and deadlines that were set by the hearing officer at hearings dated from March 21st through April 12th of 2018.

- 1) 7996 Charrington - pool that was required to be completed or demolished
- 2) 49106 Gorman/46109 Ford Road - dilapidated accessory structures
- 3) 44112 Yost - abandoned boarded up home; and
- 4) 48769 Hanford - dilapidated accessory structures

All of these properties have been nuisance issues for a long time and the full hearing documents and evidence on behalf of the Township is available to review

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval to schedule these show cause hearings as a required next step in the dangerous building hearing process. Recommend that these hearings be scheduled an hour and half before a regularly scheduled board meeting not sooner than 30 days after approval of the hearings by the Board.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: At this time, the cost to schedule and provide notice of the show cause hearings is nominal.

IMPLEMENTATION PLAN: Upon approval by the Board, the property owners will be notified of date and time of the hearings.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the date of August 14th at 5:30 PM for the purposes of conducting show cause hearings for four properties that failed to comply with the deadlines imposed by the Dangerous Buildings Hearing Officer in 2018.

ATTACHMENTS:

- 1) Dangerous building determinations for each property
- 2) Michigan Complied Laws outlining the process.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 26, 2018

AGENDA ITEM #G-10

ITEM: Consider the Purchase of a Modular Breathing Air System

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: In May, the Township solicited an “Invitation to Bid” for a Modular Breathing Air Center. The Fire Department budgeted for this air center, to replace the 20+ year old system currently being used by Firefighters to fill their SCBA units. One bid was received from West Shore Fire, Inc., in the amount of \$44,991.01.

BACKGROUND INFORMATION: The Fire Department budgeted \$52,000 for a replacement air center to be purchased in 2018, replacing a 20+ year old system. Last week, the compressor on that system failed, leaving the unit unusable until repaired or replaced.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase of one Mako Breathing Air System, with accessories, in the amount of \$44,991.01, from West Shore Fire, Inc., Allendale, MI.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this purchase are budgeted in the 2018 Fire Capital Outlay Machinery & Equipment Account #206-336-50.970.0030.

IMPLEMENTATION PLAN: n/a

DIRECTOR’S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the purchase of one Mako Breathing Air System, with accessories, in the amount of \$44,991.01, from West Shore Fire, Inc., Allendale, MI.

ATTACHMENTS: Attachment A – West Shore Fire Inc. Price Quote
Attachment B – Bid Tabulation Sheet