



CHARTER TOWNSHIP OF CANTON

Board of Trustees Meeting

1150 S. Canton Center Road

Canton, MI 48188

January 31, 2017

7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS,

SNEIDEMAN & WILLIAMS

ADOPTION OF AGENDA

STUDY SESSION:

1. Open Meetings Act (Legal)
2. Citizen Complaint and Discipline Process (PSD)

PUBLIC COMMENT

OTHER

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

Charter Township of Canton

Board Study Session Outline

Open Meetings Act –January 31, 2017

TOPIC: Open Meetings Act

PRESENTER: Kristin Kolb

ADDITIONAL PRESENTERS: NA

BRIEF SYNOPSIS OR OUTLINE OF DISCUSSION:

1. Introduction/Critical Definitions
 - a. “Meeting”
 - b. “Decisions”
2. Basics—Purpose and intent of the Open Meetings Act
3. Notice requirements for public meetings
4. Voting requirements for public bodies
5. Parliamentary Procedure/Motion making
6. Closed Sessions
 - a. Procedural concerns
 - b. Lawful bases for closed sessions
7. Minutes
8. Penalties for Violation
9. Important Case Law
10. Miscellaneous/cautionary tales

DESIRED SESSION OUTCOME: Informational

CANTON TOWNSHIP STUDY SESSION

TOPIC SUMMARY

DATE OF MEETING: January 31, 2017

TOPIC: Citizen Complaints & Employee Discipline Process

PRESENTERS: Public Safety Director Joshua C. Meier

ADDITIONAL PRESENTERS:

Deputy Police Director Chad Baugh
Deputy Fire Director Chris Stoecklein

BRIEF SYNOPSIS OR OUTLINE OF DISCUSSION:

Public Safety will present an overview of the department's Citizen Complaint Policy, and its Employee Discipline Process. The department will also touch on the recent tracking of citizen compliments toward employees.

DESIRED SESSION OUTCOME: Provide information to the Board of Trustees on the internal systems in place to provide for fair and impartial investigations of citizen's complaints against employees, as well as the employee's right to due process when presented with allegations of misconduct.